



Fairfax County Police Department

A certified Crime Prevention Community
2000 - 2022 Cycle

RESOLUTION

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Government Center at 12000 Government Center Parkway, Fairfax Virginia, on June 17, 2014, at which meeting a quorum was present and voting, the following resolution was adopted:

WHEREAS, The governing body of the County of Fairfax is committed to assuring the safety and security of its citizenry and the community at large, as evidenced by its having been designated Certified Crime Prevention Community by the Criminal Justice Services Board; and,

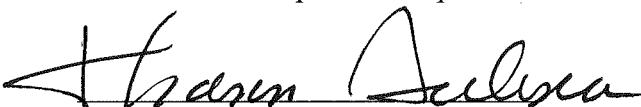
WHEREAS, The governing body continues to support community crime prevention; and

WHEREAS, continued designation as a Certified Crime Prevention Community requires re-certification every three years;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Fairfax that our community, Fairfax County, wishes to continue to participate in the Certified Crime Prevention Community Program, and that the Board of Supervisors and the law enforcement leadership of this community fully support all reasonable efforts to meet the re-certification requirements established by the Department of Criminal Justice Services and the Criminal Justice Services Board; and


BE IT FURTHER RESOLVED, that re-certification requires the continued existence of a local community crime prevention/community safety council, and this governing body designates the Fairfax County Police Department to continue to represent our community for participation in this program.

This resolution is in full effect upon its adoption this 17th day of June, 2014.

Official: 
Sharon Bulova

Title: Chairman
Fairfax County Board of Supervisors

SEAL

Attest: 
Catherine A. Chianese

Title: Clerk
Fairfax County Board of Supervisors

ELEMENT 1 - CITIZEN ADVISORY COMMITTEE

1. OLD GOALS AND OBJECTIVES:

Goal:

To provide an on-going forum for citizen's input relative to improving police performance through a formalized process at each Fairfax County Police District Station and the Office of the Fairfax County Chief of Police.

Objectives:

1. Maintain attendance in Citizens' Advisory Committee (CAC) meetings and activities to over 1,000 community members each year for the next three years.
2. Using social media and virtual platforms, expand the audience of CAC meetings outside of members. Use new methods of capturing attendees' information for meetings to calculate the expanded reach of virtual platforms that show the expanded audience such as sign-up genius or Eventbrite platforms.
3. The Citizens' Advisory Committees will sustain and evaluate ways to further recognize and select an Officer of the Month/Quarter based on submission from the Police Department's District Stations they serve at least 4 times a year through 2019.

2. ACCOMPLISHMENTS:

The CAC has faced some obstacles during 2020 and 2021 due to the COVID-19 pandemic. The department, however, adapted by holding Citizens' Advisory Committee meetings and activities virtually. These meetings were held by utilizing the media apps ZOOM and Microsoft Teams. Nextdoor.com being the main avenue for announcing meetings and topics. The Fairfax County Police Department began operating a new social media site to expand the CAC audience outside of its current members. This includes the Neighbors by Ring App.

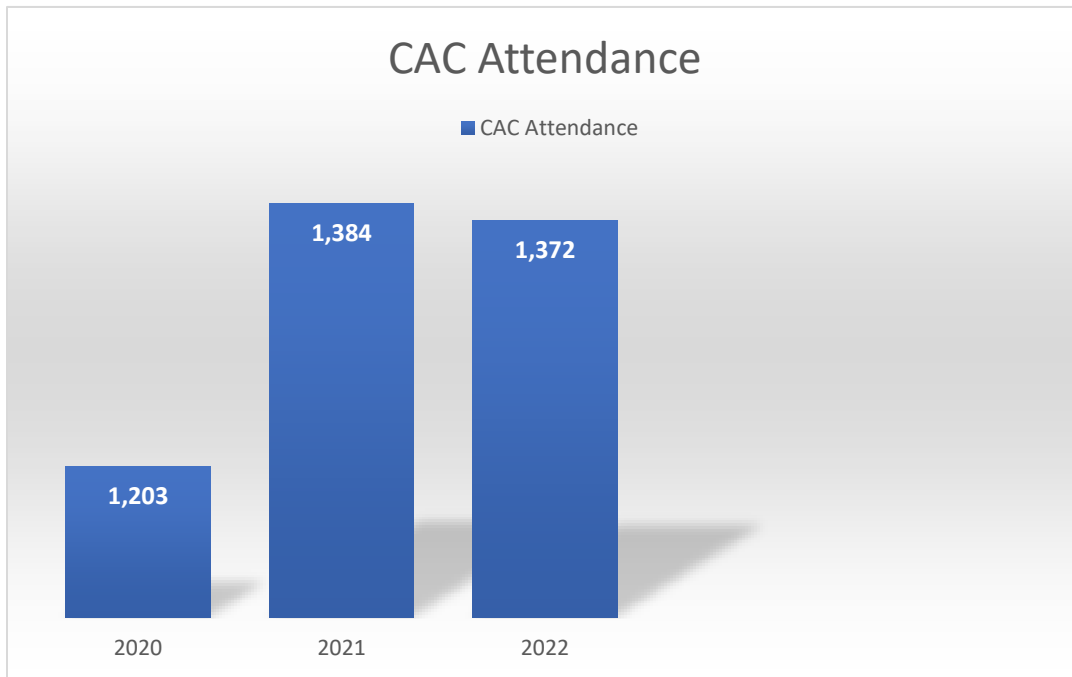


Example from Mclean District CAC Meeting on Neighbors

3. EVALUATION:

While the purpose of the CAC has not changed, to coincide with the County change, the name changed from the Community Advisory Board to the Community Advisory Committee.

Social media has made announcing and advertising for station CAC meetings quite successful. In 2020, attendance was over 1,000 even during the height of the COVID-19 Pandemic. These meetings were held virtually in each district. In 2021 and 2022, the CAC meeting attendance went up from 2020 with district stations utilizing both virtual and in person meetings. Below is the attendance record, noting that each year attendance exceeded 1,000 participants each year.



The CAC continues to participate in recognizing officers for outstanding work throughout the year. The Mason District Station Officer of the Quarter is determined by the CAC.

Officer of the Quarter – Mason, Reston, Franconia, West Springfield, Mount Vernon

Officer of the Month – Sully, Mclean, Fair Oaks

On average, more than 70 officers are recognized by the civilian group. Mason District Station commanders also nominate an officer for Officer of the Year, which is also recognized by their CAC each year.

Mason District Officer of the Year 2020 Lt. Richard Cash

**MASON DISTRICT STATION
OFFICER OF THE YEAR
2020**

**2nd Lieutenant
RICHARD CASH**

During the COVID-19 pandemic, Lt. Cash did not slow down. Under his leadership, [Mason NPU] completed 713 incident reports, made 557 arrests, served 44 outstanding warrants, ... recovered seven firearms [and] completed multiple community events ... Lt. Cash was [also] tasked with special projects and administrative tasks throughout the year. [He transitioned] Mason Station to a new Off-Duty Management system and ... he is the lead DWI instructor for new recruits and an EVOG instructor. ... [He supervises] CDU, Auxiliary Police Officers, [and] the property room and is the Overtime Coordinator ... Lt. Cash is a vital resource to the station and the county and ... an outstanding supervisor and energetic leader.

**County of Fairfax, Virginia
MEMORANDUM**

DATE: January 26, 2021
TO: Captain Bruce D. Wright
Commander, Mason District Station
FROM: Jane A. Burns, Lieutenant
Assistant Commander, Mason District Station
SUBJECT: Officer of the Year Nomination - Second Lieutenant Richard Cash

Please accept this memorandum as my formal nomination of Second Lieutenant Richard Cash for the Mason District Officer of the Year award. Despite the challenges of 2020, Second Lieutenant Cash exceeded his energetic demeanor and persistent dedication to the public.

Second Lieutenant Cash is assigned to the Mason District Station Incorporated Patrol Unit (NPU). His superior sense of the most positive police officers in the county. As the supervisor of NPU, he is blessed with a wide variety of jobs both in the district and across the county, but with close NPU focus on high crime areas, but they also participate in community engagement events and special projects.

During the COVID-19 pandemic, Second Lieutenant Cash did not slow down. Under his leadership, he has completed 713 incident reports, made 557 arrests, served 44 outstanding warrants, and recovered seven firearms. Additionally, NPU completed multiple community events including the Culture Food Distribution, which served over 1000 families. Second Lieutenant Cash also worked closely with Crime Prevention officers to ensure the success of events like The Culture Coalition. These engagements are vital to building and maintaining relationships with the community.

In addition to community events, Second Lieutenant Cash was tasked with special projects and administrative tasks throughout the year. NPU obtained monthly meetings with the Culture Property managers, assisted District Park Police with keeping authority and worked closely with Supervisor Green to address concerns in Fairmont Gardens. Additionally, Second Lieutenant Cash was tasked with transitioning Mason Station to a new Off-Duty Management system and working on COVID-19 protocols.

NPU assisted with the gang operations and was a key part in the inspection and enforcement of Sublet America and supporting law and resources.

Second Lieutenant Cash also supervised some outstanding and notable cases throughout the year:

On February 27, 2020, NPU apprehended a shooting suspect from Alexandria City.

On July 16, 2020, NPU was conducting foot patrol in Fairmont Gardens, an area that had been a significant increase in illicit crime. The team noticed two subjects involved in marijuana distribution. After the subjects fled, they were quickly apprehended. A loaded handgun, numerous narcotics and cell phones were found on the premises.

On August 11, 2020, NPU conducted a subject stop on three individuals near the border of Alexandria City. This stop led to the recovery of marijuana, a stolen cell phone and a stolen firearm.

Not only does Second Lieutenant Cash supervise his team, he is also a participant in their training. On September 16, 2020, Second Lieutenant Cash observed a residential vehicle in Fairmont Gardens and conducted a commercial encounter. Second Lieutenant Cash located narcotics in plain view in the vehicle. A search of the vehicle led to marijuana, THC, and 113 pills of oxycodone and 5000 in cash.

On October 6, 2020, Mason NPU recovered five ounces of marijuana, 17 grams of MARIJUANA, five grams of cocaine, approximately \$2,000 in cash, and a loaded firearm. The arrest was after probable cause of a stolen narcotics was.

In November of 2020, Second Lieutenant Cash arrived at the scene of a shooting. When he began to render first aid, he found that the victim of the shooting was a 39-year-old. He recognized the juvenile from him being involved in previous criminal activity. Second Lieutenant Cash found himself in a very difficult position with the juvenile and quickly began to consider his safety measures. The juvenile, who was combative and very agitated, requested Second Lieutenant Cash. Second Lieutenant Cash responded to risk in the ambulance with the medical and returned him along the way to the hospital. Although the juvenile's case quickly escalated to a non-fatal strangling injury, he was found to be COVID-19 positive, resulting in a 14-day quarantine for Second Lieutenant Cash.

On December 1, 2020, NPU was requested to assist the Henricus Squad with locating a vehicle involved in a shooting. Second Lieutenant Cash located the vehicle, which was found out to be stolen. The suspect eventually returned and was stopped by NPU. A search of the vehicle led to three ounces of marijuana, \$2,100 in cash, and a 22 firearm. The three arrested subjects were gang members, and another firearm was taken off the street.

Lately, Second Lieutenant Cash continues to be an asset to the district. He is the lead DWI instructor for new recruits and an EVOG instructor. In addition, Second Lieutenant Cash is a CDU supervisor and has responded to several protest events throughout the county. In addition to NPU, he supervises the Auxiliary Public Officers (APO), the property room and is the Overtime Coordinator for the station.

Second Lieutenant Richard Cash is a vital resource to the station and the county. He is an outstanding supervisor and energetic leader for the incorporated Patrol Unit. As a leader, he continues to encourage his officers to make great cases, engage the community and work to make the Mason District a safe place to live. It is for the reasons stated above that I am honored to nominate Second Lieutenant Richard Cash for Officer of the Year.

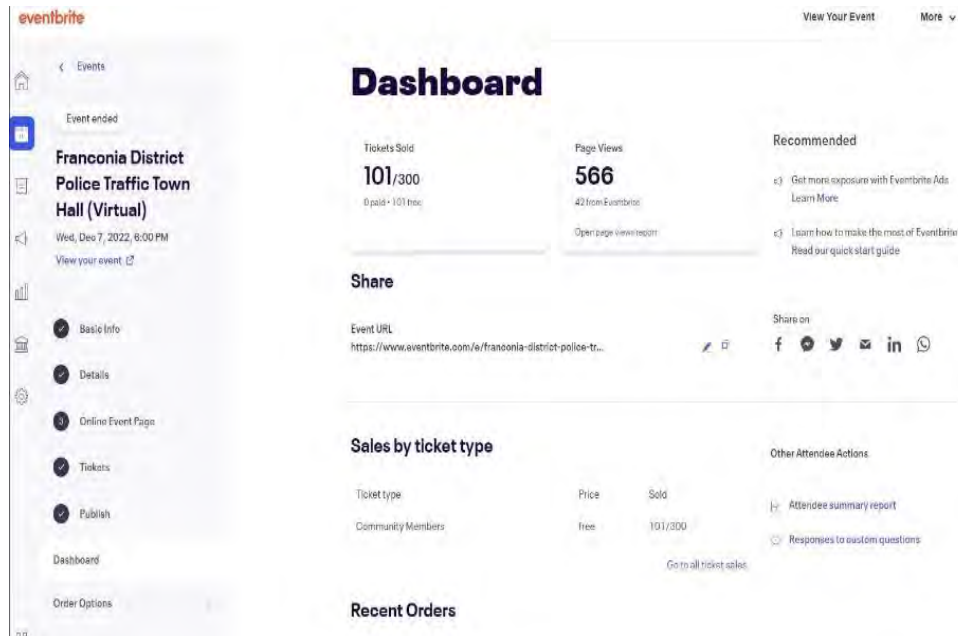
Jane A. Burns, Lieutenant
Assistant Commander, Mason District Station

The CAC is made up of civilians who elect members to the positions of the Board for each District Station. While each station is its own committee, all participate in the Chiefs Community Advisory Council. Board members do share information and ideas for each of the CACs with each other and do travel to other meetings to see how they are organized.

The topics of CAC meetings have also drawn attendees that may not have participated on a regular basis, using current trends and events as topics to address for the community. These meetings are open to the public. After two meetings, attendees can be nominated to become members, however this is not mandatory. The elected board is responsible for communication with members and keeping records of the meetings. The Crime Prevention Unit and the station command work closely with the committee to provide guidance and resources for topics and information from the district monthly.

The Fairfax County Police Department began using a new method of capturing attendees' information including Eventbrite.

Franconia District Eventbrite dashboard regarding CAC meeting



4. NEW GOALS AND OBJECTIVES:

Goal:

To provide an avenue in which the Chief of Police and District Commanders can receive community input relative to the Department’s mission and commitment to community policing, as well as to help foster communication and transparency with community members.

Objectives:

1. Maintain attendance in Citizens’ Advisory Committee meetings and activities to over 1,200 community members each year for the next three years.
2. Expand community outreach by hosting, each year, at least two meetings outside of the district station.
3. Increase the number of new members by 10% over the previous year.

Fairfax County Police Department

MASON DISTRICT STATION

Citizen's Advisory Committee
presents the

2020

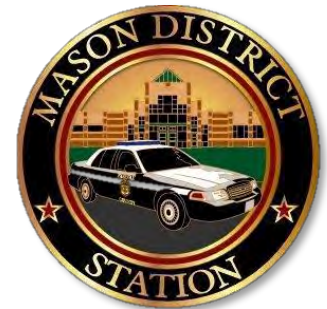
Officer of the Year Award

to

2LT Richard Cash

for

Outstanding Performance, Dedication and
Exemplary Service to the Citizens of
Mason District and Fairfax County



CAC Chair

Station Commander



Community Advisory Committee

Mason Police District

Fairfax County Police Department



February 2, 2021

Officer Thomas L. Dean
Fairfax County Police Department
Mason District Station
6507 Columbia Pike
Annandale, VA 22003

Dear Officer Dean,

Congratulations for being awarded Mason CAC's Officer of the Quarter for the fourth quarter of 2020.

Your response and composure in effectively handling a highly stressful life and death situation, and so early in your career, is impressive.

The members of the Mason CAC thank you for your dedicated service to our community. The Fairfax County Police Department is fortunate to have an officer of your caliber serving and we wish you a safe and rewarding career with the Department.

Sincerely,

Lisa Stivers
CAC Chair
Mason District

Attachment: Nomination

Fairfax County Police Department

Mason District Station

Community Advisory Committee

presents

Officer of the Quarter Award

to

PFC Jarryd Blackford

First Quarter 2021

Outstanding Performance, Dedication

and Service to the

Mason District and Fairfax County

CAC Chair

Station Commander

Fairfax County Police Department

MASON DISTRICT STATION

OFFICER OF THE QUARTER

Presented to

Officer Brian Nichols

On behalf of the
Mason District Station
Community Advisory Committee
in recognition of your exemplary
service to the Mason communities



Lisa Stivers, Chair
Community Advisory Committee
Mason District Station

Shawn Adcock, Captain
Commander
Mason District Station

Date

MASON DISTRICT STATION OFFICER OF THE YEAR 2020



During the COVID-19 pandemic, Lt. Cash did not slow down. Under his leadership, [Mason NPU] completed 713 incident reports, made 557 arrests, served 44 outstanding warrants, ... recovered seven firearms [and] completed multiple community events ... Lt. Cash was [also] tasked with special projects and administrative tasks throughout the year. [He transitioned] Mason Station to a new Off-Duty Management system and ... he is the lead DWI instructor for new recruits and an EVOC instructor. ... [He supervises], CDU, Auxiliary Police Officers, [and] the property room and is the Overtime Coordinator ... Lt. Cash is a vital resource to the station and the county and ... an outstanding supervisor and energetic leader.



County of Fairfax, Virginia

MEMORANDUM

DATE: January 20, 2021
TO: Captain Brooke D. Wright
Commander, Mason District Station
FROM: Jane A. Burns, Lieutenant
Assistant Commander, Mason District Station
SUBJECT: Officer of the Year Nomination – Second Lieutenant Richard Cash

Please accept this memorandum as my formal nomination of Second Lieutenant Richard Cash for the Mason Station Officer of the Year award. Despite the challenges of 2020, Second Lieutenant Cash continued his energetic leadership and passionate dedication to his duties.

Second Lieutenant Cash is assigned to the Mason District Station Neighborhood Patrol Unit (NPU). He supervises seven of the most proactive police officers in the county. As the supervisor of NPU, he is tasked with a wide variety of jobs both in the district and across the county. Not only does NPU focus on high crime areas, but they also specialize in community engagement events and special projects.

During the COVID-19 pandemic, Second Lieutenant Cash did not slow down. Under his leadership, his team completed 713 incident reports, made 557 arrests, served 44 outstanding warrants, and recovered seven firearms. Additionally, NPU completed multiple community events including the Delune Food Distribution, which served over 1000 families. Second Lieutenant Cash also worked closely with Crime Prevention officers to ensure the success of events like The Culmore Cooldown. These engagements are vital to building and maintaining relationships with the community.

In addition to community events, Second Lieutenant Cash was tasked with special projects and administrative tasks throughout the year. NPU attended monthly meetings with the Culmore Property managers, assisted Graham Park Plaza with trespass authority and worked closely with Supervisor Gross to address concerns in Fairmont Gardens. Additionally, Second Lieutenant Cash was tasked with transitioning Mason Station to a new Off-Duty Management system and working on COVID-19 protocols.

NPU assisted with five gang operations and were a key part in the inspections and enforcement of Build America and surrounding bars and restaurants.

Second Lieutenant Cash also supervised some outstanding and notable cases throughout the year:

On February 27, 2020, NPU apprehended a shooting suspect from Alexandria City.

On July 16, 2020, NPU was conducting foot patrol in Fairmont Gardens, an area that had seen a significant increase in violent crime. The team located two subjects involved in narcotics distribution. After the subjects fled on foot, they were quickly apprehended. A loaded handgun, numerous narcotics and US currency were found on the criminals.

On August 11, 2020 NPU conducted a subject stop on three individuals near the border of Alexandria City. This stop led to the discovery of marijuana, schedule II narcotics and a stolen firearm.

Not only does Second Lieutenant Cash supervise his team, he is also a participant in their crimefighting. On September 16, 2020, Second Lieutenant Cash observed a suspicious vehicle in Fairmont Gardens and conducted a consensual encounter. Second Lieutenant Cash located narcotics in plain view in the vehicle. A search of the vehicle led to marijuana, THC wax, 133 pills of oxycodone and \$950 in cash.

On October 6, 2020, Mason NPU recovered five ounces of marijuana, 17 grams of MDMA, five grams of cocaine, oxycodone, \$8,000 in cash, and a loaded firearm. This arrest was after proactive surveillance of a known narcotics area.

In November of 2020, Second Lieutenant Cash arrived at the scene of a shooting. When he began to render first aid, he found that the victim of the shooting was a fifteen-year-old. He recognized the juvenile from him being involved in previous criminal activity. Second Lieutenant Cash found himself in a very different position with the juvenile and quickly began to render life saving measures. The juvenile, who was conscious and very frightened, recognized Second Lieutenant Cash. Second Lieutenant Cash requested to ride in the ambulance with the medics and reassured him along the way to the hospital. Although the juvenile's was quickly deemed to have a non-life threatening injury, he was found to be COVID-19 positive, resulting in a 14-day quarantine for Second Lieutenant Cash.

On December 3, 2020, NPU was requested to assist the Homicide Squad with locating a vehicle involved in a shooting. Second Lieutenant Cash located the vehicle, which was found out to be stolen. The suspects eventually returned and were stopped by NPU. A search of the vehicle led to three ounces of marijuana, 65 Xanax and a .22 firearm. The three arrested subjects were all gang members, and another firearm was taken off the street.

Lastly, Second Lieutenant Cash continues to be an asset to the county. He is the lead DWI instructor for new recruits and an EVOC instructor. In addition, Second Lieutenant Cash is a CDU supervisor and has responded to several protest events throughout the county. In addition to NPU, he supervises the Auxiliary Police Officers (APOs), the property room and is the Overtime Coordinator for the station.

Second Lieutenant Richard Cash is a vital resource to the station and the county. He is an outstanding supervisor and energetic leader for the Neighborhood Patrol Unit. As a leader, he continues to encourage his officers to make great cases, engage the community and work to make the Mason District a safe place to live.

It is for the reasons stated above that I am honored to nominate Second Lieutenant Richard Cash for Officer of the Year.

Fairfax County Police Department
12099 Government Center Parkway
Fairfax, Virginia 22035



ELEMENT 2 - CRIME PREVENTION SPECIALIST

1. Previous Goals and Objectives:

Goal:

Establish Department of Criminal Justice Service (DCJS) certified Crime Prevention Specialists within the Fairfax County Police Department that will meet and exceed the established high-standard level of training and experience in the crime prevention field.

Objectives:

1. Annually evaluate training needs for Crime Prevention Unit members and volunteers that support the unit. Develop training plans for each that ensure they maintain knowledge of the latest technological improvements and use of techniques that relate to their responsibilities and duties.
2. Maintain or certify a minimum of one Police Officer, Auxiliary Police Officer (APO) or Volunteer in Police Service (VIPS) per police district station as a DCJS-certified Crime Prevention Specialist for the next three-year CCPC cycle.
3. To have every Crime Prevention Officer (CPO) in the Fairfax County Police Department meet DCJS requirements to become a state-certified Crime Prevention Specialist (CPS) within two years of being assigned to the Crime Prevention Unit.

2. Accomplishments:

The Crime Prevention Unit (the Unit) met its objective of having at least one CPS at each of our eight district stations during the last three-year CCPC cycle. However, due to retirements and promotions of assigned officers, only two district stations had at least one certified crime prevention specialist (Fair Oaks, West Springfield), at the end of the reporting period. At the writing of this report there are currently five FCPD officers who are certified crime prevention specialists (Sully, Mt Vernon, West Springfield, Fair Oaks). There are also five officers whose CPS certification is in-progress with an anticipated completion of September (Sully, Mason, Mclean, West Springfield). One station utilized an Auxiliary Police Officer as a CPS, however he retired near the end of the last three-year cycle.

The Unit was expanded to include a Crime Prevention Officer and Community Outreach Officer (COO) at each district station. Previously, a COO was optional, and few stations had one. Several COOs were not aware of the CPS certification or how to obtain it but expressed interest in pursuing it. They have since been provided with all the necessary information to move forward in the pursuit of the CPS certification. The table below demonstrates the certification status of CPOs and COOs at each district station:

Station	Certified CPS	Certification In-Progress
Sully	1	1
Mount Vernon	1	
McLean		1
Mason		1
Reston		
West Springfield	1	
Fair Oaks	2	

It should be noted that the majority of the last three-year CCPC cycle occurred during the COVID-19 pandemic. The pandemic created several challenges for the Crime Prevention Unit. One of the primary challenges the unit faced, which is specifically relevant to their certification status, was the lack of available trainings or ability to travel to trainings. As shown in the “Start Date” table below, 11 of the 15 current unit members assumed their position during or immediately after the pandemic.

Station	Crime Prevention Officer	Community Outreach Officer
Sully	July 2023	July 2018
Mt Vernon	March 2019	-Unfilled-
Mclean	March 2020	February 2023
Mason	March 2022	November 2022
Reston	April 2023	November 2016
Franconia	July 2020	December 2022
West Springfield	June 2020	December 2022
Fair Oaks	August 2020	May 2018

Now that business practices are returning to normal, the Crime Prevention Unit officers will be able to schedule trainings and complete security surveys to obtain their CPS certifications. New unit members are provided with information to obtain a CPS certification and supervisors are ensuring that CPOs know the CPS certification is a requirement.

Every officer is responsible for ensuring they meet and maintain DCJS law enforcement officer certification requirements, which includes any individual certifications such as General Instructor, Child Safety Seat Technician or CPS. Unit members are always seeking training to maintain certifications, enhance their knowledge and skillsets and share information with the Unit and its supervisors. Training needs are reviewed at regularly scheduled team meetings, currently held once a month. A variety of training opportunities are shared at meetings or as they arise.

Due to restrictions and health concerns brought on by the pandemic, there were a large number of VIPS who resigned from the program. At the completion of the three-year CCPC cycle there were no VIPS certified as crime prevention specialists however, the volunteer coordinator is currently identifying good candidates for this certification and will make every effort to distribute the training opportunities evenly between VIPS assigned to stations to bolster CPS numbers.

3. Evaluation:

Tracking individual training needs and requirements continue to be a challenge because the Unit is decentralized within the department. Individual officers are responsible for maintaining their own certifications. They can, however, request and obtain a copy of their training records at any time. The 1LT and 2LT overseeing the unit will request a copy of each unit member's training record during the winter quarter to evaluate training needs for Crime Prevention Unit members and volunteers who support the unit. The 1LT and 2LT will develop training plans for each member to ensure they maintain knowledge of the latest technological improvements and use of techniques that relate to their responsibilities and duties. The 1LT and 2LT will keep a spreadsheet of relevant certifications held and trainings attended by each unit member.

Unit members are reminded at monthly meetings and via e-mail of upcoming training opportunities. A plethora of training and continuing education opportunities are offered through the Fairfax County Criminal Justice Academy, other DCJS-approved police academies and outside agencies. Additionally, national classes, seminars and workshops are made available to unit members, when possible.

Training opportunities are coordinated by the first-line supervisor, who also ensures unit members receive the most current and relevant information. Supervisors make every effort to distribute training evenly and to those who need credit to maintain their CPS certification. District stations also provide training notifications and opportunities which may be relevant to members of the crime prevention unit.

Retirements and reassignments caused a significant turnover of Unit members. Since CPO and COO roles greatly overlap and the officers often work together, the FCPD Chief of Police assigned a COO to each district station. This increased the number of officers available to pursue CPS certification. Some COOs were not aware of the certification and/or how to obtain it. Many expressed an interest in pursuing it, once they realized it was available.

4. New Goals and Objectives:

Goal:

Establish and maintain DCJS-certified Crime Prevention Specialists within the Fairfax County

Police Department that meet and exceed established high-standard levels of training and experience in the field of crime prevention.

Objectives:

1. Ensure each district station has at least one Police Officer or, Community Outreach Officer (COO), DCJS-certified as a Crime Prevention Specialist, throughout the certification period.
2. Hold monthly meetings to evaluate and discuss training needs, concerns, and certification progress, for Crime Prevention Unit members and supporting volunteers. This will ensure success in earning or maintaining certifications and staying current with crime prevention strategies, techniques, philosophy, and developments, throughout the certification period.

ELEMENT 3 – NEIGHBORHOOD WATCH PROGRAM

1. Old Goals and Objectives:

Goal:

To empower and encourage community members to get involved in reducing crime in their community by promoting, establishing, or participating in a Neighborhood Watch program.

Objectives:

1. Provide safety and security training to Neighborhood Watch Groups and Coordinators a minimum of 4 times per year for each station or 32 total meetings annually.
2. Develop an online/virtual training model to provide more options for volunteers in Neighborhood Watch programs in 2020. Implement this training at all eight district stations by 2021.
3. Using the Fairfax County Police Department webpage, create a Neighborhood Watch specific resources page that will allow access to Neighborhood Watch program information, volunteer training and safety and security information by 2021 and using statistics from the webpage to identify what geographic areas are showing interest in specific topics to be able to deploy crime prevention resources to those areas.

2. Accomplishments:

All eight district stations exceeded program expectations for the Neighborhood Watch Program, hosting more than four training sessions a year, except in 2020 due to the COVID-19 Pandemic. The Sully District saw firsthand how important a Neighborhood Watch program is for the community. A community in the Fairfax Station area of Fairfax County was encountering a rash of stolen mail (particularly checks) from mailboxes in front of residents' homes or from the blue mailboxes stationed outside the local post office. Each time there was an incident in this neighborhood, the Neighborhood Watch coordinator would be contacted. He would ensure that the victims knew how to file a police report with Fairfax County, but also with the US Postal Service. He would send an email blast to his community to bring awareness of the current crime happening in the neighborhood. Through diligent communication between the community members, Neighborhood Watch coordinator, the Crime Prevention Officer and the Inspector for the US Postal Service, a suspect was identified. This incident shows how working together can help solve crimes and reduce crimes.

The West Springfield District trained a total of 268 new community members over the last three years. They presented an Intro to Neighborhood Watch Presentation to 41 new community members. The Crime Prevention Unit revised the Neighborhood Watch training presentation for consistency within all the district stations.

Prior to her retirement, one of our veteran CPOs, conducted a brainstorming session with several

other team members to determine what information would be best presented on a neighborhood watch webpage. Once that information was determined a plan was formed for the layout of the webpage. That CPO also took the time to record her neighborhood watch training as well as put together a frequently asked questions response. That information was passed on to an incoming CPO who has unfortunately already been reassigned. A new first line supervisor has now been brought into the mix on this project and will ensure that it is seen to fruition.

3. Evaluation:

Historically, Neighborhood Watch has been active in Fairfax County since its inception in the Camelot Community in the late 1970's. However, the program has evolved quickly and continues to grow as community interest has grown. Neighborhood Watch is no longer a single-family home dominated program and that has changed how the Fairfax County Police Department Crime Prevention Unit interacts with communities and community members. Each of the eight district stations forged different paths for Neighborhood Watch interaction. With the evolution of social media platforms, having connectivity to thousands of communities and hundreds of thousands of people within Fairfax County, communication has grown exponentially- not just with Neighborhood Watch.

When community events were held, Crime Prevention Officers always brought information on the Neighborhood Watch program and explained the benefits. The COVID-19 Pandemic impacted the world in 2020 and it certainly affected how Crime Prevention Officers performed their duties. Initially, in March of 2020, all Crime Prevention Officers and Community Outreach Officers were reassigned to other job tasks. They were still responsible for their prevention and outreach duties. Request for Neighborhood Watch training slowed down. With the requirement of social distancing, in most situations, it also led the Crime Prevention Unit to achieving their second objective of holding online/virtual training. Crime Prevention Officers began using the ZOOM platform to conduct Neighborhood Watch training. Having this platform allowed more frequent training to occur, as it made them very accessible. Each district station held virtual training and saw an increase in participation and more interest in the program. The Crime Prevention Officers held training open to anyone in the district. Virtual training allowed more flexibility. Some communities preferred Saturday morning while others preferred a weeknight. Many attendees enjoyed the option of staying in their home and not having to drive to another location for the meeting. Several communities wanted and appreciated customized training specific to their community. Even now, with the world resuming activities prior to the COVID-19 Pandemic, many communities are still requesting virtual training, as it is very convenient and usually gets more participation. After the lifting of COVID-19 requirement, in-person training resumed and was held at the district station. However, virtual still seems to be the way most communities would like to have the training conducted. Neighborhood Watch Training opportunities were advertised on Nextdoor.com and Ring.com. Many communities have taken more of a role in the last 3 years of requesting the training for their community. As a result, most stations conducted training for communities for the first time since they were established.

Due to difficulties regarding position turnover, IT permissions and website layout abilities, the neighborhood watch webpage has yet to be implemented on the Fairfax County Police

Department's website. However, much work has been completed making this goal closer to achieving; including recordings of the trainings and frequently asked questions to be accessible anytime by interested community members. Once this objective is obtained it will help in recruiting new communities for the program.

4. New Goals and Objectives:

Goal:

To empower and encourage citizens of the community to get involved in reducing crime in their community by promoting, conducting, or participating in a Neighborhood Watch program.

Objectives:

1. Provide safety and security training to Neighborhood Watch Groups and coordinators a minimum of 6 times per year for each district station, for a total of 48 meetings annually.
2. Increase Neighborhood Watch programs by a minimum of 2 in each district station, each year, for a total of 16 new neighborhood watch communities annually.
3. Using the Fairfax County Police Department webpage, create a Neighborhood Watch specific resources page that will allow access to Neighborhood Watch program information, volunteer training, and safety and security information by 2024. This webpage would include a full, pre-recorded, neighborhood watch training to allow for completion by all community members regardless of their personal schedules.

ELEMENT 4 – COMMUNITY POLICING

1. OLD GOALS AND OBJECTIVES:

Goal: To be proactive in developing cooperative partnerships between the Fairfax County Police Department and the community to provide improved police service to the public.

Objectives:

1. Develop and implement initiatives to address station level community issues coordinating with the Crime Analyst, Crime Prevention, and other station personnel to address the issue at hand. Promote efforts and report our results through communication with the public using social media and contacts.
2. Participate with Communities of Trust Committee (COTC) and other community groups to engage the diverse community in Fairfax County with activities that address community policing in culturally and economically diverse communities. Attend COTC meetings monthly for planning and partnership purposes.
3. Provide community concerns from each district station quarterly to the Office of the Chief of Police.

2. ACCOMPLISHMENTS:

Community policing is an essential component to building that bond between the police department and the communities we serve, giving them the tools and resources to help deter and prevent crime.

The Fairfax County Police Department (FCPD) continued to expand opportunities to enhance community policing efforts through a variety of efforts. Between the years 2020-2022, the Covid-19 pandemic brought on many challenges and changed the way in which the Department offered services to the community. Despite those challenges, the FCPD pushed through the difficult times and overcame those challenges providing great services and opportunities for community policing and engagement in the years 2020-2022.



The pandemic and the limitations of not being able to host in person meetings did not deter or lower our ability to interact and stay connected with our community members. The Community Advisory Committee (CAC) meetings remained a priority and continued to be held monthly by utilizing technology and virtual platforms. National Night Out is one of the largest community events held. With very restrictive guidelines, every district station participated in the National Night Out, continuing to enhance the relationship between the community and law enforcement, safely visiting the many neighborhoods while socially maintaining distance.

In 2022 things became a little more normal and our CPOs and COOs were able to spend more quality time in the communities, since most COVID-19 restrictions were lifted. Partnering with the COTC, FCPD participated in three (3) Public Safety Days. This 4-hour fun-day event is held in marginalized communities and those communities having more negative interactions with law enforcement. The day consists of games, food, bikes, motorcycles, cruisers and, if space permits, the FCPD helicopter.

Crime Prevention and Community Outreach Officers across the county attended COTC meetings, continuing to enhance a positive relationship with its members, public safety agencies, and the communities they serve. This monthly meeting, held virtually because of the pandemic, allows organizations and community members to discuss their issues and concerns as well as being a part of the resolutions. The COTC and the FCPD co-sponsored the “Help from the Heart” program. A large bin was placed in each of the District Stations to accept donations, mostly personal hygiene items, to be donated to the homeless shelters and local food distribution centers. This program exceeded its lifespan of 3 months and remained for the duration of the pandemic. A noteworthy accomplishment and partnership between the COTC and the FCPD was joining forces to help donate over 200,000 masks to hospitals, schools, homeless shelters, community members, churches, food banks, and other non-profit organizations.

In May 2021, The Fairfax County Board of Supervisors hired a new Police Chief, Kevin Davis. Chief Davis restructured the frequency and format in which information is shared amongst command staff, implementing the Crime Operations Response and Engagement (CORE) framework. Topics that are tracked and analyzed on a county-wide scale include use of force, crime prevention, and community engagement. These meetings occurred were scheduled weekly to discuss ongoing crime trends amongst district stations and specialty units within the department.

The FCPD initiated a countywide Integrating Police and Community (iPAC) patrol initiative, which uses discretionary time within every patrol officer’s shift to cultivate relationships with residents and business owners within specific patrol areas. The goal of the program is to build upon FCPD’s already strong connection with the community by providing time and space for conversation and problem solving. “This ‘Know Us Before You Need Us’ approach further aims to develop greater police legitimacy and trust between officers and the people we serve” (Chief Kevin Davis, 2021).

3. EVALUATION:

Addressing community concerns continued to be a priority for the FCPD, over the last couple years, despite the many challenges faced through the Covid-10 Pandemic and staffing issues. Chief Kevin Davis increased the lines of communication between each district stations CAC by inviting the Executive Committee members to attend the Chief's Community Advisory Committee (CCAC) meetings. The purpose of these meetings is to provide an opportunity for CAC leaders to share information between the districts and with Chief Davis.

The iPAC patrol initiative played an integral part of community policing, encouraging Fairfax County Police Officers to get out of their cruisers. Chief Davis required each sworn officer, on patrol, to get out of their vehicles and walk the neighborhood for at least 15 minutes, engaging with community members. This officer interaction and engagement has made a difference and the communities are getting to know the officers patrolling their neighborhoods. The more positive relationships that officers build in the community creates safer and more engaging communities in the long term.

"Nextdoor" and "Neighbors" by Ring are most utilized by the Crime Prevention Unit to keep the line of communication open between the community and the representative's sharing information on the platform. The Sully, Mount Vernon, Reston, and Fair Oaks district stations sharing of informational videos to the public, were instrumental in keeping community members informed and staying connected. Social media plays an important role in communicating with the communities.

4. NEW GOALS & OBJECTIVES:

Goal: To take charge of creating a united partnership between the Fairfax County Police Department and private groups or organizations within Fairfax County.

Objectives:

1. Develop and implement ways to increase communication and education between the Fairfax County Police Department and private schools.
2. Continue networking and building relationships with other county public safety entities, such as the Department of Public Safety Communications (DPSC) and the Department of Emergency Management (DEMS).
3. Establish a platform to capture community concerns or issues, follow-up, and resolutions.
4. Partner with faith groups, civic organizations, and committees, to help identify and implement ways to connect with the different diverse communities.



A message from the Chief of Police

Crime Operations Response and Engagement

C.O.R.E.

INTRODUCING

iPAC

INTEGRATING POLICE AND COMMUNITY



Fairfax County Police Department

Community Liaison Officer Katie Watts • 26 Oct



HALLOWEEN SAFETY TIPS



▶ 0:01 / 1:33



Halloween Safety Tips. Halloween is Monday! Here are some safety tips to review before the big day:
[See more...](#)

Posted to [Subscribers of Fairfax County Police Department](#) in 1 area

👍 9 · 1,832 Impressions

🤍 Like 💬 Comment ➦ Share

We had an unforgettable National Night Out! From sizzling community cookouts to thrilling carnival games, #FCPD joined hundreds of Fairfax County residents in our partnership to prevent crime and unite together to safeguard our community. 🚓

To see all the great photos from National Night Out and future events, check out our Flickr page: <https://www.flickr.com/photos/fairfaxcountypolice>





Fairfax County Police Department ✓

Reston District Police Station, Community Liaison Officer, Brandi Horita · 9 Jun 21



Preventing Property Crime with Three Simple Actions...

Lock

Thefts from vehicles are often crimes of opportunity. Lock your car like you would lock your home!

Remove

Thieves want valuables. Purses, wallets, cash and electronics are all targets!

Take

Make your vehicle a hard target! Remove your keys every time! Do not store them in the ignition or inside of the vehicle.

A Message from your Reston Community Liaison Officer

Search our site

Department Resources

- Department Homepage >
- Chief's Page >
- Cold Case >
- Report a Crime >

Related Resources

- Chief's Messages >
- General Orders >
- Reports >
- Critical Incident Updates >
- Crime & IBR Reports >
- Crime & Safety >
- FCPD Recruiting Job Fairs >
- Hire An Off-Duty Officer >



Community Advisory Committee



Want to be more involved with the Fairfax County Police Department? Want to provide a valuable service to your community, and be more informed about county issues and laws at the same time?

Consider joining your local FCPD Community Advisory Committees (CAC). Meetings are held at your police station each month as shown below.

CACs enhance communication between residents and the FCPD and offer residents a chance to dialogue with members of their local police districts. Members are kept informed about significant safety matters in their neighborhoods, and are encouraged to bring any issues or questions to the attention of local police commanders.

Learn more about your community; become a CAC member! See below for contact information:

Fair Oaks Police District: last Monday of the month at 7:00 pm
 Captain Justin Palenscar, 703-591-0966
 CAC Contact: Jim Clifton, Email: cacfairoaks@gmail.com

Franconia Police District: 3rd Wednesday of the month at 7 pm
 Captain John Lieb, 703-814-7000
 CAC Contact: Kim Barber, Email: kim.barber@fairfaxcounty.gov

Mason Police District, 1st Tuesday of the month at 7 pm
 Captain Loriann LeBarca, 703-256-8035
 CAC contact: Mike Porth, Email: michaelporth@gmail.com

McLean Police District, 2nd Thursday of the month at 7 pm
 Captain Carolyn Kinney, 703-556-7750
 CAC Contact: Patrick Smaldore, Email: patricksmaldore@live.com

Mount Vernon Police District, 2nd Thursday of the month at 7 pm
 Captain Fred Chambers, 703-360-8400
 CAC Contact: Executive Committee, Email: MtVernonCAC@gmail.com

Reston Police District, 4th Wednesday of every month at 7:00 p.m.
 Captain Mohammed Oluwa, 703-478-0904
 CAC contact: Bob Sledzaus Email: restoncacchair@gmail.com

West Springfield Police District, 1st Tuesday of the month at 7 pm
 Captain Ryan Morgan, 703-644-7377
 CAC contact: Jim Shrouds, Email: wscacmailbox@gmail.com

Sully Police District, 2nd Wednesday of the month at 7 pm
 Captain Rachel Levy, 703-814-7000
 CAC contact: Tom Pickett, Email: coachpickett@me.com



TRANSLATE

AWARDS

SITE FEEDBACK

MAIN ADDRESS

12000 Government Center Pkwy
 Fairfax, VA 22035

Phone

703-324-7329

TTY 711

SITE TOOLS

- Website Accessibility
- Translate
- Download Mobile App

SUPPORT

- ADA Accessibility
- FOIA Requests
- Website Administrator

ADDITIONAL RESOURCES

- Fairfax County Public Schools
- Economic Development Authority
- Visit Fairfax
- Council of Governments
- Commonwealth of Virginia
- USA.gov



Element 5 – Organized Distribution of Community Safety Information to Citizens

1. Old Goals and Objectives:

Goal: To enhance community outreach and provide residents with the most up to date accurate, and helpful crime prevention tips through the use of cutting-edge technology.

Objectives:

1. Schedule yearly training with Nextdoor and the Public Affairs Bureau regarding trends and new innovative ways to ensure we are delivering information to residents in the most updated fashion.
2. Generate a three-year report from 2020-2023 to track Facebook, Twitter, Instagram, Nextdoor, and Blog following to ensure we are increasing our followers on all platforms.
3. Empower Crime Prevention and Community Outreach Officers (CPO/COO) with the most current and upcoming social media training by attending conferences and other training opportunities.

2. Accomplishments:

We maintained and continued to benefit from our strong and collaborative working relationship with Joseph Porcelli from Nextdoor. Regular meetings with Joseph allowed us to tap into his extensive knowledge and experience, gaining insights into successful practices employed by other public safety agencies on Nextdoor. By leveraging Joseph's expertise, we expanded our understanding of effective strategies and approaches that could be implemented to enhance community engagement and public safety efforts on the platform. This partnership has greatly contributed to our unit's growth and ability to serve our community more effectively through Nextdoor.

From 2020 to 2022, Nextdoor was the primary communication channel for the Crime Prevention Unit to engage with the communities they serve. During this period, we witnessed a remarkable 36% increase in our follower count. Moreover, it is noteworthy that the average increase in followers for each district station area surpassed 11,000 residents. This growth reflects the successful efforts of our Crime Prevention Unit in leveraging Nextdoor to connect and communicate with our community members effectively.

Despite the challenges posed by the COVID-19 pandemic, our Crime Prevention Unit remained committed to professional development and actively participated in both virtual and in-person trainings. This dedication allowed our team members to stay up-to-date with the latest trends and best practices in crime prevention and community engagement. By adapting to virtual training formats and following necessary safety protocols for in-person events, our Crime Prevention Unit continued to enhance their skills and knowledge, ensuring that our community remains well-served even during these unprecedented times.

Evaluation:

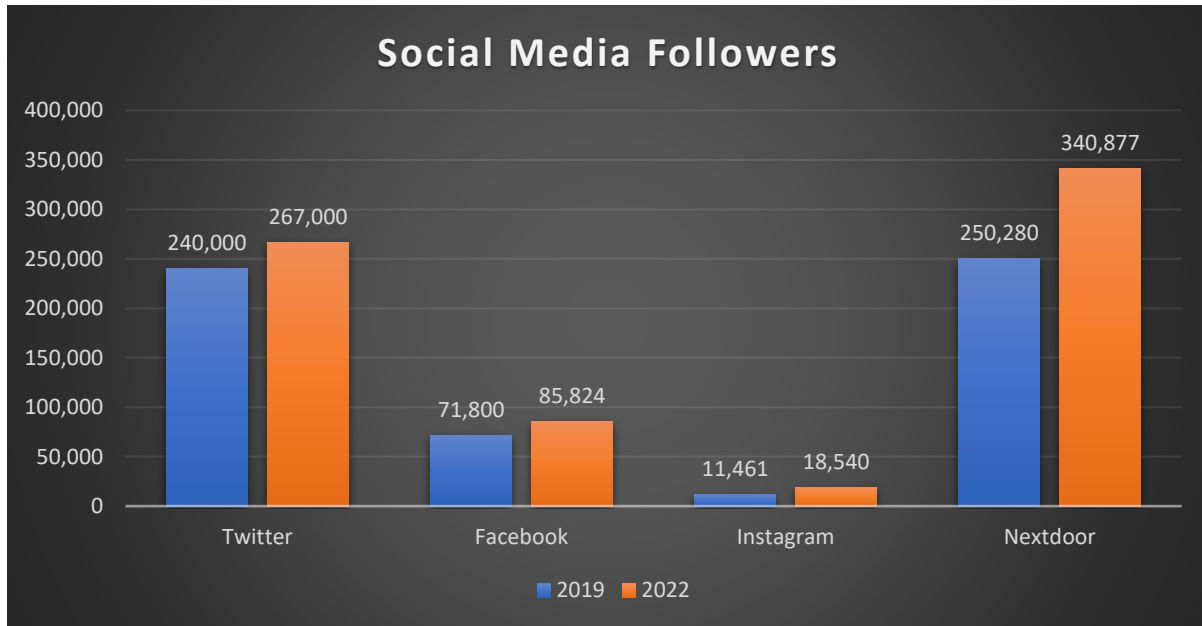
The Fairfax County Police Department (FCPD) has continued to engage with Joseph Porcelli who is Nextdoor's Global Public Agency & Disaster Preparedness & Response Lead. Since we began using Nextdoor as an agency, our relationship has been extremely strong with Mr. Porcelli. He has provided us with his direct contact information and has always been willing to assist us in developing, reviewing, and determining best practices about our messaging and engagement with the community. Officers regularly utilize this connection and directly reach out to Mr. Porcelli when they have questions, etc.

On December 6, 2021, our Crime Prevention Unit (CPU) attended a 2-hour training session with Mr. Porcelli about Nextdoor. Following this training, in March 2022, Captain John Lieb established a bi-weekly and then a quarterly meeting with Mr. Porcelli where he and some Community Outreach Officers (COO) attended consistently to better their knowledge of Nextdoor, trends, and community engagement. Insights on messaging, tips and tricks, and other pertinent information were discussed each time. Additionally, Mr. Porcelli would analyze specific posts that the FCPD had pushed out and reviewed strengths and weaknesses.

Between the years 2020 and 2022, we did not have any formal training with public information officers from our Public Affairs Bureau (PAB). Throughout those years we did have numerous unit meetings that were led by Lieutenant James Curry. Lieutenant Curry was one of the Crime Prevention Unit's supervisors and also happens to also be the supervisor for our Public Affairs Bureau. During those meetings, Lieutenant Curry would provide updates and insights on recent trends and innovative ways to deliver information to the community.

The Fairfax County Police Department (FCPD) chooses to engage residents through several social media platforms. Our most popular platform is Twitter. Through Twitter, we share road closures, accidents, community events, meetings, and crime prevention information. In three years, we have increased from 240,000 to over 267,000 followers. We had a new net gain of over 26,500 followers. The net numbers provided do encompass the numerous fraudulent accounts that Twitter removed during the year 2022.

Facebook, Instagram, and Nextdoor are three additional platforms that we use to connect and engage with our community. During the year 2019, our Facebook followers experienced a growth from 71,800 to 85,824. Moreover, our Instagram followers witnessed an increase of 7,079 individuals, reaching a total of 18,540 followers by December 2021. Since 2019, our Nextdoor membership increased by 90,597 members. In 2019, we ended the year with 250,280 members which in three years increased by 36% to the total of 340,877 members in December 2022.



On December 5, 2022, our Crime Prevention and Community Outreach Officers were trained and given access to the Neighbors Public Safety Service by Ring.

Neighbors Public Safety Service (NPSS) is the interface that allows public safety officials to connect, communicate and share hyper-local updates with their communities. With NPSS, public safety users can see and comment on publicly posted content from the Neighbors App feed, share posts, and manage voluntarily shared video recordings. ([How Public Safety Agencies Use Neighbors – Ring Help](#))

This application is very similar to Nextdoor and has been proven to reach individuals that are not on our other social media platforms. One of the advantageous aspects of this application is its inclusivity, as owning a Ring camera system is not a prerequisite for accessing it. Anyone can participate and subscribe to Neighbors, expanding its reach to a wider audience. Unfortunately, we are unable to determine the exact number of subscribers due to Ring’s privacy policies.

Additionally, our department utilizes a WordPress blog (<https://fcpdnews.wordpress.com/>) to publicly release official news and information. In 2020, we published 295 news releases (blogs) which led to 1,128,400 views and 430,222 visitors. In 2021, we published 216 news releases which led to 1,144,708 and 483,665 visitors. In 2022, we published 238 news releases which led to 1,267,351 and 569,278 visitors.

As our follower count grows across various platforms, it serves as a testament to our effective engagement and expanding outreach within our community. The increasing number of followers indicates that our messaging resonates with a diverse range of individuals, reaching them through different platforms.

During this period of review, the COVID Pandemic was still alive and strong, which affected our ability to travel and attend conferences and training. One of our Crime Prevention Officers

attended the Government and Social Media Virtual Conference (S4SCON) in September of 2020.

The Government Social Media Conference is the largest social media conference in the U.S. for government agencies. Attendees received social media training needed to protect their agency, keep public trust & strengthen their outreach virtually over two days. Since 2015, GSMCON has brought in representatives from social networks including Facebook, Twitter, LinkedIn, Nextdoor, Snapchat and TikTok as well as platforms like ArchiveSocial, Hootsuite, and many more to connect directly with government agencies.” (S4SCON, 2020; <https://www.government-social-media.com/s4scon>).

In 2021, three members of the Crime Prevention Unit traveled to Scottsdale, Arizona to attend the SMILE (Social Media and Internet and Law Enforcement) Conference. *“The SMILE Conference is the world’s premier source for training for police in the use of social media for community outreach, event management, and investigations.”* (SMILE, 2023; <https://smileconference.com/>).

In 2022, conferences and training picked up and many members of the CPO unit were able to attend various sessions. One of our Crime Prevention Officers traveled to Fredericksburg, Virginia where he attended Media Relations and Social Media 201 for Law Enforcement Personnel class hosted by the Virginia Department of Criminal Justice Services (DCJS). This class was designed to prepare law enforcement personnel to help craft and manage public messaging through both the traditional media and social media, providing intermediate training on public messaging through actionable curriculum that blends theory with practical exercises. From social media strategy to issuing the modern news release to preparing for a media interview, this course covers the broad scope of public communication when it matters most. (DCJS, 2022; <https://www.dcjs.virginia.gov/training-events/media-relations-and-social-media-201-law-enforcement>). Additionally, a Crime Prevention Officer virtually attended a Communications Workshop - Best Practices in Social Media for Law Enforcement that was presented by the FBI National Academy. This class was taught by Gail Pennybacker and Kenneth White who are instructors in the Leadership Education Unit at the FBI Academy.

Furthermore in 2022, our agency partnered with the nationally known Social Media the Internet and Law Enforcement (SMILE) Conference and helped host the coSMILE, SMILE, and iSMILE Conference(s) in Fairfax, Virginia. Officer Meg Hawkins, Sully District’s Community Outreach Officer, worked directly with Lauri Stevens, producer of the SMILE Conference, to acquire presenters for the first ever coSMILE and SMILE conference. The coSMILE conference was specifically for community outreach officers and approximately 30 officers from all over the country attended. Additionally, two of our COOs presented Hidden in Plain Sight (HIPS) at the coSMILE conference. HIPS is a community awareness program to educate parents through a hands-on learning experience that covers current trends and signs of risky behavior.

Five members of the Crime Prevention Unit had the opportunity to attend the coSMILE and SMILE conference, where they gained valuable insights into various aspects of social media

usage. The conference provided them with knowledge on topics such as social media and critical incidents, successful strategies for managing Facebook pages, and optimizing engagement on Twitter, among others. Their attendance at this conference has equipped them with new skills and knowledge that will enhance our unit's ability to effectively utilize social media platforms in our crime prevention and community outreach efforts.

3. New Goals & Objectives:

Goal: To enhance community outreach and ensure residents receive the most accurate, up-to-date, and helpful crime prevention tips. Embrace innovative tools, trends, platforms, and aim to reach a wider audience and deliver information in a timely and engaging manner.

Objectives:

1. Schedule bi-annually training with Nextdoor and the Public Affairs Bureau to improve our community engagement and delivery of information by:
 - a. Exploring new approaches and strategies to foster active participation and collaboration within our community.
 - b. Utilizing innovative tools and methods to communicate important updates, news, and events to our residents in a timely and engaging manner.
2. Generate an annual report that tracks the follower growth on various social media platforms over a three-year period from 2023 to 2025. The goal is to ensure an upward trend in follower counts across Facebook, Twitter, Instagram, Nextdoor, Blog, and Neighbors platforms, thereby enhancing our online presence and community engagement.
3. Empower Crime Prevention Officers and Community Outreach Officers (CPO/COO) by providing them with the latest social media training, annually. To achieve this, we encourage them to actively participate in conferences and other relevant training opportunities focused on community engagement, trends, and best practices in social media engagement.

From: Virtual Academy <no-reply@fbiacademy.edu>

Sent: Tuesday, February 15, 2022 3:17 PM

To: Capizzi, Anthony <Anthony.Capizzi@fairfaxcounty.gov>

Subject: Section Completed: ILT-12413: Communications Workshop - Best Practices in Social Media for LE (FBI National Academy Webinar Series) - Section 8 - Section #8

Virtual Academy

Federal Bureau of Investigation - Training Division

Anthony L Capizzi,

You have received completion for the following course/conference/meeting. Please address any questions about your status in this course/conference/meeting to the Class Coordinator(s): tjprice@fbi.gov, mecoleman@fbi.gov, glpennybacker@fbi.gov, kdwhite2@fbi.gov

Course/Conference/Meeting:

ILT-12413: Communications Workshop - Best Practices in Social Media for LE (FBI National Academy Webinar Series)

Section Title:

ILT-12413: Communications Workshop - Best Practices in Social Media for LE (FBI National Academy Webinar Series) - Section 8.

Section Number:

8

Section Dates:

2/15/2022 - 2/15/2022

This Class Meets:

Meeting 1

2:00 PM - 3:00 PM (Eastern Standard Time) Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday

Virtual Platform: Other (Live Online)

Thank you,

Virtual Academy

Training Division

For technical issues, contact the Virtual Academy Helpdesk at VIRTUAL_ACADEMY@FBI.GOV.

SMILE CONFERENCE iSMILE CONFERENCE coSMILE CONFERENCE

introducing the COSMILE CONFERENCE:

COMMUNITY OUTREACH SOCIAL MEDIA THE INTERNET AND LAW ENFORCEMENT

SEPT 18TH - SEPT 23RD, 2022 FAIRFAX, VA



The SMILE Conference® is now three events in one week. Introducing the first conference focused on community outreach - the community outreach SMILEcon.

Hosted by Fairfax County Police Department

Since 2010, the SMILE Conference has been the international leading provider of social media training to police.

Delegates at the coSMILEConference will have a full-day of non-social media content focused on community outreach on Sunday and can elect to attend through Monday, or the entire SMILEConference through Wednesday.

This conference will bring together community outreach professionals to network and hear about the latest engagement trends, best practices, and valuable resources. Additionally, you will have the opportunity to learn strategies on how to utilize social media to better engage with the public. Our presenters are veteran outreach officers who are known for their community engagement skills.

- Hear from some of the country's top community outreach officers and learn about their community engagement techniques and skills.
- Come network with other community outreach officers from all over North America.
- Discover new and exciting ways you can use social media to better engage with the community.

The iSMILEConference is a three-day event for Investigators. iSMILEcon will be full of general and breakout sessions tackling *subjects like: Gang investigations, financial fraud, human trafficking, dark web, risk management, leadership, facial recognition, etc.

*Check final agenda to confirm topics

What do delegates say about #SMILEcon?

- ✓ *"This was the best conference/training that I have attended on any topic. The organizers, presenters and delegates were all equally passionate and knowledgeable on the topic of social media as a law enforcement tool. Awesome!"*
~ Officer Kyle Roder, Eau Clair, WI Police
- ✓ *"This training was truly world-class on multiple levels. The knowledge and passion of the presenters could not have been higher. To be the best you must learn from the best. Lauri and ConnectedCOPS brought the best of the best from across the world together to harness the intersection of social media and law enforcement."*
~ Chief of Police, Australian National Police
- ✓ *"The SMILE conference is second to none! Great presentations and content, well organized, excellent support and being able to network with the-best-of-the-best was invaluable!"* ~ Detective Sergeant Natalie Aitken, Winnipeg, MB Police

coSMILE CONFERENCE

WHEN: Sun, Sep 18th – Mon, Sep 19th
or Sun, Sep 18th – Wed, Sep 21st
8:00 am – 4:00 pm

SMILE CONFERENCE

WHEN: Mon, Sep 19th – Wed, Sep 21st
8:00 am – 4:00 pm

iSMILE CONFERENCE

WHEN: Wed, Sep 21st – Fri, Sep 23rd
8:00 am – 4:00 pm

COST: 2-day coSMILE

\$299 Xtra Early Bird rate thru May 31st
\$399 Early Bird rate thru Aug 31st
\$499 Regular rate Sep 1st

4-day coSMILE

\$599 Xtra Early Bird rate thru May 31st
\$799 Early Bird rate thru Aug 31st
\$999 Regular rate Sep 1st

**OUR 18TH SMILECON,
2ND iSMILECON, and the
1ST coSMILECON!**

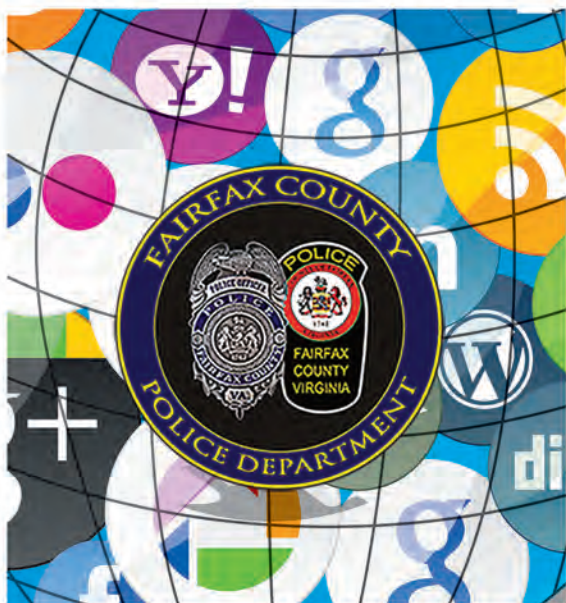
Registration Is Open!!!
www.SMILEConference.com

SMILE CONFERENCE

iSMILE CONFERENCE

INVESTIGATORS' SOCIAL MEDIA THE INTERNET AND LAW ENFORCEMENT

SEPTEMBER 18TH - 23RD, 2022 • FAIRFAX, VA



SMILE CONFERENCE

WHEN: Mon, Sep 19 – Wed, Sep 21
8:00 am – 4:00 pm

coSMILE CONFERENCE

WHEN: Sun, Sep 18 – Wed, Sep 21
or Sun, Sep 18 - Mon, Sep 19
8:00 am – 4:00 pm

iSMILE CONFERENCE

WHEN: Wed, Sep 21 – Fri, Sep 23
8:00 am – 4:00 pm

COST: \$599 Early Bird rate 'til Aug 31
\$999 for SMILE & iSMILE
\$749 Regular rate after Aug 31
\$1,149 for SMILE & iSMILE

WHERE: FAIRFAX MARRIOTT AT FAIR OAKS - \$179

OUR 18TH EVENT

SMILE conferences have been held in Washington DC, Santa Monica, Chicago, Dallas, Sunnyvale, Vancouver, Tampa, Alexandria, Phoenix, Richmond, Omaha, Niagara Falls, CA, Long Beach, Birmingham, UK, Miami, Houston and Scottsdale.

The second iSMILE Conference® is being produced together with the SMILE Conference. SMILEcon is internationally-recognized as the leading conference devoted to social media and police initiatives.

Hosted by Fairfax County Police Department

What is iSMILEcon about?

The new iSMILEConference is a three-day event for Investigators. iSMILEcon will be full of general and breakout sessions tackling *subjects like: Gang investigations, financial fraud, human trafficking, dark web, risk management, leadership, facial recognition, among others.

*Check final agenda to confirm topics

- ✓ **Gangs and Drugs Investigations Track**
- ✓ **Human Trafficking Track**
- ✓ **Darknet Investigations Track**
- ✓ **Intelligence Analysts Track**
- ✓ **Financial Crimes Track**
- ✓ **Leadership Track**
- ✓ **Fraud Track**

Registration Is Open!!!
www.SMILEConference.com

Media Relations and Social Media 201 for Law Enforcement Personnel

REGISTRATION NOW OPEN!

Description:

The Virginia Department of Criminal Justice Services is pleased to announce two opportunities to attend “Media Relations and Social Media 201” training for law enforcement personnel. This training is being presented by Julie Parker Communications, LLC.

Beyond the basics, this 8-hour communications course has been designed to prepare law enforcement personnel to help craft and manage public messaging through both the traditional media and social media, providing intermediate training on public messaging through actionable curriculum that blends theory with practical exercises. From social media strategy to issuing the modern news release to preparing for a media interview, this course covers the broad scope of public communication when it matters most.

Course Goals:

By the end of this course, those tasked with public message for law enforcement agencies will have a more comprehensive understanding of communications strategy through media relations and social media. Upon completion students should be able to:

- Explain the importance of timely communication when handling a crisis
- Explain when and what to share when a critical incident is first unfolding
- Implement strategies to counter negativity on social media
- Write an effective news release
- Set up a news conference with crucial logistical considerations
- Integrate the role of the Public Information Officer with unified command

Topics to be discussed include:

- The Cost of Inaction: Kenosha, Wisconsin Case Study
- Media Relations and the Modern Press Release
- Navigating Negativity
- Social Media Strategy Through Crises Case Study
- News Conferences and Media Interviews
- Optimizing the PIO Role in Your Organization
- Table Top Exercise



SOCIAL FOR SAFETY
CONFERENCE

S4SCON VIRTUAL EVENT

September 22 & 23, 2020

Feeling overwhelmed by social media in 2020?

Civil Unrest • COVID19 • First Amendment Issues • Masks • Community Forums • Protests • Negative Comments • Archival • Polarization • Wildfires Misinformation • Racist Comments • Social Listening • Employee Posts Deleting Comments • Autonomous Zones • Emergency Communications

Virtual #S4SCON helps government agencies get social media training to protect your agency, keep public trust & strengthen outreach.

Our second annual event is now transitioning to digital, where public communicators across the United States can learn the best social media strategies that are working right now. Get a handle on 2020 and learn from your peers on how to confidently communicate with the public you serve. S4SCON is a fully interactive experience where attendees can engage with speakers and other participants!

Government Social Media LLC | 888.803.9401 | hello@governmentsocialmedia.com



VIDEO TRAINING

Get access to around 20 keynotes & breakout sessions, including slides & handouts.



CONNECTIONS

Make connections with other professionals at agencies across the United States.



WATCH RECORDINGS

Too busy right now? Register for the event, and get on-demand access for 3 months.

Register Now, Only \$199 >>> [S4SCON.COM](https://www.s4scon.com)

GOVERNMENT
SOCIAL MEDIA

ELEMENT 6 - COMMUNITY SECURITY AND SAFETY ASSESSMENTS

1. OLD GOALS AND OBJECTIVES

Goal: Continue to offer the services of trained crime prevention officers and specialists for both home and business security assessments. This will help to build trust in public and private sectors where communication and education are paramount to the overall goal of preventing crime in the community.

Objectives:

1. Create a better tracking mechanism to capture the type of homes and businesses that surveys are being conducted by the end of 2021.
2. Provide basic and advanced Crime Prevention Through Environmental Design (CPTED) training to all officers that may be tasked with conducting surveys.
3. Conduct a minimum of 150 home security, and 100 business surveys in the next three years.

2. ACCOMPLISHMENTS:

The Fairfax County Police Department continues to provide the county with numerous security assessments, as listed below. Most of the Crime Prevention Officers have attended the Basic or Advanced Crime Prevention Through Environmental Design Program. It is this type of class that helps us to provide appropriate recommendations to the community we serve. The class teaches the officers how to properly assess a residence or business, for security deficiencies.

2020-2022 Residential and Business Security Assessment Numbers:

Station	Residential	Business
1- Sully	6	5
2- Mount Vernon	2	7
3- McLean	17	0
4- Mason	42	12
5- Reston	2	1
6- Franconia	8	15
7- West Springfield	23	24
8- Fair Oaks	12	6
Total	110	66

The goal for residential assessments was 27% short and the goal for business assessments was 34% short. This shortage can be directly attributed to the regulations and limitations placed on community members about non-essential interactions during the COVID-19 pandemic.

3. EVALUATION:

The police department currently track security assessments that we perform by using an Excel Spreadsheet, however, we did not track the type of residence. The Crime Prevention Officers have access to this tracking software. The data currently provides us with the date, location, officer performing the assessment, and if it is a residential or business. The tracking software was different for each station, which made evaluation of the program difficult.

During this cycle, we did not meet our goals for security surveys. Due to local regulations and limitations created by the COVID-19 pandemic, Crime Prevention Officers were not able to meet with community members in their homes and businesses for non-emergency tasks such as security surveys. Despite the challenges of the pandemic, we came close to achieving our objectives and will continue to utilize our resources and look for ways to expand our outreach efforts.

As the county continues to experience rapid growth, the police department must adapt to the types of buildings and their uses. The areas around the Metro Stations are starting to experience growth in mixed-use development. Our assessments will need to include how to keep the commercial and residential locations safe and secure during, and after, business hours.

As part of the police department community outreach, the community and business members need to know that we offer free assessments. Utilizing officer referrals, emails, inclusion in presentations, social media, and the police department Public Affairs Bureau will help us with this endeavor.

All the officers who are part of the Crime Prevention Unit have been given the opportunity to attend either Basic Crime Prevention School or Basic CPTED classes. Some of the officers have also attended the Advanced CPTED class and CPTED for schools.

4. NEW GOALS AND OBJECTIVES:

Goal: Continue to offer the services of trained crime prevention officers and specialists for residential, business and house of worship security assessments. This will help to build trust in public and private sectors where communication and education are paramount to the overall goal of preventing crime in the community.

Objectives:

1. Create a tracking system to capture homes, businesses, and houses of worship security assessments conducted by the end of 2023.
2. Annually, provide basic and advanced CPTED training to all officers that may be tasked with conducting surveys.
3. Conduct a minimum of 125 residential, 100 business, and 100 house of worship surveys within the next three years.

8236 Roseland Drive Security Assessment



Fairfax County Police Department

West Springfield District Station, Crime Prevention Office

Report Prepared by: PFC Anthony L. Capizzi

Overview:

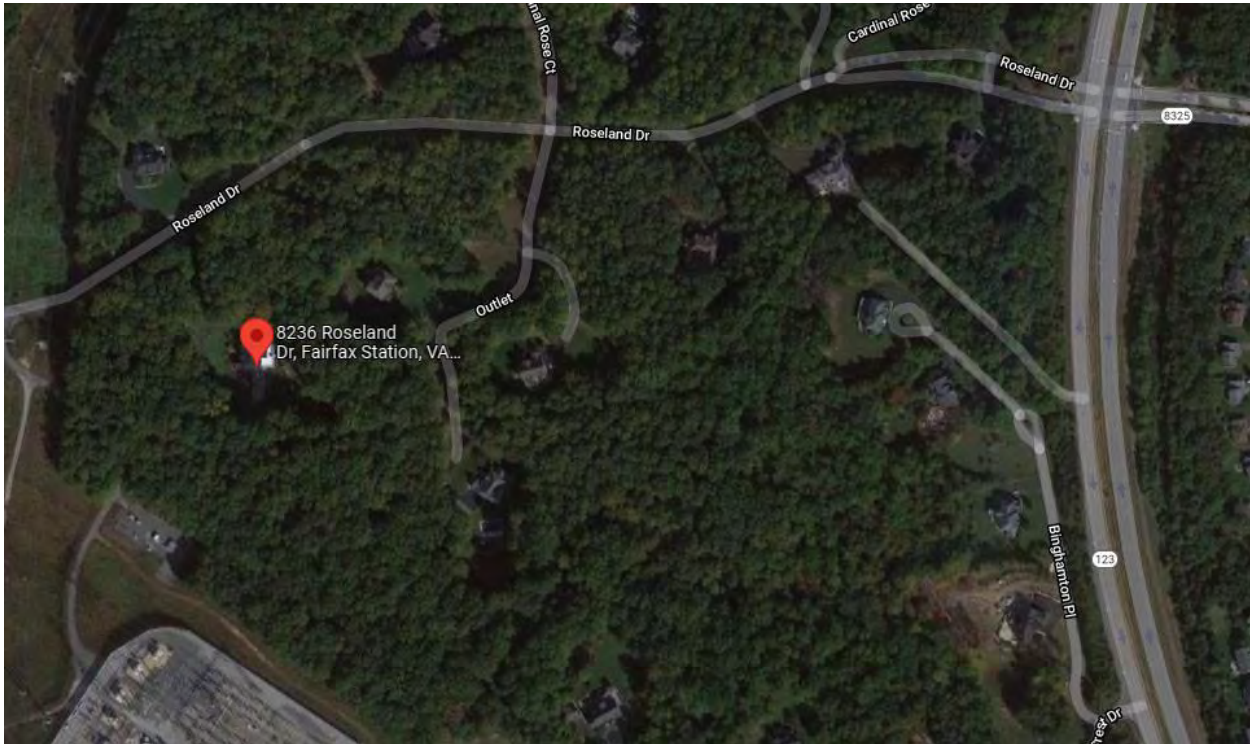
This report is provided for an area survey of 8236 Roseland Drive, Fairfax Station, VA. A walk through, and drive through, of the area was conducted by this officer on September 8, 2021. The recommendations contained within this report are based upon the training and experience of the officer conducting the assessment. Others who receive different training and experience may make other recommendations. The recommendations are made in good faith and every effort has been made to insure they are specifically applicable to the environment reviewed. Nothing in this survey precludes the possibility that other solutions, or recommendations, are applicable to the concerns addressed. Studies have indicated that any action taken to reduce crime will serve that purpose. It is not possible to guarantee to what extent crime will be reduced if all, or any, of the following recommendations are acted upon.

The analysis completed at this site is based on accepted principles of Crime Prevention Through Environmental Design (CPTED), which are Natural Surveillance, Access Control, Territorial Reinforcement, and Maintenance, and on research conducted for this report. The first section of this report includes observations during the walk-through of the property. The next section contains the recommendations.

This assessment should be used as a guideline for immediate, short, and long-term planning at 8236 Roseland Drive. It is recommended that a reassessment of the property, and concerned areas, should be completed yearly.

Site Description:

The property at 8236 Roseland Drive is located in Fairfax County, VA. It is in the residential neighborhood of Estates at Roseland. There is a sign at the entrance of the community with lists it for residents only, and No Trespassing. The posted speed limit through the property is 25 MPH. The residence is located on a fairly level lot, with a slight grade upward in the rear of the property. The residence cannot be seen from the roadway, and most of the houses on the street are off the roadway and secluded.



Historical Data:

There have been no criminal incidents on the property, but the homeowners requested a survey to verify their current security measures. They also wanted to know what improvements could be made to their security. The homeowners have lived on the property since 2005, and have one other family member living in the residence.

Observations:

- Mailbox has clear, visible numbers from the one side, but slightly faded numbers on the other side



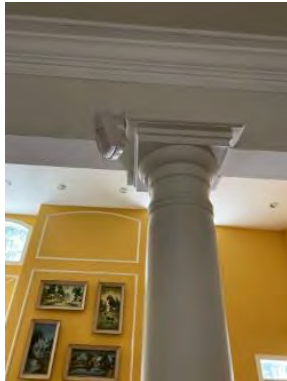
- Long driveway with a well-kept yard
- A couple of the bushes were taller than the 2–3-foot recommendations
- Compact florescent bulbs in most of the outdoor fixtures
- No peephole in the front door, but there are side lights. Deadbolt lock on the doors



- Warning sticker on a couple windows that there is a security system
- They utilize bar locks on the inside of the doors
- Decorative rocks around the edge of the landscaping, near windows
- Door into the residence from the garage is a solid core door
- Hinge screws in all doors are short
- Pool area unsecured
- Lots of lights on the exterior of the property
- Alarm door sensors on all entry doors
- Alarm sensors on some of the windows
- Motion sensors on the first and basement level



- Smoke alarms noted, not sure if there is a carbon monoxide alarm
- Unsecured ladder hanging under the deck, near the basement door
- They do have lights on a timer on the garage
- Garage is not locked when the home is vacant
- All windows were locked during the inspection, and I was advised they were locked on the second level. They advised me that the windows are mostly kept secured
- The locks were replaced when they purchased the house, and they have not given a key to anyone to repair/renovate the house
- They advised me they have timers for the house to look lived in when they are not present
- There is no safe in the house
- There are handguns and a rifle unsecured in the residence



Recommendations:

- Consider replacing the numbers on the faded side of the mailbox. This is in case an emergency vehicle passes your residence; they will be able to identify the number easily on the other side.
- Great job with the landscaping. Make sure to keep shrubs to 2-3 feet tall with a 10-inch canopy, and trees with a 7–8-foot canopy. This will make it harder for people to hide behind the shrubs and trees.
- Once the exterior bulbs start to stop working, consider replacing them with LED bulbs designed for outdoor use.
- Great use of the deadbolt locks, and make sure to check the door before opening it. A peephole is not necessary if there are other ways to see visitors. You could also consider the installation of a video door-bell system to see people before they get onto the property. Consider the use of stick-up cameras that are linked to the video door-bell camera to view all around your residence.
- Great use of the sticker to advise people of an alarm system.
- Good job providing another layer of security for your doors with the use of the door bar. Make sure you are familiar with how to remove them quickly if there was an emergency while you were inside the residence.
- There are lots of decorative rocks around the residence that can be used as weapons, or tools to break glass into the residence. Consider the installation of polycarbonate glazing for the larger windows/doors that can be broken and entered.
- Glad to see the garage entry door was a solid core door. Consider replacing all of the hinge screws and door latch screws with three-inch screws.
- Secure all of the doors and windows in the pool area to prevent anyone from entering the area. This will help decrease any liability in case someone drowns in your pool and make it harder to gain access to the residence from the pool area.
- I was impressed with the number of lights on the property. Consider having them all motion activate so the area is not constantly illuminated for potential criminals.
- Great use of alarm and motion sensors throughout the house. Consider the use of glass break sensors for windows that are always locked and easy to climb into.
- Secure the ladder under the deck. It can be chained with a lock to the framing.
- I was glad to hear of the use of timers to make the house appear occupied when people are not home.
- I advised them to obtain a safe to secure any documents with Personal Identifying Information, or other important documents. Make sure the safe is secured to the residence. Also, consider utilizing a safe for the handguns and rifle in the residence. There are various types that would allow easy access in an emergency, yet keep them safe from unauthorized use.

General Crime Prevention Concepts:

The recommendations made in this report are based on the accepted principles of CPTED (Crime Prevention Through Environmental Design) which are natural surveillance, access control, territorial reinforcement, and maintenance/management and on research conducted for this report. CPTED is defined as the use of proper design and effective use of the build environment to reduce crime and the fear of crime resulting in improved quality of life.

Natural Surveillance relies on the fundamental principle that criminals do not want to be observed. Surveillance increases the risk to offenders to get caught by allowing the public to better view and observe a potential crime area. This natural surveillance can be achieved by increasing and maintaining lighting and removing obstructions, such as overgrown landscaping, that would otherwise obscure the public's view.

Access Control relies on doors, fences, locks, shrubs, and other physical elements to keep unauthorized individuals from gaining access to the property. Semi-public locations can still achieve access control by controlling the foot traffic on the property with fencing, lighting and landscaping and directing visitors to the main office with the use of properly marked entrances and signs.

Territorial Reinforcement works off the theory that people will protect a territory, or location, they feel is their own and that in turn people will respect the territory of others. A clearly defined boundary between public and private or semi-private areas can be achieved with fencing, signs, routine maintenance, and landscaping. Intruders will be more readily identified when the space is well defined by using these techniques.

Maintenance and management rely on a group's sense of pride in caring for a location and territorial reinforcement. A location that has become run down or gives the impression that no one cares about the property will attract crime. The property will portray to criminals that their activities will go unnoticed.

An important concept relevant to this assessment is procedures, communication, and education. Any security measure may be applied but will only work with community member involvement. People must not only be alert, but also willing to report suspicious activity when

it occurs. Studies have shown there is a critical difference between space that is defensible and space that is defended. Even with all possible security measures in place the area may still not be defended if there is little to no community member involvement, a dominating fear to get involved, or widespread apathy. Design can provide preconditions for effective control, but it cannot create such control if the community members are not educated and aware. Training can be provided through the Crime Prevention Office and the members are encouraged to participate.

Thank you for the opportunity to assess your residence. If there are any questions or concerns, about anything in this report, please contact me. You can email me at: Anthony.capizzi@fairfaxcounty.gov or by phone at: 703-277-2363.

Useful Links:

What is Polycarbonate Glazing:

[Polycarbonate or Plastic Solar Panel & Window Glazing Properties \(inspectapedia.com\)](https://inspectapedia.com)

Types of Gun Safes:

[Types of gun safes review 2021 | BestGunSafeUSA.com](https://www.bestgunsafeusa.com)

Durga Temple

Security Assessment



Fairfax County Police Department

West Springfield District Station, Crime Prevention Office

Report Prepared by: MPO Anthony L. Capizzi

Overview:

This report is provided for an area survey of the Durga Temple at 8400 Durga Pl, Fairfax Station, VA. A walk through, and drive through, of the area was conducted by this officer on June 21, 2022. The recommendations contained within this report are based upon the training and experience of the officer conducting the assessment. Others who receive different training and experience may make other recommendations. The recommendations are made in good faith and every effort has been made to insure they are specifically applicable to the environment reviewed. Nothing in this survey precludes the possibility that other solutions, or recommendations, are applicable to the concerns addressed. Studies have indicated that any action taken to reduce crime will serve that purpose. It is not possible to guarantee to what extent crime will be reduced if all, or any, of the following recommendations are acted upon.

The analysis completed at this site is based on accepted principles of Crime Prevention Through Environmental Design (CPTED), which are Natural Surveillance, Access Control, Territorial Reinforcement, and Maintenance, and on research conducted for this report. The first section of this report includes observations during the walk-through of the property. The next section contains the recommendations.

This assessment should be used as a guideline for immediate, short, and long-term planning in the security of the Durga Temple. It is recommended that a reassessment of the property, and concerned areas, should be completed yearly.

Site Description:

The location of the Durga Temple sits surrounded by Copperleaf Way to the North, Hooes Road to the East, Silverbrook Rd to the South and empty fields to the west. The temple has a driveway, that is used for the address, Durga Pl. The property is relatively level with a large parking area to the North of the building, and trees surrounding most of the East, South and West side of the property. There are power lines that run over the parking area near Copperleaf Way, with an electrical building on that part of the property also.



Historical Data:

The Durga Temple was built in 1999 and is approximately 22,000 square feet. They are in the process of obtaining building permits to expand the structure to the west side of the property. The congregation has approximately 700-1000 members. They have not had any security scares recently, but they wanted to have this security assessment conducted to see if there were items they could improve upon.

Observations:

- Upon turning onto Copperleaf Way, I could see the sign for Durga Temple in the trees
- The yellow curbs looked to be recently painted
- A lot of the signs in the parking lot were fading, covered by trees and unenforceable, or were not needed
- A random sticker was affixed to a light pole
- Most of the trees along the eastern and southern borders were outside of recommendations



- Some of the light poles in the parking lot had exposed wires in the electrical boxes
- Most of the light poles were hidden by the trees around them
- The light poles appear to be a low-pressure sodium type of light
- There were piles of trash/debris in the grass of the parking area near a cargo container



- One of the corner lights for the building were being blocked by a tree
- The handicapped parking spots appeared to be enforceable
- There were no numbers on any of the doors
- Some of the doors have a magnetic card swipe to gain access
- There were some motion lights on the building, along with the large flood lamps in the corners
- A sign on the building was badly worn and becoming unreadable



- Stone blocks near some of the glass doors and windows
- Exposed wires to electrical boxes at the corner of the patio area
- Some of the bushes/trees are not within recommended parameters
- I observed some cameras on the exterior and interior of the building



- There were two basement windows that were open and unsecured
- There were trees growing too close to the HVAC and building
- Clear location for your shoes and what is expected
- Name of the location, phone number and times posted near the entrance
- Knox Box observed near the main door



- Fire alarms and fire extinguishers all around the building, they also have flooding alarm but no burglar alarm, some of the extinguishers were expired, exit signs posted
- Three people have remote access to the video cameras, but they are of limited value
- There are no security teams, or anyone to greet all of the people who enter the temple. They have not participated in any security classes
- There are file cabinets with people's personal information, and some medical information from the medical clinic they operate, however, the cabinet was unlocked
- The computers have their own password and log ins.



- Some of the windows in the upper, temple level were unlocked
- Various items partially blocking the fire exit at the back of the temple
- There is a safe, and it has limited access, but it is not secured
- I was advised that the two roof access areas were secured
- There were many wooden, locked donation boxes throughout the temple. I could observe money in the bottom of the boxes and there were coin trays next to some of them
- A component of the vacuum system was protruding slightly from the wall
- There was writing on the walls in the basement and some of the signs were worn out
- There was a dead tree in the parking lot, near the priest parking
- Key box for all the keys in the temple manager office, the temple manager has a key for the box along with the priest



Recommendations:

- Consider creating a taller tree canopy near the Durga Temple sign so it is more visible to congregants wishing to visit
- Great work with keeping the curbs a bright yellow
- Consider replacing all of the signs in the parking lot and on the temple that are fading and chipping. Clear away all of the branches from the signs so people can read the signs, and then officers can enforce the signs if there is a parking violation. Also, consider placing a larger type of “No Trespassing, Parking for Temple Activities Only” sign at the driveway and pedestrian entrance onto the property and eliminating the ones in the parking lot. Remove the No Skateboarding/Rollerblading signs. There is no violation with that activity alone, the violation would be trespassing. That is the reason to change to a strict “No Trespassing” sign.
- Remove any unwanted stickers and graffiti as soon as it is observed to keep the area clean and present an image that the congregation cares about the property
- Trees should have a canopy of at least 7-to-8 feet on any part of the property, and shrubs should be no more than 2-to-3 feet high with a ten-inch canopy. You could also consider raising the canopy of the trees along the road to give more natural surveillance to passing cars for any illicit activity on the property after hours.
- Repair any exposed wires on the property to keep someone from getting hurt by playing with them. It also gives the look that someone cares for the property.
- Remove trees away from the lights in order to get the most effective lighting of the area. Consider self-evaluating if there is enough parking lot lighting by standing about thirty feet apart to see if you can identify someone. Do this throughout the whole lot.
- Consider changing the light bulbs to LED bulbs and then placing them on a replacement rotation to prevent the lights from burning out
- Remove the trash and debris pile from near the cargo container. An organized and litter free area will show the visitors that people watch out for their property
- Great usage and signage for the handicapped parking
- Consider placing numbers on all of the doors, inside and outside, so people can tell emergency responders which door to enter. The doors should start at number one and work their way around the building clockwise
- While some of the doors appeared to have a magnetic lock, they were not activated. I was advised that they have not worked for years. Consider making them operable again and issuing magnetic keys to the congregants. Keep a list of which keys went to which person and that is the only way they can gain access into the building, unless they were walked in by another member.
- Great use of the motion lights. Consider placing more around the building and not illuminating the property at all times unless there is an activity at the temple. Motion

lights activating gain more attention of the neighbors and passing cars than a constant light.

- Remove the stop blocks or bricks from around the building to keep people from using them as tools for burglary or harm
- While there were many cameras, most of them were so far away that they would not be helpful for any identification. Consider placing more cameras in, and around, the building that can be used to identification. Good idea that some people have remote access to the cameras.
- The basement windows that I observed open could not be secured. They did not know about this but advised me it will be taken care of. This is an easy access point into the building to cause damage or a larceny. I also advised them to make sure all of the windows were locked prior to anyone leaving.
- Remove the trees/shrubs away from the HVAC and building
- Great wayfinding at the front of the temple to tell you where shoes belong and what to expect for worship times
- Great use of fire alarms and extinguishers, but make sure they are all up to date. Go through the entire temple and map where every single fire extinguisher is located. Then make sure they are all checked when the inspector comes to check them. Also consider the installation of burglar alarms.
- Consider getting some classes for volunteers to become a security team during services. You should also have someone sitting at the entrance to the temple to greet every person who walks in. This is a good way to decide if the person may be of danger, someone to watch, or just a friendly congregant.
- Any computer or file cabinet that has people's private information need to be kept secure. I should not have been able to open those cabinets without a key.
- Great use of marking the fire exits, but make sure any debris/trash does not even partially block a fire exit.
- Great work keeping the roof access secure
- Consider mounting the safe to the floor, or some other secure object. Also, consider emptying the donation boxes/coin trays every night into the secured safe and then taking it to the bank that night or next morning. There should not be money sitting in the temple waiting for someone to break into it. Great job having at least two people counting the money and varying the bank schedules.
- Repair the in-wall vacuum to keep anyone from possibly getting injured
- Clean the entire basement and walls to show that the property is cared for, and that type of behavior is not tolerated at the temple. There needs to be an example for people to follow.
- Remove the dead tree in the parking lot before it falls over and injures someone or damages property.
- Great work limiting key access

General Crime Prevention Concepts:

The recommendations made in this report are based on the accepted principles of CPTED (Crime Prevention Through Environmental Design) which are natural surveillance, access control, territorial reinforcement, and maintenance/management and on research conducted for this report. CPTED is defined as the use of proper design and effective use of the build environment to reduce crime and the fear of crime resulting in improved quality of life.

Natural Surveillance relies on the fundamental principle that criminals do not want to be observed. Surveillance increases the risk to offenders to get caught by allowing the public to better view and observe a potential crime area. This natural surveillance can be achieved by increasing and maintaining lighting and removing obstructions, such as overgrown landscaping, that would otherwise obscure the public's view.

Access Control relies on doors, fences, locks, shrubs, and other physical elements to keep unauthorized individuals from gaining access to the property. Semi-public locations can still achieve access control by controlling the foot traffic on the property with fencing, lighting and landscaping and directing visitors to the main office with the use of properly marked entrances and signs.

Territorial Reinforcement works off the theory that people will protect a territory, or location, they feel is their own and that in turn people will respect the territory of others. A clearly defined boundary between public and private or semi-private areas can be achieved with fencing, signs, routine maintenance, and landscaping. Intruders will be more readily identified when the space is well defined by using these techniques.

Maintenance and management rely on a group's sense of pride in caring for a location and territorial reinforcement. A location that has become run down or gives the impression that no one cares about the property will attract crime. The property will portray to criminals that their activities will go unnoticed.

An important concept relevant to this assessment is procedures, communication, and education. Any security measure may be applied but will only work if employee and member involvement occur. People must not only be alert, but also willing to report suspicious activity

when it occurs. Studies have shown there is a critical difference between space that is defensible and space that is defended. Even with all possible security measures in place the area may still not be defended if there is little to no member and employee involvement, a dominating fear to get involved, or widespread apathy. Design can provide preconditions for effective control, but it cannot create such control if the employees/members are not educated and aware. Training can be provided through the Crime Prevention Office and the members are encouraged to participate.

I appreciate the opportunity to assess the property. If there are any questions, or concerns, about the report, feel free to contact me anytime. Thanks, and take care.

MPO Tony Capizzi

Email: Anthony.capizzi@fairfaxcounty.gov

Office Phone: 703-277-2363

Vistas of Annandale Apartment Complex Security Assessment



Fairfax County Police Department
West Springfield District Station, Crime Prevention Office
Report Prepared by: PFC Anthony L. Capizzi

Overview:

This report is provided for a security and safety survey of the apartment complex, Vistas of Annandale. A walk through, and drive through, of the area was conducted by this officer from April 5, 2021 through May 12, 2021. The recommendations contained within this report are based upon my training and experience conducting security and safety assessments. This report is divided up into different sections. The main portion of the report details the findings of individual buildings, and can be used by the staff to address deficiencies. The last portion of the report is a general overview of improvements that can be made to the property and operations. Others who receive different training and experience may make other recommendations. The recommendations are made in good faith and every effort has been made to insure they are specifically applicable to the environment reviewed. Nothing in this survey precludes the possibility that other solutions, or recommendations, are applicable to the concerns addressed. Studies have indicated that any action taken to reduce crime will serve that purpose. It is not possible to guarantee to what extent crime will be reduced if all, or any, of the following recommendations are acted upon.

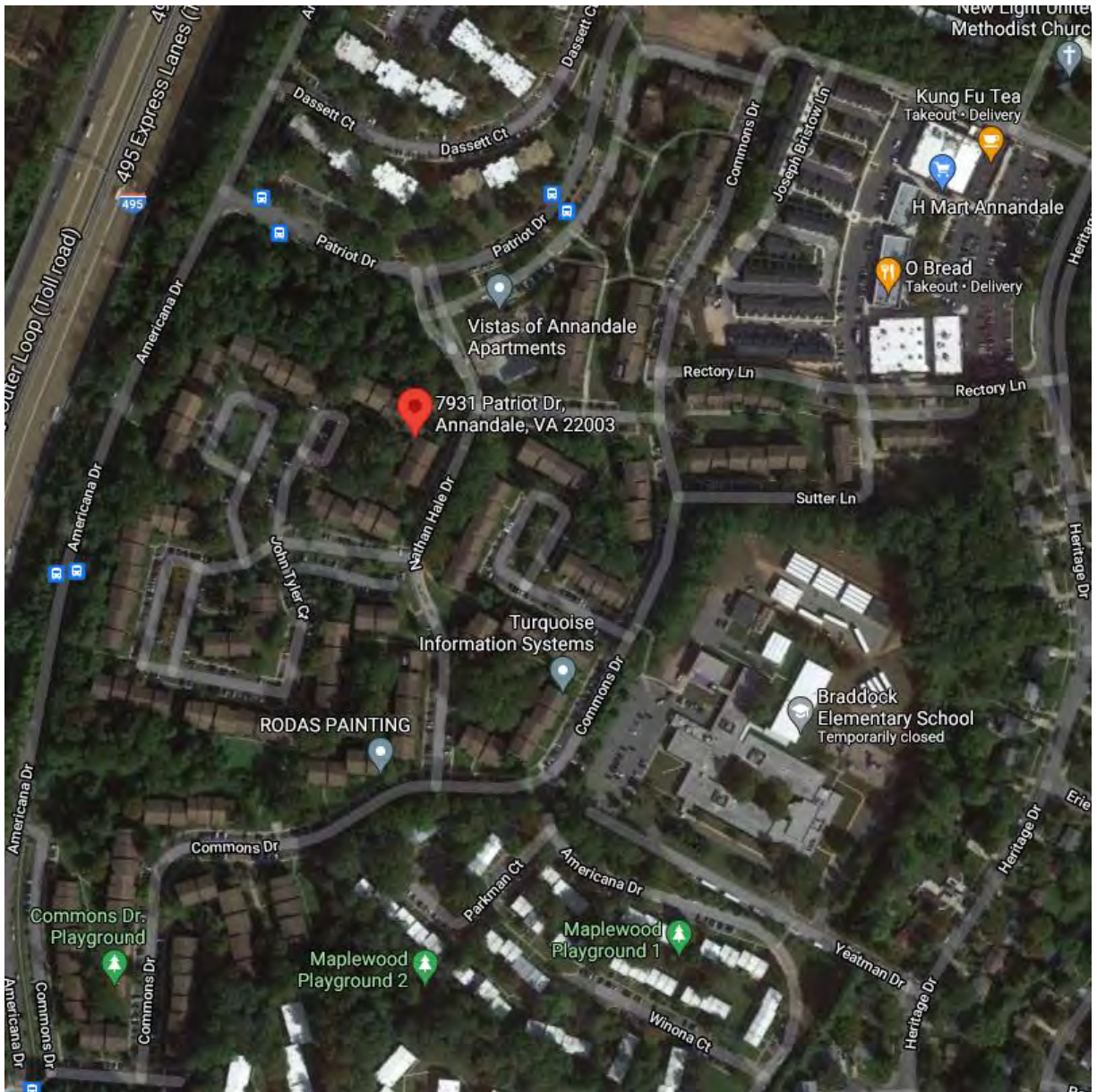
The analysis completed at this site is based on accepted principles of Crime Prevention Through Environmental Design (CPTED), which are Natural Surveillance, Access Control, Territorial Reinforcement, and Maintenance, and on research conducted for this report. The first section of this report includes observations and recommendations for each building and the property, during the walk-through of the apartment complex. The next section will contain the general recommendations, and provide some examples of options.

This assessment should be used as a guideline for immediate, short, and long-term planning in the security of the apartment buildings and property. It is recommended that a reassessment of the property, and concerned areas, should be completed yearly.

Site Description:

The Vistas of Annandale is located in Annandale, Virginia, which is in the confines of Fairfax County. The North end of the property is bordered by Patriot Drive, the East end of the property is bordered by townhomes, Heritage Shopping Center, and Heritage Drive. The South end of the property is bordered by more apartments and townhomes, and the West side is bordered by Americana Drive. Interstate 495 runs along Americana Drive, and is separated by a concrete wall. Braddock Elementary School is on the East side of the property, and there is an access point to the school property from Vistas of Annandale. The area is predominately zoned as residential. It is a slightly hilly terrain. There is public access to the property, with no gates required to gain entry.





Historical Data:

The Vistas of Annandale is an apartment complex that is managed by Ross Management Services. They have been managing the complex since February of 2018. The complex was built in 1973 with 80 buildings. There are 1065 units and 36 townhomes. About 5 percent of the complex is vacant at this time.

There is a staff of approximately 22 people at any given time at the complex. The maintenance staff is comprised of 7 technicians, one supervisor and one assistant supervisor. They generally work Monday-Friday from 8:00 AM to 5:00 PM. On Saturday and Sunday, they are on call. There is also a contracted cleaning company who comes through and cleans the buildings.

The security company for the complex is DMV Security Services. I was advised by the management that the security officer works Friday, Saturday and Sunday from 8:00 PM-4:00 AM. However, I was able to speak with the Security Guard during my night assessment. He advised me that security used to be seven days a week, but in 2020, the management company decreased it to three days a week. He advised me that he works from 2:00 PM-8:00 PM.

When someone wishes to occupy an apartment at the Vistas of Annandale, they must go through an application process, background and credit check. It is generally a 12-month lease, and then they review the occupancy. If there are excessive police calls, or noise complaints, to a certain apartment, they have 21 days to correct the problem. If after 30 days the issue is not corrected, they will begin the eviction process. However, due to COVID-19, they have not been able to evict anyone, for any cause. If they find a tenant is sub-leasing the apartment, they will be given 21 days to get the person on the lease. If it is not completed after 30 days, they will begin the eviction process. The occupants are 60-65% Spanish speaking, with some Korean, and English. Information from Vistas of Annandale is distributed in English and Spanish via email. They do place some information on Facebook and Nextdoor, but not many people participate in those platforms.

The Fairfax County Police Department was contacted by Supervisor Walkinshaw's office to address the concerns of the community that have been relayed to him. The residents have been concerned about recent larceny from automobiles, stolen automobiles, stolen packages, gang participation, and other quality of life issues. The police department has participated in community discussions, increased patrol, Neighborhood Patrol Unit and Gang Unit presence, and the Crime Prevention section has taught classes to the staff of the complex. I also volunteered to complete a security survey, with the permission of the management of Vistas of

Annandale, to see if there were other measures that could be taken to address the community concerns.

Crime Statistics:

The following statistics and graph show the overall crime since 2015. The top portion of the page lists the total crimes over the past five and a half years, while the bottom portion shows a graph of the crime trends by each, individual year. While there have been some minor variations in the reported crime over the months, overall, there have not been any major increases in reported crime since 2018. As is shown in the lower graph, once the complex was taken over by Ross Management Services in 2018, the total amount of crimes decreased significantly. I am unaware of the changes that were implemented in 2018, but it did have an impact on the level of crime in the area. However, the management company cannot rely on what has worked in the past, and they must continue to evolve with the changing dynamics.

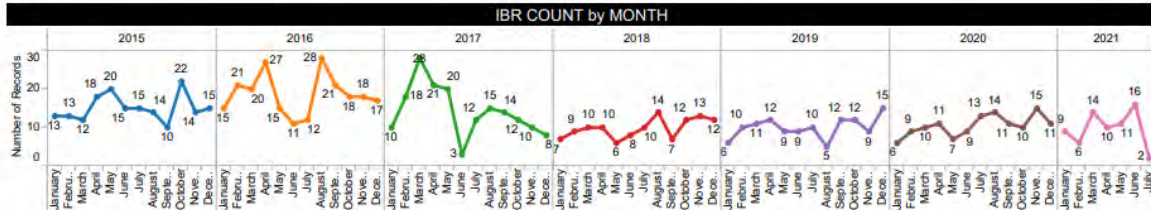
The vast majority of the crimes that have occurred since 2015 have been various types of assault cases. This is followed by the various types of larcenies. The graph seems to show an increase in crime usually around the month of April, with a slight decrease in May, and then an increase in the summer months again. This could possibly be attributed to the warmer weather beginning in April, and then children are out of school during the summer months. The management company could examine increasing security patrols during those months, and then decreasing them again in September.



**IBR Count for Vista Apartments
2015 - 2021
FCPD/CAU/WSP/LES**

Select Year
Multiple values

PUBLIC IBR COUNT by IBR GROUP		IBR COUNT by STREET	
ALL OTHER OFFENSES (EXCEPT TRAFFIC)	1	Street Name	
ARSON	1	AMERICANA DR	58
ASSAULT - AGGRAVATED	29	AMERICANA DR / COMMONS DR	7
ASSAULT - INTIMIDATION	1	CHARLES THOMSON LN	112
ASSAULT - SIMPLE	311	CHARLES THOMSON LN / JOHN HANCOCK CT	1
ASSAULT - INTIMIDATION	35	CHARLES THOMSON LN / JOHN TYLER CT	3
BURGLARY/BREAKING AND ENTERING	42	CHARLES THOMSON LN / NATHAN HALE DR	2
COUNTERFEITING/FORGERY	5	COMMONS DR	313
DESTRUCTION/DAMAGE/ANDALISM OF PROPERTY	144	COMMONS DR / ETHAN ALLEN LN	2
DRUG VIOLATIONS - MARIJUANA POSSESSION	38	COMMONS DR / JOHN ADAMS CT	1
DRUG VIOLATIONS - OPIUM/COCAINE POSSESSION	7	COMMONS DR / PATRIOT DR	1
DRUG VIOLATIONS - OTHER DANGEROUS DRUGS POSSESSION	7	COMMONS DR / RECTORY LN	12
DRUG VIOLATIONS - SYN. NARC. SALE/ MANUFACTURING	1	COMMONS DR / SUTTER LN	4
DRUG VIOLATIONS - SYNTHETIC NARCOTICS POSSESSION	4	ETHAN ALLEN LN	28
DRUG VIOLATIONS - MARIJUANA SALE/ MANUFACTURING	13	HERITAGE DR / RECTORY LN	7
DRUG VIOLATIONS - OTHER DRUGS SALE/ MANUFACTURING	6	JOHN ADAMS CT	70
DRUG VIOLATIONS OPIUM/COCAINE SALE/MANUFACTURING	2	JOHN HANCOCK CT	44
DRUG/EQUIPMENT VIOLATIONS	4	JOHN TYLER CT	109
EXTORTION/BLACKMAIL	1	PATRIOT DR	59
FRAUD - CREDIT CARD/AUTOMATED TELLER MACHINE FRAUD	4	PATRIOT DR	1
FRAUD - FALSE PRETENSES/SWINDLE/CONFIDENCE GAME	23	RECTORY LN	118
FRAUD - IMPERSONATION	16	RECTORY LN / SUTTER LN	4
KIDNAPPING/ABDUCTION	5	SUTTER LN	51
LARCENY/THEFT OFFENSES - ALL OTHER LARCENY	72	Grand Total	1,007
LARCENY/THEFT OFFENSES - POCKET-PICKING	3		
LARCENY/THEFT OFFENSES - PURSE-SNATCHING	2		
LARCENY/THEFT OFFENSES - SHOPLIFTING	20		
LARCENY/THEFT OFFENSES - THEFT FROM BUILDING	31		
LARCENY/THEFT OFFENSES - THEFT FROM MOTOR VEHICLE	47		
LARCENY/THEFT OFFENSES - THEFT OF MOTOR VEH PARTS	11		
MOTOR VEHICLE THEFT	27		
PORNOGRAPHY/OBSCENE MATERIAL	7		
PROSTITUTION OFFENSES - PROSTITUTION	12		
ROBBERY	28		
SEX OFFENSES	20		
WEAPON LAW VIOLATIONS	27		
Grand Total	1,007		



Observations and Recommendations of the Property and Buildings:

Leasing Office (7931 Patriot Drive)

Observations:

- Large trees and shrubs around the building, and the pool area
- There is no cash kept on the property, the leases are paid with personal and cashier checks
- No alarm system, but I did observe a motion type system in the office
- When the building is allowed to relax COVID restrictions, there is a fitness center that is open until 10:00PM, and the only access is with a key fob provided to the lease holders. The key fobs are collected at the end of a lease, and they know which person they are assigned to. The key fobs can also be deactivated without being returned to the office.
- There are paper files kept on site, but paperwork with Personal Identifying Information is kept in a locked cabinet
- There is an outside mail slot to provide after hours payment drops. The inside box is secured in the manager's office
- There were video cameras in the building, and one outside, that can only be accessed from inside the office. They do not have the ability to access the video feed offsite.
- No parking and handicapped zones are marked near the building, but they allow many people to violate those regulations. There is an occasional food distribution truck that completely blocks the road in front of the building.
- Decorative rocks around the landscaping
- There was a fire escape diagram on the wall
- Exits are clearly marked
- The swimming pool entrances are chained locked
- The gate into the large utility box is unsecured
- Cameras noted near the corner of the pool, on the leasing office side
- Pole lights, with LED Bulbs, around the building and pool area
- Maintenance office under the leasing office

Recommendations:

- Keep shrubs trimmed to 2-3 feet, with a 10-inch canopy, and trees with a 7-8-foot canopy
- Consider installation of an alarm system, and register it with Fairfax County
- Consider having the ability to access the camera system off site in case of an emergency, or burglary

- Monitor the parking in the front and side of the building for people in the fire zone. If they are observed parking illegally, advise them to find legal parking. If someone is illegally parking in a handicapped parking space, advise them to move to allow people with legitimate disabilities to park near the building.
- Find another location for the food distribution program that does not block off the entire roadway. That could be a safety hazard in a fire or medical emergency.
- Consider locking the gate to the large electrical box to avoid potential tampering
- If you are going to have cameras around the building, make sure they are functional. You do not want to give the community a false sense of security that there is video footage of potential crimes when there is not.
- Continue to use LED bulbs in all of your light fixtures, just verify they are for outdoor usage
- Consider the removal of the decorative rocks outside the building in order to limit potential tools for breaking glass, or used to assault people
- Great use of fire exit diagrams, and illuminated exit signs in the building, consider placing fire exit diagrams in all buildings



Wayfinding, Parking, and Lighting

Observations:

- There were signs indicating which road you were on as you traveled through the property
- Some of the buildings had a letter after the number, and they were different from the front to the back
- Ethan Allen Lane and Charles Thomson Lane were confusing as to which building belonged to which road
- Buildings 4524, 4528, and 4532 Commons Drive were confusing. Their location makes people believe they are on John Adams Court
- Most of the building numbers were on the side of the entrance, and sometimes difficult to see
- There are many broken pole lights around the property
- There were stop signs at the intersections
- Some of the stop signs had graffiti or damage on them
- The parking areas and roadway through the property were in terrible condition. There were numerous potholes, rough spots and rough patch work
- The parking space markings were faded
- Some of the parking spaces were reserved
- Most of the handicap parking spaces were not legally enforceable due to improper signage
- There were numerous pole lights throughout the community that were broken, or had wires exposed at the bottom of the pole causing a potential hazard
- During my night lighting survey, which was conducted on May 12, 2021, the following pole lights were inoperable: 13, 15, 16, 17, 23, 24, 28, 45, 46, 47, 48, 51, 52, 53, 65, 84, 85, 88, 94, 95, 96, 97, 115, 116, 119, 120, 121, 124, 128, 130, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 155, 156, 158, 163, 164, 171, 176, 177, 178, 179, 190, 194, 195, 201, 202, 204, 205, 209, 216, 217, 224, 225, 226, 227, 229, 230, 232, 249, 250, 251, 270, 271, 272, 275, 304, 305, 306, 307, 308, 317, 319, Pole at the corner of John Adams Court and Commons Drive.

The following lights were inoperable on buildings: Two lights on the leasing office, Patriot Drive (7893, 7895, 7897, 7899), Back light on 4601 John Tyler Court, John Hancock Court (4600, 4602, 4604, 4608), 7820 Sutter Lane, Commons Drive (4500, 4506, 4510, 4512, 4520, 4600, 4602, 4606, 4706, 4708, 4710, 4713), Americana Drive (Front: 4701, 4707 Back: 4705, 4703), Nathan Hale Drive (4702, 4706), Charles Thomson Lane (7902, 7910, 7912, 7913, 7914, 7915, 7916), John Tyler Court (4507, 4514, 4515, 4605 and BR3)

The common area between Commons Drive, Nathan Hale Drive and John Adams Drive is very dark.

The area behind 4711 Commons Drive is very dark.

The entire area from 7910 to 7913 Charles Thomson Lane is completely dark.

There were a couple of new lights on the sides of the buildings.

When I tested the lighting throughout the complex with two different light meter apps, the measurement was 0-foot candles.

Recommendations:

- Good work with the signage directing people where to go on the property, and the stop signs at the intersections
- Verify that all the building numbers are the same on the front and the back
- A long-term goal would be to reorganize the building numbers so that there were not as many of the same number buildings but on different streets. Also, consider renumbering the townhomes so that one side is even, and the other side is odd.
- Consider renumbering 4524, 4528 and 4532 Commons Drive with a John Adams Court address
- Consider placing the building numbers above the entrance doors for better visibility.
- Immediately repair any damaged street signs, including the stop signs
- Repair the parking area and roadway throughout the property
- Repaint the lines for the parking spaces
- Follow the guidance for proper handicapped parking signage in order for the police department to enforce parking regulations (see Useful Links at the end of the report)
- Have the maintenance technicians go through the entire complex and properly fix all the light poles. The exposed wire poses a hazard to people in the community who may touch the wires, such as small children. This may also be a reason for the numerous lights being inoperable in the community.
- Have the maintenance technicians go through the property during periods of darkness to assess which lights are operational. This can be done on a rotational basis once a month to assess the lighting needs of the complex. The repair of all the light poles is important for the security of the complex, and for the feeling of security for the residents of the community.
- Consider the installation of newer lights throughout the entire complex to increase the foot candles from zero to at least 1–3-foot candles.
- Consider lighting the heavily used paths and placing sidewalks in those areas. If they are commonly used, it would help to improve the safety and visibility of people walking in the area.





Common Areas

Observations:

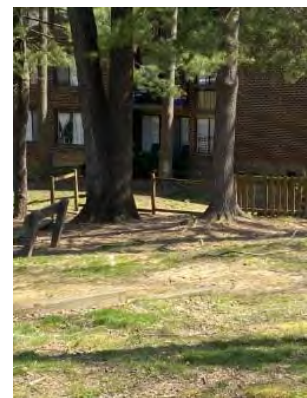
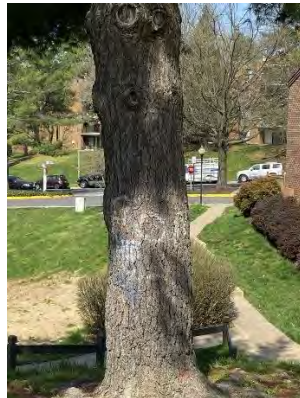
- Moderate amount of trash on the perimeter
- Many trails that lead into the property and go through heavily wooded areas
- Shopping carts from the H-Mart all around property
- Large amount of rusted and damaged bicycles being stored on the property
- Trash all around the trash sites with large bags and other large items
- The playground on John Tyler Court had broken signs in the play area
- Many unusable bicycles and mopeds on John Hancock Court
- Graffiti on trees throughout the complex
- The picnic area on Commons Drive had rusted poles protruding from the ground at low levels, the benches were damaged, and there was graffiti on the garbage can
- The dog waste pick-up stations did not have any bags, or trash receptacles
- Some of the power/phone boxes were open
- Many large trees and bushes throughout the complex

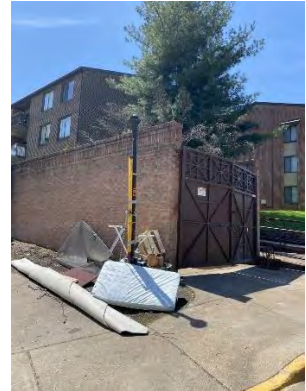
Recommendations:

- Have the maintenance and cleaning staff pick up the trash as they are completing their rounds throughout the day. Encourage the community, through various forms of media, to help keep the community clean.
- Consider lighting the heavily used paths and placing sidewalks in those areas. If they are commonly used, it would help to improve the safety and visibility of people walking in the area.
- Arrange to have the carts returned to the H-Mart
- Have the rusted bicycles that are being stored removed from the property and properly disposed of
- Consider increasing the frequency the trash trucks pick up on the property. I spoke with a person who retrieves the large items, and he advised me that he comes onto the property three times a week. Consider increasing the days he is on the property to keep from getting piles of trash.
- Repair/replace the signs at the playground
- Consider implementing a program where the bikes/mopeds/etc that are left on the property are tagged for seven days. This gives notice that it was observed, and will be removed for disposal after the seven-day grace period. It helps to keep items that are discarded from remaining on the property for years
- Clean graffiti from the property as soon as it is observed to discourage others from doing the same damage, and to make the property more presentable for current and future tenants

- Repair/replace the picnic area. Remove the dangerous protruding items and benches
- If there are going to be dog pick-up bags, then there needs to be bags in the boxes. This is a great reminder for the residents with pets, but does not do anything if there are no bags or receptacles for the used bags to be deposited
- Secure the power/phone boxes throughout the property to keep anyone from getting injured or damaging property
- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy, and trees need to have a minimum of a 7-to-8-foot canopy







4701 Americana Drive

Observations:

- Large bushes around the front and back entrances
- Trash noted at the front and back entrance
- The bushes are blocking the building number at the back entrance
- The storage rooms are secured
- Slider windows noted on the upper levels of the stairwells
- Attic door above apartment 301/302 unsecured
- The lights in the third level stairway were inoperable on both sides of the building

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy, having the bushes blocking the building number is a public safety concern due to the extra time needed to figure out the proper building
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Great job keeping the storage rooms secured
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Secure the attic doors
- Repair all inoperable/destroyed light fixtures and bulbs



4703 Americana Drive**Observations:**

- Large bushes around the front and back entrances
- Trash noted at the front and back entrances
- There is no light on the front of the building, above the building numbers
- The bushes are blocking the building number at the back entrance
- An unsecured ladder on the patio of a lower-level apartment
- The storage rooms are secured
- Graffiti at the lower-level stairwell
- Slider windows noted on the upper levels of the stairways
- One of the lights in the third-floor stairway is inoperable

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy, having the bushes blocking the building number is a public safety concern due to the extra time needed to figure out the proper building
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Repair all inoperable/destroyed light fixtures and bulbs
- Contact the tenant to secure the ladder so it cannot be used to access another apartment. If they do not follow up with the request after seven days, tag the ladder with a seven-day tag. After the seven days, if it is not secured, remove the ladder and dispose of it.
- Great work in keeping the storage rooms secured
- Clean graffiti from the building as soon as it is observed in order to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks



4705 Americana Drive

Observations:

- Large bushes at the front and back of the building
- Trash noted at the front and back of the building
- The storage areas are secured
- There was a Ring Video Doorbell camera on Apartment 302
- The building number was slightly different on the front and back (4705A on the front and 4705 on the back)

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Great job in keeping the storage rooms secured
- Great use of the video doorbell system by Apartment 302. Good initiative for security on their part.
- Consider replacing the 4705A on the front of the building with a 4705 in order to avoid any confusion with first responders, or others who are visiting the complex



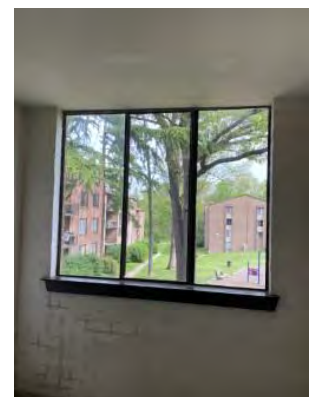
4707 Americana Drive

Observations:

- Large bushes around the front and back entrance
- Trash noted at the front and back entrance
- Both storage rooms were secured
- No fire extinguisher on the first level
- Sliding windows in the upper stairwells on the back of the building, but a solid window in the front of the building
- Third level stairway light inoperable
- Large rock noted at the front entrance

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Great work keeping the storage rooms secured
- Replace the fire extinguishers immediately
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings (and in this building), or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Repair all inoperable/destroyed light fixtures and bulbs
- Remove the rock from the area to keep it from being used as a weapon, or a tool to gain unauthorized access to an apartment



7900 Charles Thomson Lane**Observations:**

- Large bushes at the front entrance
- Trash noted at the front of the building
- Sliding windows noted on the upper levels of the stairways
- Storage rooms were secured
- One of the exit doors on the first level, near the apartment doors, was blocked
- The exit sign on the first level was broken
- There was graffiti observed on the lower level of the building

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job in keeping the storage rooms secured
- Immediately repair the door on the first level for emergency escape purposes
- Repair/replace the destroyed exit sign, consider replacing it with the example type from Appendix B
- Clean graffiti from the building as soon as it is observed in order to discourage others from doing the same damage, and to make the building more presentable for current and future tenants

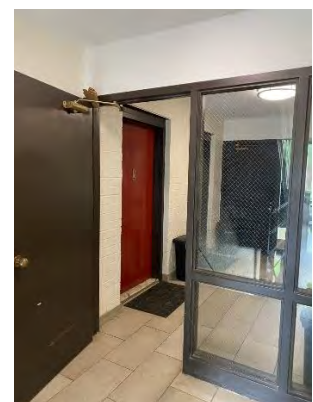
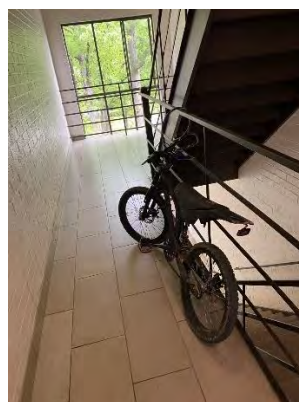


7902 Charles Thomson Lane**Observations:**

- Large bushes at the back entrance
- Trash noted at the front and back of the building
- Sliding windows noted on the upper levels of the stairways
- Storage rooms were secured
- The emergency light on the first level was broken
- Bicycle secured to the stairwell railing

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job in keeping the storage rooms secured
- Repair/replace the destroyed emergency light
- Consider implementing a program where the property that is left in the hallway is tagged for seven days. This gives notice that it was observed, and will be removed for disposal after the seven-day grace period. It helps to keep trash out of the hallway, and keeps the walkways clear in an emergency



7903 Charles Thomson Lane**Observations:**

- Large bushes at the front entrance that partially block the building number
- Trash noted at the front, back and inside of the building
- Sliding windows noted on the upper levels of the stairways
- One of the storage rooms were unsecured
- The emergency exit sign was hanging by a wire at the rear entrance
- No fire extinguisher on the first level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Immediately replace the fire exit sign
- Immediately replace the fire extinguisher



7910 Charles Thomson Lane**Observations:**

- Large bushes at the back entrance
- Trash noted at the front and back of the building
- Sliding windows noted on the upper levels of the stairways, the back stairwell window was secured and unable to open
- Both storage rooms were unsecured
- No fire extinguisher on the first level
- Inoperable light in the basement
- Access panel in the basement wall was unsecured with various trash inside

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Immediately replace the fire extinguisher
- Repair the light in the basement
- Secure the access panel to keep people from hiding property in the area

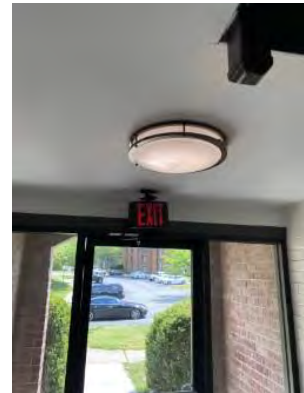
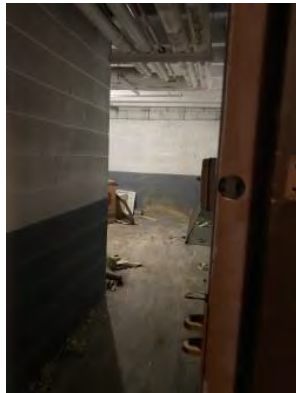


7912 Charles Thomson Lane**Observations:**

- Large bushes at the front entrance
- Trash noted at the front of the building
- Sliding windows noted on the upper levels of the stairways
- One of the storage rooms was unsecured
- The emergency exit sign was hanging by a wire at the front entrance

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Immediately replace the emergency exit sign, consider using the type of emergency exit sign in Appendix B

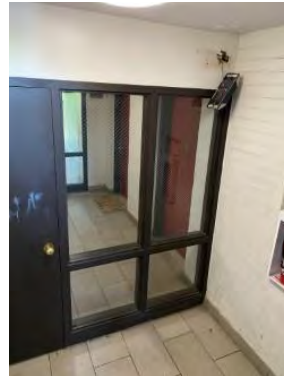


7913 Charles Thomson Lane**Observations:**

- Large bushes at the front entrance
- Trash noted at the front of the building
- Sliding windows noted on the upper levels of the stairways
- Storage rooms were secured
- The emergency light was hanging from the wall on the basement level
- Inoperable light on the third level stairwell
- Unsecured attic door above apartment 303/304

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job in keeping the storage rooms secured
- Immediately replace the emergency light
- Repair the light on the third level
- Secure the attic doors

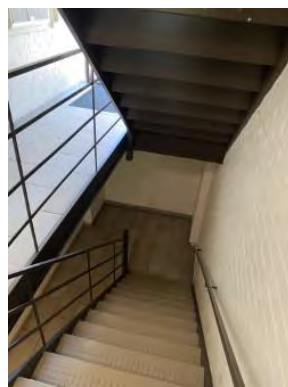


7914 Charles Thomson Lane**Observations:**

- Large bushes at the front and back entrance, the building numbers are blocked on the back of the building
- Trash noted at the front and back of the building
- Sliding windows noted on the upper levels of the stairways
- Storage rooms were secured
- The basement ceiling light was inoperable, causing it to be very dark
- Unsecured attic door above apartment 301/302

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job in keeping the storage rooms secured
- Repair the basement light for improved visibility and security
- Secure the attic doors



7915 Charles Thomson Lane**Observations:**

- Large bushes at the front entrance
- Trash noted at the front of the building
- Sliding windows noted on the upper levels of the stairways
- Storage rooms were secured
- No fire extinguisher on the basement level
- Inoperable light in the third-floor stairwell
- Unsecured attic door above apartment 301/302
- There were a couple security cameras on the balcony of apartment 204 that were facing the parking lot

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job in keeping the storage rooms secured
- Immediately replace the fire extinguisher
- Repair the light in the stairwell
- Secure the attic door
- The cameras were a good idea to keep his vehicle monitored

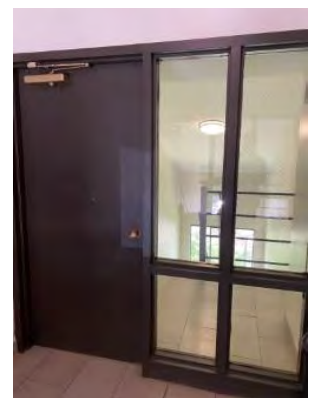


7916 Charles Thomson Lane**Observations:**

- Large bushes at the front entrance
- Trash noted at the front of the building
- Sliding windows noted on the upper levels of the stairways
- Storage rooms were secured
- The fire extinguishers were used on the second and third floor as door props
- One of the doors on the third level was locked

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex. Encourage the community, through various forms of media, to help keep the community clean.
- Consider replacing the stairwell window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job in keeping the storage rooms secured
- Place the fire extinguishers back in their proper location. Have the cleaning staff replace them when they see they are being used for that purpose
- Unlock/fix the door on the third level so there is another way out of the building in an emergency



4500 Commons Drive

Observations:

- Large bushes at the front of the building
- About half of the ground level units utilized the window security bar
- Sliding window in the upstairs hallway
- Both storage rooms were secured
- A fire alarm pull was slightly pulled away from the wall

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Remind tenants of the importance in utilizing the security bar to prevent unauthorized entry
- Repair the fire alarm pull immediately for the safety of all the occupants of the building



4502 Commons Drive

Observations:

- Large bushes at the front of the building
- About half of the ground level units utilized the window security bar
- Entry light was damaged
- Both storage rooms were secured
- Trash noted at the front of the building

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Remind tenants of the importance in utilizing the security bar to prevent unauthorized entry
- Repair damaged light
- Great work with keeping the storage room secured
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex



4504 Commons Drive

Observations:

- Large bushes at the front of the building
- About half of the ground level units utilized the window security bar
- One of the storage rooms was unsecured
- A missing fire extinguisher with graffiti in the box on the first level
- Exposed wire on the side of the building

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Remind tenants of the importance in utilizing the security bar to prevent unauthorized entry
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Immediately replace the missing fire extinguisher
- Clean graffiti from the building as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Repair the wiring on the side of the building to prevent potential injury or damage



4506 Commons Drive

Observations:

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- About half of the ground level units utilized the window security bar
- Both storage rooms were secured

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Remind tenants of the importance in utilizing the security bar to prevent unauthorized entry
- Great work keeping the storage rooms secured



4508 Commons Drive

Observations:

- Large bushes at the front of the building
- Tall grass at the front of the building
- Sliding window in the upstairs hallway, and was open
- All of the ground level units were utilizing the security bars
- One of the storage rooms was unsecured, with graffiti inside

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Mow the grass to an acceptable level for proper appearance
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great work by the tenants in utilizing the security bars
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes.
- Clean graffiti from the building as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants



4510 Commons Drive

Observations:

- Large bushes at the front of the building
- Tall grass at the front of the building
- Solid second floor stairway window
- About half of the ground level units utilized the window security bar
- Both storage rooms were secured
- Gum was stuck on the wall of the basement level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Mow the grass to an acceptable level for proper appearance
- Great upgrade to a solid window, instead of a sliding window
- Remind tenants of the importance in utilizing the security bar to prevent unauthorized entry
- Great work keeping both storage rooms secured
- Consider advising the cleaning crew that if they see any trash that they can clean it up to have a nicer appearance in the building



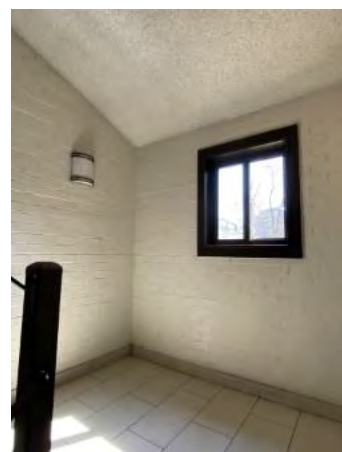
4512 Commons Drive

Observations:

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Both storage rooms were secured
- Apartment 40 missing lock plates for the door
- There was an inoperable light at apartment 240

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great work keeping both storage rooms secured
- Replace the lock plates for Unit 40
- Repair/replace any inoperable lights



4514 Commons Drive

Observations:

- Storage Rooms were secured
- Sliding window in the upstairs hallway

Recommendations:

- Great work with keeping the storage rooms secured
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks

**BR1 Commons Drive**

Observations:

- The garage door entry was unsecured

Recommendations:

- Have the maintenance technicians verify the door is secured every time they leave the building



4520 Commons Drive

Observations:

- Large bushes at the front entrance
- About half of the ground level units utilized the window security bar
- Solid second floor stairway window
- Both storage rooms were secured
- There was no exterior light at the entrance

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Remind tenants of the importance in utilizing the security bar to prevent unauthorized entry
- Great upgrade to a solid window, instead of a sliding window
- Great work keeping the storage rooms secured
- Consider the installation of lighting on the building entrance for extra security and the sense of safety by the tenants



4522 Commons Drive

Observations:

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Trash noted at the front of the building
- Both storage rooms were secured
- The fire extinguisher was being used as a door stop on the basement level, and the holder was broken

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping the storage rooms secured
- Advise the residents of the importance of the fire extinguishers, and their purpose of a proper location. Immediately repair the damaged fire extinguisher holder with the type in Appendix A



4524 Commons Drive

Observations:

- Large bushes at the front of the building
- Trash noted at the front of the building
- Both storage rooms were secured
- Damaged bicycle on the second level landing
- Inoperable light on third level stairwell
- Sliding window in the upstairs hallway

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping the storage rooms secured
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider implementing a program where the property that is left in the hallway is tagged for seven days. This gives notice that it was observed, and will be removed for disposal after the seven-day grace period. It helps to keep trash out of the hallway, and keeps the walkways clear in an emergency
- Repair/replace inoperable lights



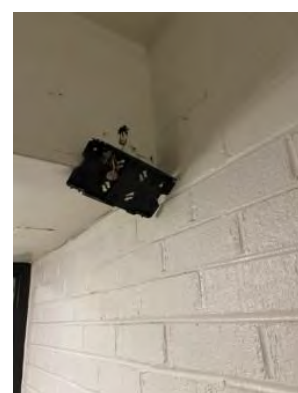
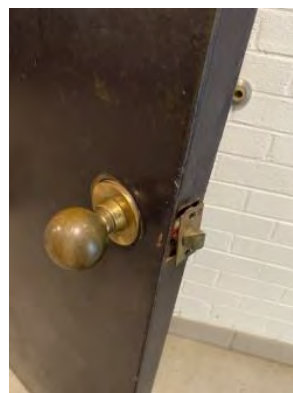
4528 Commons Drive

Observations:

- Large bushes at the front and back of the building, they are also blocking the building numbers
- Solid window in the upstairs hallway
- Both storage rooms were secured
- Exposed wire on the side of the building, also inside on the basement and second level
- Fire extinguisher being used as a door stop on the second level
- Damaged emergency light
- Damaged door handle/latch on the second level
- Unsecured ladder being stored outside at a back unit
- Inoperable light on the first level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- The solid, hallway window was a great change from the old sliding windows, much better for safety
- Great work keeping the storage rooms secured
- Repair any exposed wiring to prevent any potential damage or injury
- Immediately return the fire extinguisher to the proper location. Remind the tenants of the importance of keeping the fire extinguisher in the proper location in case of an emergency
- Immediately replace the emergency light
- Repair the damaged door
- Contact the tenant with the ladder and have them secure the ladder to prevent anyone from using it to gain unauthorized access to another unit. If they do not comply after seven days, tag the ladder, then have the ladder removed from the property
- Repair/replace any inoperable lights



4532 Commons Drive

Observations:

- Large bushes at the front of the building, the back of the building was acceptable
- Sliding window in the upstairs hallway
- Trash noted at the front of the building
- Graffiti observed in the stairwell
- One of the storage rooms was unsecured with trash inside, the other storage room was unsecured and had staff inside
- Damage observed to a door on the second and third level
- There was a piece of duct tape on the fire alarm pull (third level) that stated it was out of service, and the handle was in the down position. There was also a pulled fire alarm handle on the second level
- There was an inoperable light on the third level
- Damaged window noted for Unit 101

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Clean graffiti as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes.
- Repair any damaged/inoperable doors
- Immediately repair/replace the fire alarm systems in the building. This is an important piece of safety equipment for the building. There is significant liability if someone is injured and the alarms were inoperable.
- Repair/replace any inoperable lights
- Repair/replace the damaged window



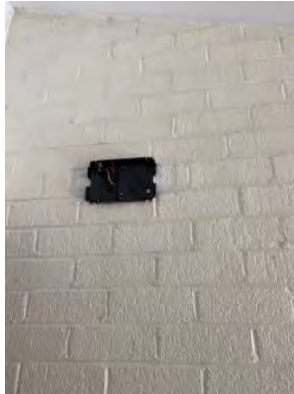
4600 Commons Drive

Observations:

- Large bushes at the front of the building that were blocking the building number. The rear of the building was acceptable
- Sliding window in the upstairs hallway
- Trash noted at the front of the building
- Both storage rooms were secured
- Damaged emergency light, with wires hanging down on the third level
- Portable air conditioning unit observed on the ground level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping the storage rooms secured
- Immediately repair/replace the damaged emergency lights
- Request the tenant to remove the portable air conditioner due to the increased risk of unauthorized access to the unit



4602 Commons Drive

Observations:

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Trash noted at the front of the building
- There was a camera affixed to the building. It appears to be pointing to a cement slab across the parking lot
- Both storage rooms were secured
- Fire extinguisher being used as a door stop on the second level
- Exposed wires on the side of the building

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- If the camera is under the domain of Vistas, then it needs to either be operational or removed
- Great work keeping both storage rooms secured
- Immediately return the fire extinguisher to the proper location. Remind the tenants of the importance of keeping the fire extinguisher in the proper location in case of an emergency
- Repair any exposed wiring to prevent any potential damage or injury



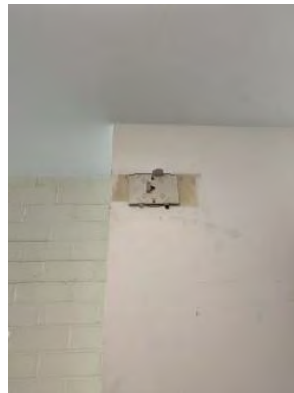
4606 Commons Drive

Observations:

- Large bushes at the front of the building
- Trash noted at the front of the building
- Both storage rooms were secured
- Discarded wood and an unsecured bicycle were in the basement area
- Missing emergency light on the first level
- Sign posted on a tenant's door requesting to have packages deposited at the leasing office if no one is home

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping both storage rooms secured
- Consider implementing a program where the property that is left in the hallway is tagged for seven days. This gives notice that it was observed, and will be removed for disposal after the seven-day grace period. It helps to keep trash out of the hallway, and keeps the walkways clear in an emergency
- Immediately repair/replace the missing emergency light
- Great idea by the tenant to not have packages left unattended. Consider implementation of a program where any unattended package is left at the leasing office, instead of on a doorstep



4702 Commons Drive

Observations:

- Large bushes at the front of the building, with them blocking the building numbers
- Sliding window in the upstairs hallway
- Trash noted at the front of the building, and a shopping cart was left in front of the building
- Both storage rooms were secured
- An odor of marijuana was detected in the first level
- Damaged emergency light on the first level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- There is nothing that can be done about the odor of marijuana. As time passes, this will become more frequent, and could lead to potential complaints by other tenants. Consider having a standard response for these types of issues.
- Immediately repair/replace the emergency lighting



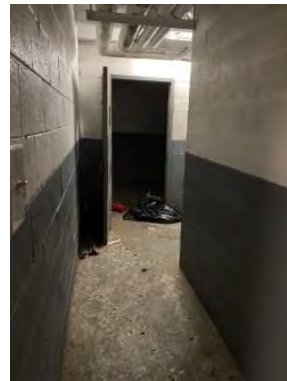
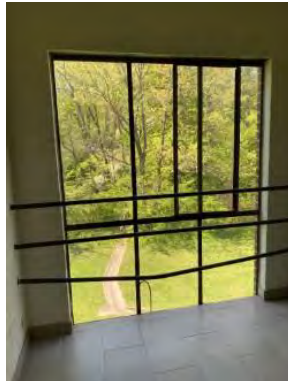
4705 Commons Drive

Observations:

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Trash noted at the front of the building
- One of the attic access doors was unsecure
- One of the storage rooms was unsecured

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Secure the attic door to prevent any unauthorized entry into the unit, or storage of materials
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes.



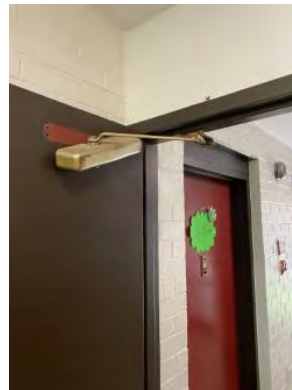
4706 Commons Drive

Observations:

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Trash noted at the front of the building, along with a shopping cart
- Both storage rooms were secured
- Inoperable light on the third level
- The fire alarm pull was in the down position on the first level, yet there was no alarm activation

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping the storage rooms secured
- Repair/replace the inoperable lights
- Immediately assess the fire alarm to assure it is in proper working order. This poses a significant safety risk to the occupants of the building, and a great liability to the property management for not repairing the alarm if there is injury or loss of life in a fire



4707 Commons Drive

Observations:

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Trash noted at the front of the building
- Damaged light in the basement with exposed wires
- One of the storage rooms was unsecured with trash and other items inside
- Graffiti was noted in the fire extinguisher box
- A buzzing noise was heard from an emergency light on the first level
- The emergency light on the third level was damaged

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Repair/replace any damaged light
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes. Also, remove the trash and unauthorized items in the room.
- Clean graffiti as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Assess and repair/replace the damaged emergency lights



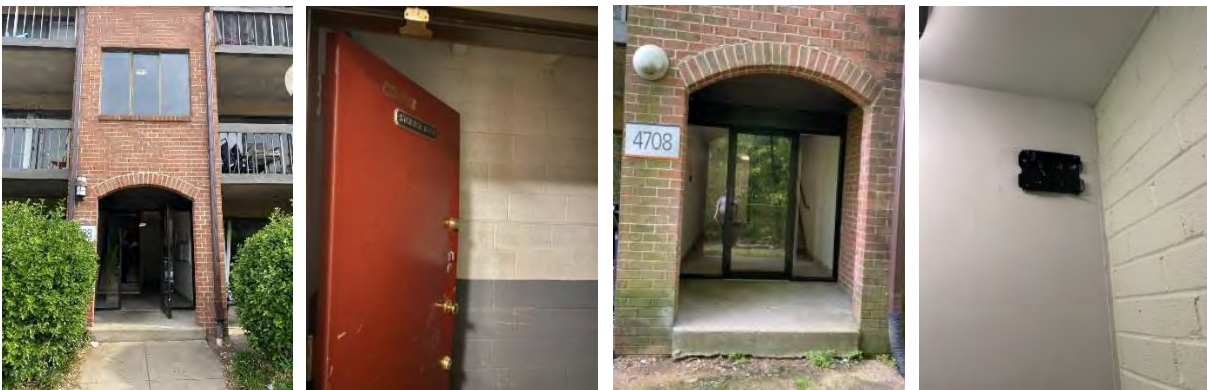
4708 Commons Drive

Observations:

- Large bushes at the front and the back of the building, it is also partially blocking the building number in the front
- Sliding window in the upstairs hallway
- Trash noted at the front and back of the building
- One of the storage rooms was unsecured
- Damaged emergency light on the second level
- No fire extinguisher on the third level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes. Also, remove the trash and unauthorized items in the room.
- Immediately repair/replace the emergency lighting
- Immediately replace the missing fire extinguisher

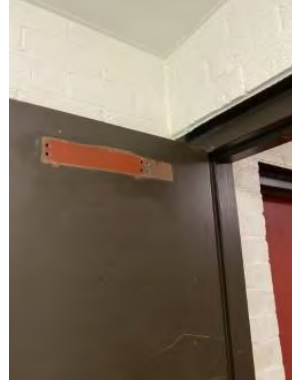


4709 Commons Drive**Observations:**

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Trash noted at the front of the building
- The downspout was slightly covering the number to the building
- Fire extinguishers were missing from the first and second level
- Graffiti was observed on the steps
- The attic access was unsecured
- Unit 303 had a Ring Video camera affixed to the door
- There was an inoperable light on the third floor
- Both storage rooms were secure

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider moving the building number above the entrance door for better visibility
- Immediately replace the missing fire extinguishers
- Clean graffiti as soon as it is observed to keep discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Secure the attic door to prevent any unauthorized entry into the unit, or storage of materials
- Great work by the tenant to install a video camera system to increase their security
- Repair/replace any inoperable lights
- Great work keeping the storage rooms secure



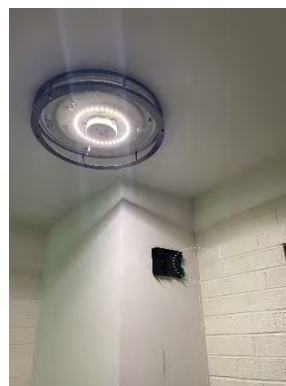
4710 Commons Drive

Observations:

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Trash noted at the front and back of the building
- Both storage rooms were secured
- Inoperable lights near the basement entrance level, and on the first level
- One of the railings was damaged in the stairwell
- Damaged emergency lights on the first and third level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping the storage rooms secured
- Repair/replace any damaged or inoperable lights
- Repair the railing
- Immediately repair/replace the emergency lighting



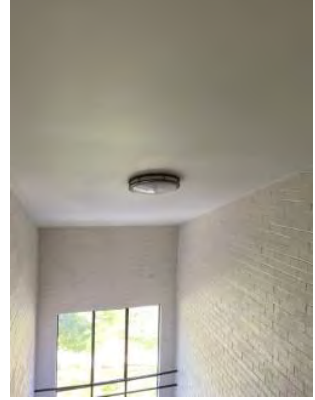
4711 Commons Drive

Observations:

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Trash noted at the front of the building
- Both storage rooms were secure
- Fire extinguishers were missing from the basement, first and second level
- One of the attic access doors was unsecured
- There was a buzzing noise from the emergency light on the third level
- There was a damaged light on the third level
- Discarded items on the third level landing

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping the storage rooms secured
- Immediately replace the missing fire extinguishers
- Secure the attic door to prevent any unauthorized entry into the unit, or storage of materials
- Immediately assess the noise being emitted from the emergency light to assure it is in proper working order
- Replace/repair any damaged lights
- Consider implementing a program where the property that is left in the hallway is tagged for seven days. This gives notice that it was observed, and will be removed for disposal after the seven-day grace period. It helps to keep trash out of the hallway, and keeps the walkways clear in an emergency



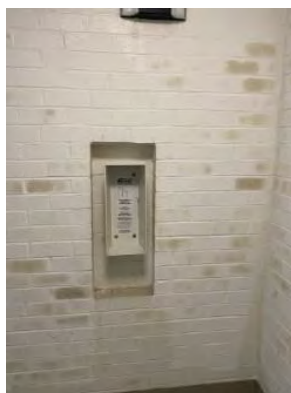
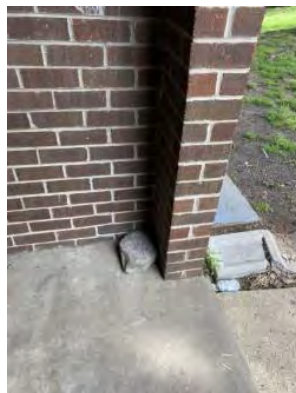
4712 Commons Drive

Observations:

- Large bushes at the front and back of the building, which is partially blocking the building number
- Sliding window in the upstairs hallway
- Trash noted at the front and back of the building
- Missing fire extinguisher on the first level
- Fire extinguisher used to prop doors open on the basement and second level
- Damaged door on the first level
- Rock near the entrance of the building

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Immediately replace the missing fire extinguisher
- Remind tenants of the importance of keeping the fire extinguishers in the proper location for emergency use, and keeping the fire doors closed
- Repair/replace the door in the stairway
- Remove any rocks near the building that can be used as a weapon, or a tool to do damage to the building or gain unauthorized access to a unit



4713 Commons Drive

Observations:

- Large bushes at the front and back of the building
- Sliding window in the upstairs hallway
- Trash noted at the front and back of the building
- Both storage rooms were secured
- Graffiti observed on the basement level
- Inoperable light on the third level
- The fire pull alarm instructions were missing

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping the storage areas secured
- Clean graffiti as soon as it is observed to keep from encouraging others to do the same damage, and to make the building more presentable for current and future tenants
- Repair/replace any inoperable lights
- Immediately replace the fire pull alarm instructions



4714 Commons Drive

Observations:

- Large bushes at the front and back of the building, with the bushes blocking the building number in the back
- Trash noted at the front and back of the building
- There were no building numbers
- Both storage rooms were secured
- Graffiti noted in the building
- There appeared to be an installed camera in the corner above Unit 203

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Immediately replace the building numbers for first responders to find the location in an emergency
- Great work keeping the storage rooms secured
- Clean graffiti as soon as it is observed to keep from encouraging others to do the same damage, and to make the building more presentable for current and future tenants
- If that is a camera for a tenant, good work for keeping the area safe. However, how was it installed and/or does it not work.

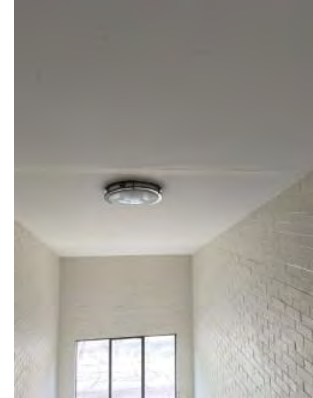


4719 Commons Drive**Observations:**

- Large bushes at the front and back of the building
- Sliding window in the upstairs hallway
- Trash noted at the front and back of the building
- No entrance light attached to the front of the building, however, there is a new light attached to the building above the rear entrance
- Both storage areas were secured
- The emergency light was unsecured in the basement level
- The attic access door was unsecured
- Inoperable light on the third level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work with the new light above the rear entrance, consider placing the same type of light above the front entrance for safety, and a sense of security for the tenants
- Great work keeping the storage areas secured
- Immediately repair/replace the emergency light
- Secure the attic door to prevent any unauthorized entry into the unit, or storage of materials
- Repair/replace any inoperable lights



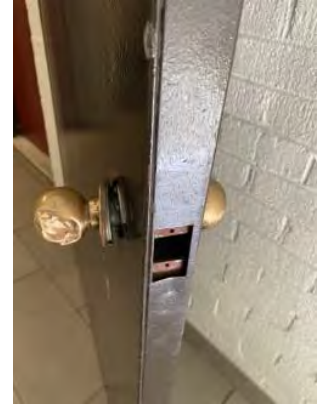
4723 Commons Drive

Observations:

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Trash noted at the front and back of the building
- No entrance light attached to the front of the building
- The fire alarm was pulled and down, but there was no activation signal
- Both storage rooms are secured
- Unsecured attic door
- Inoperable light on the third level
- Sign posted by a tenant requesting packages be sent to the leasing office if no one is available

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider installation of a light fixture on the front entrance
- Immediately have the fire alarm system tested to verify it works when the alarm is pulled
- Great work keeping the storage rooms secured
- Secure the attic door to prevent any unauthorized entry into the unit, or storage of materials
- Repair/replace any inoperable lights
- Great work by the tenant to keep theft down in the area

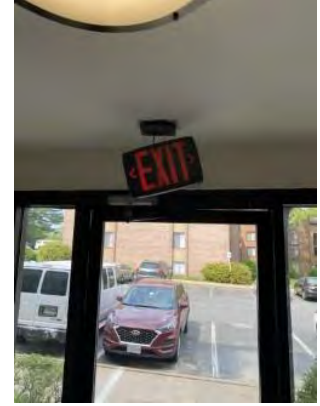


4727 Commons Drive**Observations:**

- Large bushes at the front of the building
- Sliding window in the upstairs hallway
- Trash noted at the front and back of the building
- No entrance light attached to the front building, but there is a new light attached on the back of the building
- Graffiti observed
- Both storage rooms are secured
- Emergency light on the third level is hanging by the wire
- Emergency exit sign is hanging by a wire at the front entrance
- Instructions at the fire pull station are missing

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work with the new light on the back of the building, consider placing a light on the front of the building to increase safety, and sense of security for the tenants
- Clean graffiti as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Great work keeping the storage rooms secured
- Immediately repair/replace the emergency light
- Immediately repair/replace the emergency exit sign. Consider using the type in Appendix B
- Immediately replace the fire pull instructions



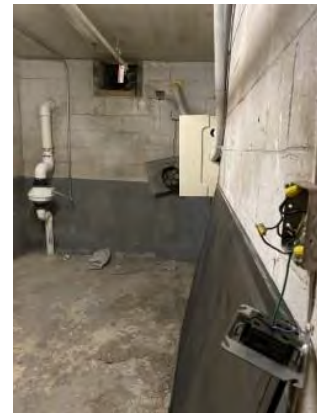
7900 Ethan Allen Lane

Observations:

- Large bushes at the front of the building
- Trash inside the building
- Broken light on first level
- Sliding window in the hallway that was open
- Basement area was dark, with a large area under the stairs
- One of the basement storage rooms was unsecured
- A couple of the ground units were using the security bars in their windows

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company visit more frequently, and remind the residents not to leave trash in the building, including their “junk” mail
- Repair the light
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider more lighting in the basement, and under the stairs is a potential hiding spot for a person
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Remind the residents on the ground floor of the importance of using the security bar to prevent unauthorized access into their units



7902 Ethan Allen Lane**Observations:**

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- The hallway window was a solid window
- Basement area was dark, with a large area under the stairs
- Both storage rooms were secured
- There was an inoperable light on the first level
- Graffiti was noted on the exterior of the building
- The security bars were in use for all the ground units

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- The solid, hallway window was a great change from the old sliding windows, much better for safety
- Consider more lighting in the basement, and under the stairs is a potential hiding spot for a person
- Repair any inoperable lights in the building
- Clean graffiti from the building as soon as it is observed in order to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Great use of the security bars by the tenants in this building

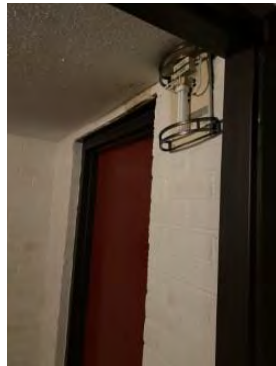


7904 Ethan Allen Lane**Observations:**

- Sliding window in the upstairs hallway
- Basement area was dark, with a large area under the stairs
- Trash was observed outside the front of the building
- Both storage rooms were secured
- Unit 12 had a piece of paper taped to the door to show their address, not an actual secured number
- Inoperable lights on the second and third floor stairwells
- Security bars were in use in some of the ground units
- Broken light observed inside

Recommendations:

- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider more lighting in the basement, and under the stairs is a potential hiding spot for a person
- Great job keeping the storage rooms secured
- Repair Unit 12 address on the door so someone does not pull down the paper address and cause a possible delay during an emergency
- Repair any inoperable lights in the building
- Remind the residents on the ground floor of the importance of using the security bar to prevent unauthorized access into their units

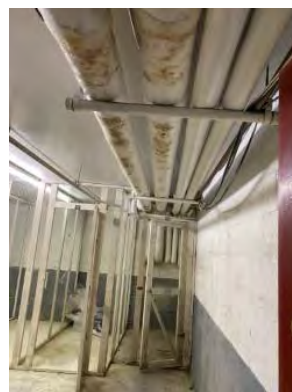


7906 Ethan Allen Lane**Observations:**

- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway, and the window was open
- A dead bush was observed in the front of the building
- Small graffiti observed upon entry into the building
- There were broken and inoperable lights throughout the building
- One of the storage rooms was unsecured
- Security bars were in use for all the ground units

Recommendations:

- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Remove the dead bush from the front of the building
- Clean graffiti from the building as soon as it is observed in order to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Repair any inoperable lights in the building.
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Great work by the tenants using the security bars



7908 Ethan Allen Lane**Observations:**

- Trash was observed outside the front of the building
- Both storage rooms were secured
- Sliding window in the upstairs hallway, and the window was open
- Security bars were in use for all the ground units

Recommendations:

- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great job keeping the storage areas secured
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great work by the tenants using the security bars



7900 John Adams Court**Observations:**

- Small graffiti noted on the side of the building
- Large bushes at the front of the building
- No exterior light on the entrance of the building
- Storage rooms were secured
- Solid window in the upstairs hallway
- Security bars in use for ground level units

Recommendations:

- Clean graffiti from the building as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider the installation of lighting on the building at the entrance for extra security and the sense of safety by the tenants
- Great job having the storage areas secured
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great work by the tenants using the security bars



7902 John Adams Court**Observations:**

- Solid window in the upstairs hallway
- The bushes were slightly out of recommended size, but overall, not bad
- A portable air conditioning unit was installed in a ground level window, which leaves the window half open
- No security bars were observed in use for the ground level units
- Graffiti was observed on the resident's mailboxes
- Lights were inoperable on the first and second levels
- One of the storage units was secured, the other storage unit was unsecured with no lights and trash observed
- There was a light that was out of alignment on the lower level
- There were no fire extinguishers on the lower and first level

Recommendations:

- The solid, hallway window was a great change from the old sliding windows, much better for safety
- Keep up with the bushes to keep them within recommend levels
- Consider asking the tenant to remove the portable air conditioner. Explain the dangers of easy access into the units
- Encourage all tenants to utilize the provided security bars. If none are available in their unit, provide them free of charge
- Clean graffiti from the mailboxes as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Repair all inoperable, or damaged, lights as soon as they are found/reported
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Immediately replace missing fire extinguishers



7904 John Adams Court**Observations:**

- Large bushes at the front of the building
- Storage rooms were secured
- Solid window in the upstairs hallway
- Security bars in use for ground level units
- Large graffiti observed on the rear of the building

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Great job having the storage areas secured
- The solid, hallway window was a great change from the old sliding windows, much better for safety
- Great work by the tenants using the security bars
- Clean graffiti from the building as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants

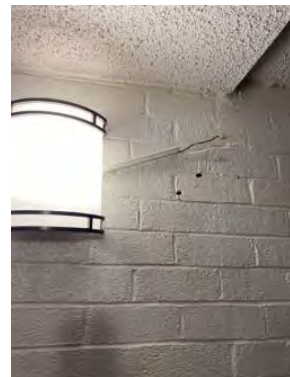


7905 John Adams Court**Observations:**

- Large bushes at the front of the building
- Solid window in the upstairs hallway
- Glass cover missing from one of the lights
- There was an exposed wire coming from a light in the basement
- A tread was missing from one of the steps on the basement level
- Both storage rooms were secured
- Trash was observed outside the front of the building

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- The solid, hallway window was a great change from the old sliding windows, much better for safety
- Repair/replace any damaged or inoperable lights immediately
- Replace the tread on the step
- Great work keeping both storage rooms secured
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex

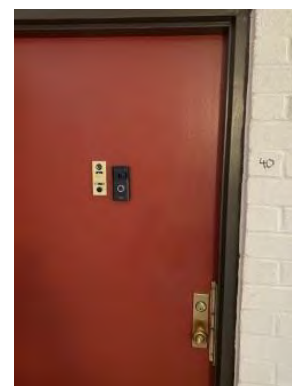


7906 John Adams Court**Observations:**

- No exterior light on the entrance of the building
- Storage rooms were secured
- Sliding window in the upstairs hallway
- Security bars in use for ground level units
- The bushes were the perfect height
- Tall grass and trash were observed in the front of the building
- There was an in operable light on the third level
- A Ring Video Doorbell system was observed on unit 40

Recommendations:

- Consider the installation of lighting on the building at the entrance for extra security and the sense of safety by the tenants
- Great job having the storage areas secured
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great work by the tenants using the security bars
- Keep up with the great work on the bushes in front of the building
- Have the grass mowed
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Repair all inoperable lights in the building
- Great job by a tenant in using a video doorbell system for security

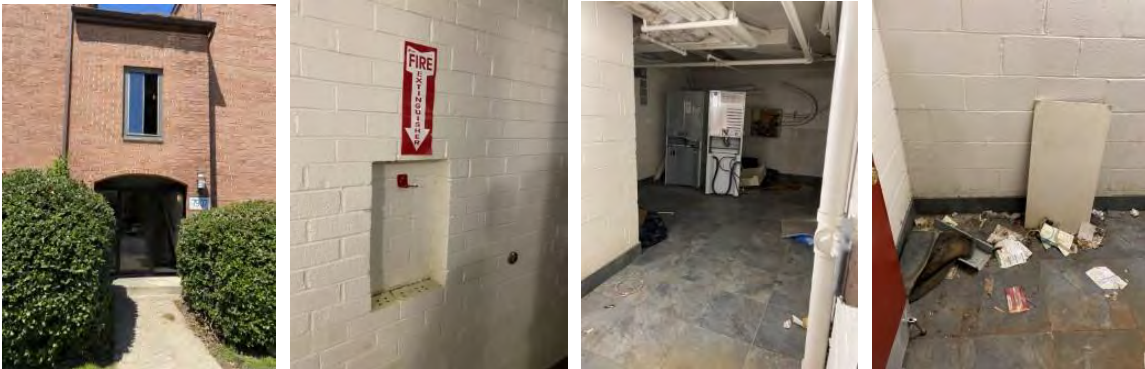


7907 John Adams Court**Observations:**

- Large bushes at the front of the building
- Sliding window in the upstairs hallway, and it was open
- One of the storage rooms was unsecured, with trash inside
- Trash was observed outside the front of the building
- Fire extinguisher missing from the basement level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Good job with keeping one of the storage rooms secured, however, the other storage room needs to have the trash removed and door locked
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Replace the missing fire extinguisher immediately

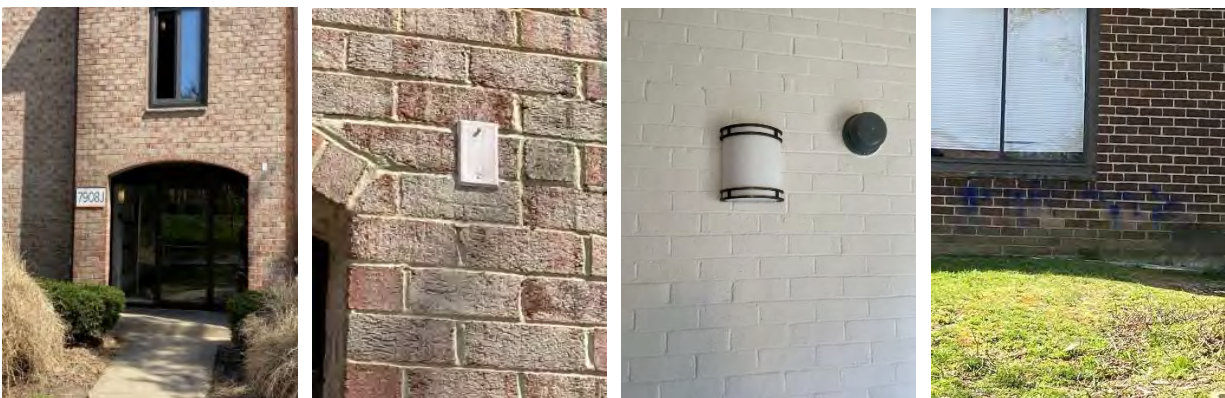


7908 John Adams Court**Observations:**

- Large bushes at the front of the building
- No exterior light on the entrance of the building
- Storage rooms were secured
- Sliding window in the upstairs hallway
- Security bars in use for about half of the ground level units
- There was an inoperable light on the second and third level
- Graffiti was noted on the building

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider the installation of lighting on the building at the entrance for extra security and the sense of safety by the tenants
- Great job having the storage areas secured
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great work by the tenants in keeping their windows secured with the security bars, but need to encourage the other tenants to utilize their bars
- Repair all inoperable lights
- Clean graffiti from the building as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants

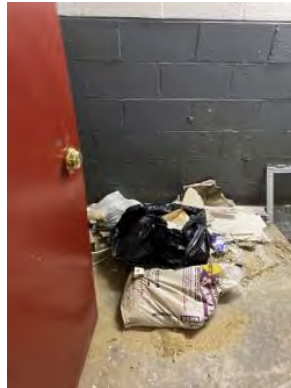
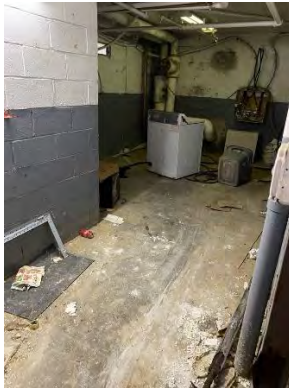


7909 John Adams Court**Observations:**

- Large bushes at the front and side of the building
- Solid window in the upstairs hallway
- One of the storage rooms was unsecured, with trash inside
- Trash was observed outside the front of the building
- There was a missing light in front of Unit 2

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- The solid, hallway window was a great change from the old sliding windows, much better for safety
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Repair inoperable/damaged lights immediately



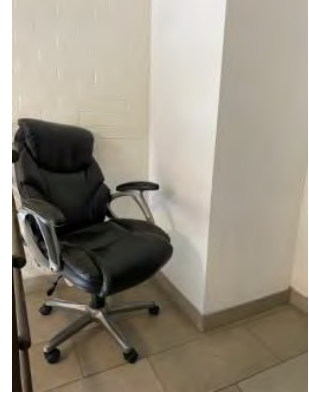
4600 John Hancock Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway
- Both storage rooms secured
- No fire extinguisher on the first level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job keeping the storage areas secured
- Immediately replace the missing fire extinguisher



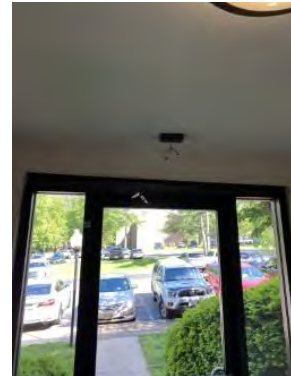
4602 John Hancock Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway
- Both storage rooms secured
- Exposed wires on the side of the building
- Emergency light damaged in the basement level
- Missing illuminated exit sign at the front entrance

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job keeping the storage areas secured
- Have maintenance staff repair the exposed wires to avoid any potential safety issues
- Immediately repair the emergency lighting
- Immediately replace the missing exit sign, consider replacing it with the example in Appendix B



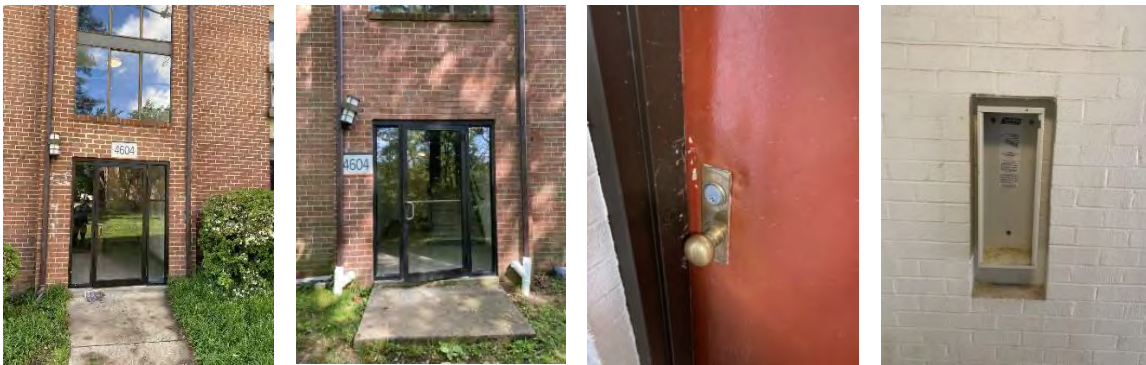
4604 John Hancock Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway
- Both storage rooms secured
- No fire extinguisher on the first level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job keeping the storage areas secured
- Immediately replace the missing fire extinguisher



4606 John Hancock Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway
- No fire extinguisher on the first level
- There was no emergency light at the basement level, and a broken one
- One of the storage rooms was unsecured with trash inside
- Inoperable lights on the basement and first level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Immediately replace the missing fire extinguisher
- Immediately replace and repair the missing and damaged emergency lights
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Repair/replace any inoperable or missing lights



4608 John Hancock Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway
- Both storage rooms secured
- No fire extinguisher on the first level, and the basement level
- There was no light at the bottom of the basement stairs, but there were wires for them
- An access panel in the basement level was unsecured
- No emergency light in the basement
- Emergency light inoperable on the third level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job keeping the storage areas secured
- Immediately replace the missing fire extinguishers
- Replace the missing light at the basement level
- Secure the access panel in the basement to keep anyone from placing items in the area
- Immediately repair/replace the emergency lights that are inoperable or missing

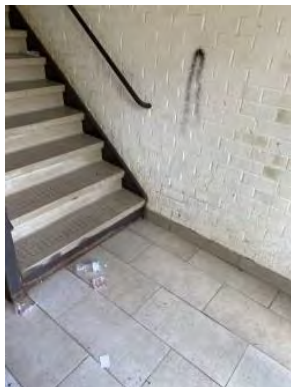


4504 John Tyler Court**Observations:**

- Large bushes at the front and back of the building, which caused the building numbers to be obscured from the front
- Trash was observed outside the front and back of the building
- Sliding window in the upstairs hallway
- Both storage rooms secured
- Damaged emergency light on the basement and first level
- Graffiti observed on the building
- There was no exterior light attached to the front of the building
- Inoperable light on the stairs at the third level
- Wasp nest observed on the third level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great work keeping the storage rooms secured
- Immediately repair/replace the damaged emergency lights
- Clean graffiti from the building as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Consider the installation of an exterior light at the entrance to improve security and the sense of safety by the tenants
- Repair any inoperable/damaged lights
- Immediately have the wasp nest destroyed/removed

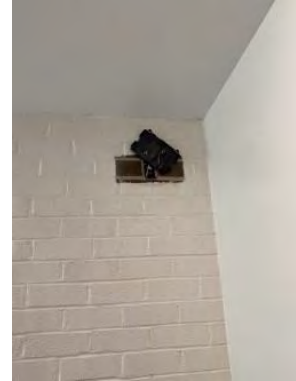
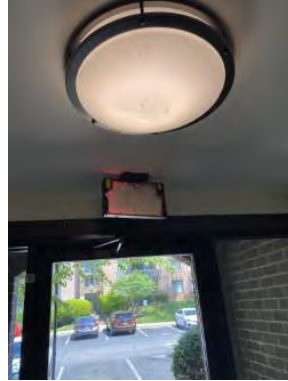


4505 John Tyler Court**Observations:**

- Large bushes at the front and back of the building
- Trash was observed outside the front and back of the building
- Sliding window in the upstairs hallway
- One of the storage rooms was unsecured
- Missing fire extinguisher on level one
- Damaged emergency lights on level one and two
- No exterior light at the back entrance
- Damaged emergency exit sign at the front entrance
- Wasps were building a nest in between the second and third level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Immediately replace the missing fire extinguisher
- Immediately repair/replace the damaged emergency lights
- Consider the installation of an exterior light at the back entrance to improve security and the sense of safety by the tenants
- Immediately repair/replace the damaged emergency exit sign, consider replacing it with the example in Appendix B
- Immediately have the wasp nest destroyed/removed



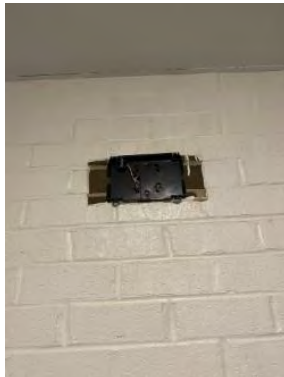
4507 John Tyler Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway
- Both storage rooms secured
- Damaged emergency light on the first level
- Missing fire extinguisher on the first level
- Graffiti observed on the steps
- The attic access door was unsecured

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great work keeping the storage rooms secured
- Immediately replace the missing fire extinguisher
- Repair/replace the damaged emergency light
- Clean graffiti from the building as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Secure the attic access to prevent unauthorized access to unit, or storage of unwanted materials



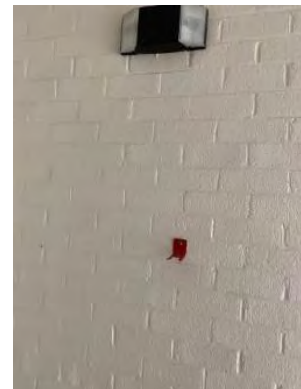
4511 John Tyler Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway
- One of the storage rooms was unsecured
- The fire extinguisher is missing from the third level
- Damaged emergency exit sign at the front entrance
- Fire pull instructions missing

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Immediately replace the missing fire extinguisher
- Immediately repair/replace the damaged emergency exit sign, consider replacing it with the example in Appendix B
- Immediately replace the fire pull alarm instructions



4514 John Tyler Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway
- One of the storage rooms was unsecured
- Damaged emergency light on the first level
- Unable to open the second-floor door that leads to the back stairwell
- A camera was observed on the side of the building, and it was aimed towards the Charles Thomson Lane area

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Immediately repair/replace the damaged emergency lights
- Immediately repair the damaged door on the second floor to prevent any potential tragedy if a fire occurred in the building
- If the camera is under the domain of Vistas, then it needs to either be operational or removed



4515 John Tyler Court

Observations:

- Large bushes at the front and back of the building, this has caused the building numbers to be obscured in the rear
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway
- Both storage rooms secured
- Exposed wires on the side of the building
- An odor of marijuana was detected at the basement level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great work keeping the storage rooms secured
- Immediately repair the exposed wires to prevent any accidental injury or damage
- There are no enforcement actions that can be taken for the odor of marijuana. As time passes, this will be come more frequent, and could lead to potential complaints by other tenants. Consider having a standard response for these types of issues.



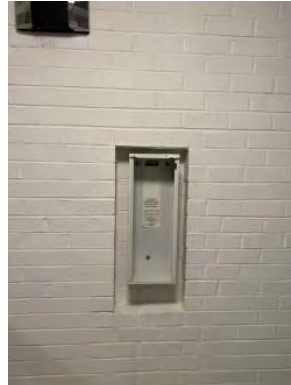
4601 John Tyler Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway
- Both storage rooms secured
- Missing fire extinguisher on the basement and first level
- Damaged emergency lights on the basement and second level
- Damaged emergency exit sign at the back entrance
- Unit 203 is missing part of the door jam

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great work keeping the storage rooms secured
- Immediately replace the missing fire extinguishers
- Immediately repair/replace the damaged emergency lights
- Immediately repair/replace the damaged emergency exit sign, consider replacing it with the example in Appendix B
- Repair the door jam in Unit 203



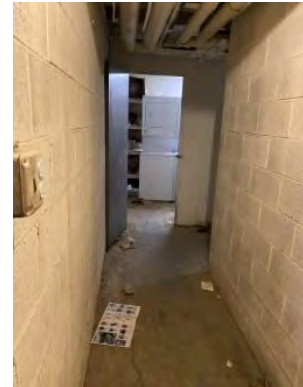
4603 John Tyler Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway, however, these were not able to be opened
- One of the storage rooms was unsecured
- Missing fire extinguisher on the basement and second level
- Used fire extinguisher on the first level
- Graffiti observed on the first level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings. The window could be a hazard for small children, or older children playing pranks
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Immediately replace the missing and used fire extinguishers
- Clean graffiti from the building as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants



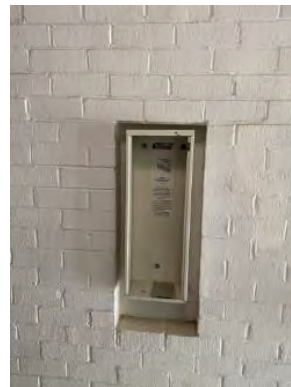
4605 John Tyler Court

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building
- Sliding window in the upstairs hallway, however, there were not able to be opened
- Both storage rooms secured
- Missing fire extinguisher on the first level
- Damaged emergency light on the first and third level
- Unsecured access hatch to the attic

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings. The window could be a hazard for small children, or older children playing pranks
- Great work keeping the storage rooms secured
- Immediately replace the missing fire extinguisher
- Immediately repair/replace the damaged emergency lights
- Secure the attic access to prevent unauthorized access to unit, or storage of unwanted materials



BR3 John Tyler Court

Observations:

- Trash was observed outside the front and side of the building
- Garage door and side door were secured
- Graffiti noted on the door

Recommendations:

- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work with keeping the door secured
- Clean graffiti from the building as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants



4702 Nathan Hale Drive

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building, along with a shopping cart
- Both storage rooms were secured
- An odor of marijuana was detected in the basement level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping the storage rooms secured
- There are no enforcement actions that can be taken for the odor of marijuana. As time passes, this will become more frequent, and could lead to potential complaints by other tenants. Consider having a standard response for these types of issues.



4706 Nathan Hale Drive

Observations:

- Large bushes at the front of the building
- Trash was observed outside the front of the building, along with a shopping cart
- Both storage rooms were secured
- The window in the upper hallway were sliding glass windows
- Inoperable light on the third level

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping the storage rooms secured
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Repair/replace the inoperable lights



BR 2 Nathan Hale Drive**Observations:**

- Large bushes around the building
- Trash was observed outside of the building
- The garage door, and side door, were secured. The hinges on the side door were good hinges
- Damaged light on the building
- Graffiti was observed on the building

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider having the cleaning company pick up the trash on their way into the building to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Great work keeping the building secured, and with using appropriate hinges on the door
- Repair/replace the damaged lights
- Clean graffiti from the building as soon as it is observed to discourage others from doing the same damage, and to make the building more presentable for current and future tenants



7891 Patriot Drive

Observations:

- The window in the upper hallway were sliding glass windows
- There were no bushes in front of the entry
- The security bars were all used for the ground level units
- There were rocks near the entry area
- Both storage room doors were secured
- Graffiti was observed on the sidewalk

Recommendations:

- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Great job by the tenants using the security bars in their windows
- Consider the removal of rocks due to the possibility of use as a weapon to harm someone or as a tool to gain entry into the unit
- Great work keeping the storage room doors secured
- Clean graffiti from the building as soon as it is observed in order to discourage others from doing the same damage, and to make the building more presentable for current and future tenants



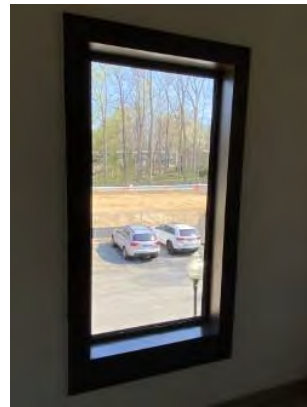
7893 Patriot Drive

Observations:

- The upper lever, hallway window was a solid window
- Security bars in use for the ground level windows
- There were no bushes at the entry
- Both storage rooms were secured, but they had tape all around them and air fresheners in front of the doors

Recommendations:

- The solid, hallway window was a great change from the old sliding windows, much better for safety
- Great job by the tenants using the security bars in their windows
- Great work keeping the storage room doors secured. On a side note, due to the suspicious nature of the doors being taped and the air fresheners, I requested it be investigated further. The Neighborhood Patrol Unit attempted to gain entry, but were advised by the maintenance staff that they did not have the keys for those doors and could not gain entry. There is no update as to what is in those rooms currently.



7895 Patriot Drive**Observations:**

- Large bushes at the front of the building
- Security bars were not used for half of the ground floor units
- The exterior entry light was damaged
- Graffiti was observed on the glass into the building
- Both storage rooms were secured
- There were inoperable lights on the first and second level
- The window in the upper hallway were sliding glass windows

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Remind tenants of the importance of using the security bars to prevent unauthorized entry into their units
- Repair any damaged or inoperable lights
- Clean graffiti from the building as soon as it is observed in order to discourage others from doing the same damage, and to make the building more presentable for current and future tenants
- Great work keeping the storage room doors secured



7897 Patriot Drive**Observations:**

- Large bushes at the front of the building
- There were two shopping carts in front of the building
- There were inoperable lights in the entry and on the first level
- One of the storage rooms was unsecured
- There was a missing fire extinguisher from the third floor
- The security bars were not in use in the ground level units
- The window in the upper hallway were sliding glass windows

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider replacing the hallway window with a solid window, as is done in a couple of the other buildings, or secure the window to keep it from opening. The window could be a hazard for small children, or older children playing pranks
- Arrange to have the shopping carts returned to the H-Mart
- Repair any damaged or inoperable lights
- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Replace any missing or damaged fire extinguishers immediately
- Remind the tenants of the importance of utilizing the security bars in their units



7899 Patriot Drive

Observations:

- Large bushes at the front of the building
- The hallway window was a solid window
- There were three shopping carts in front of the building
- The storage rooms were secured
- Security bars were used for ground floor units

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- The solid, hallway window was a great change from the old sliding windows, much better for safety
- Arrange to have the shopping carts returned to the H-Mart
- Great work keeping the storage room doors secured
- Great work by the tenants for using the security bars to keep their units secure



7901 Patriot Drive

Observations:

- Security bar in use
- Heavy table on the patio

Recommendations:

- Good use of the security bar for protection
- Consider having the table secured in some manner to keep it from being used to gain unauthorized entry into the unit



7903 Patriot Drive

Observations:

- Large bushes at the front of the building
- Compact florescent bulbs used in the light fixture

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider changing light bulb to an LED



7905 Patriot Drive

Observations:

- Large bushes at the front of the building
- Trash was observed in front of the unit
- Security bar in use
- Shopping cart in front of the unit

Recommendations:

- Consider having the cleaning company pick up the trash on their way to other buildings to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Good use of the security bar for protection
- Have the shopping cart returned to the H-Mart



7907 Patriot Drive

Observations:

- Large bushes at the front of the building
- Trash was observed in front of the unit
- Various items on the patio
- The security bar was not being utilized

Recommendations:

- Consider having the cleaning company pick up the trash on their way to other buildings to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider removal of items on the patio that can be utilized as a weapon, or tool to gain entry into the unit
- Remind occupants of the unit to the importance of using the security bar to help prevent people from having unauthorized access to the unit

**7909 Patriot Drive**

Observations:

- Large bushes at the front of the building
- Trash was observed in front of the unit
- Security bar in use
- There was a video camera attached to the security bar
- There was a solar entry light fixture

Recommendations:

- Consider having the cleaning company pick up the trash on their way to other buildings to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Good use of the security bar for protection
- Great idea to have the camera attached and on the inside of the unit



7911 Patriot Drive

Observations:

- Security bar in use
- Heavy chairs on the patio

Recommendations:

- Good use of the security bar for protection
- Consider removing the chairs to prevent them from being used as a tool to gain entry into the unit



7913 Patriot Drive

Observations:

- Large bushes at the front of the building
- Trash was observed in front of the unit
- Rocks near the front of the unit
- Wires hanging in front of the window

Recommendations:

- Consider having the cleaning company pick up the trash on their way to other buildings to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider the removal of rocks due to the possibility of use as a weapon to harm someone or as a tool to gain entry into the unit
- Have the wires secured properly to keep them out of reach, or to prevent them from being purposely damaged



7915 Patriot Drive

Observations:

- Trash was observed in front of the unit
- Security bar in use
- Various items on the patio

Recommendations:

- Consider having the cleaning company pick up the trash on their way to other buildings to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Good use of the security bar for protection
- Consider removal of items on the patio that can be utilized as a weapon, or tool to enter the unit

**7917 Patriot Drive**

Observations:

- Large bushes at the front of the building
- Security bar in use

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Good use of the security bar for protection



7919 Patriot Drive

Observations:

- Large bushes at the front of the building
- Trash was observed in front of the unit
- Security bar in use
- Chairs on the patio

Recommendations:

- Consider having the cleaning company pick up the trash on their way to other buildings to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Good use of the security bar for protection
- Consider removal of the patio chairs to prevent them from being used as tools to gain unauthorized entry into the unit



7921 Patriot Drive

Observations:

- Trash was observed in front of the unit
- Security bar in use
- Various items on the patio

Recommendations:

- Consider having the cleaning company pick up the trash on their way to other buildings to clean the interior, or have the maintenance workers pick it up as they are making their way around the complex
- Good use of the security bar for protection
- Consider removal of items on the patio that can be utilized as a weapon, or tool to enter the unit

**7923 Patriot Drive**

Observations:

- Trash was observed in front of the unit
- Security bar in use
- Various items on the patio

Recommendations:

- Have the trash removed in order to keep a clean appearance throughout the complex. Consider having the cleaning/maintenance workers pick it up as they are making their way around the complex

- Good use of the security bar for protection
- Consider removal of items on the patio that can be utilized as a weapon, or tool to enter the unit



7925 Patriot Drive

Observations:

- Large bushes at the front of the unit
- There was a shopping cart in front of the unit
- Rocks near the front of the unit
- Security bar in use

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Have the shopping cart returned to the H-Mart
- Consider the removal of rocks due to the possibility of use as a weapon to harm someone or gain entry into the unit
- Good use of the security bar for protection



7927 Patriot Drive**Observations:**

- Large bushes at the front of the unit
- Rocks near the front of the unit
- Security bar in use
- Unsecured furniture, pots, and decorations on the patio

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Consider the removal of rocks due to the possibility of use as a weapon to harm someone or gain entry into the unit
- Good use of the security bar for protection
- Consider the removal/securing of the furniture and other items to prevent them from potentially being used as weapons or tools for unlawful entry into the unit

**7929 Patriot Drive****Observations:**

- Large bushes at the front of the building
- Security bar in use
- Wires hanging over the entry of the unit

Recommendations:

- Trim the bushes to a maximum height of 2-3 feet, with a 10-inch canopy
- Good use of the security bar for protection
- Consider properly securing the wires to keep from accidental, or purposeful, damage to them, or potential injury



7801 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- Ring video camera on the front porch
- Unsecured patio furniture

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Great initiative installing a security camera
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit



7803 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- Incandescent bulb in the front patio light, along with lots of tape on it

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider changing the incandescent light bulb with an LED light bulb that is suitable for outdoor use

**7805 Rectory Lane**

Observations:

- Large bushes at the entrance
- Security bar not in use
- No exterior light on the patio/front entrance area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Remind occupants of the unit to the importance of using the security bar to help prevent people from having unauthorized access to the unit
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7807 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar not in use
- Unsecure furniture on the patio

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Remind occupants of the unit to the importance of using the security bar to help prevent people from having unauthorized access to the unit



7809 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- Unsecured furniture on the patio

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit

**7811 Rectory Lane**

Observations:

- Large bushes at the entrance
- Security bar in use
- Trash at the entrance

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Have the trash removed in order to keep a clean appearance throughout the complex. Consider having the maintenance workers pick it up as they are making their way around the complex



7813 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar



7815 Rectory Lane

Observations:

- Security bar not in use
- Tree canopy was trimmed to appropriate height

Recommendations:

- Remind occupants of the unit to the importance of using the security bar to help prevent people from having unauthorized access to the unit
- Great work keeping the tree canopy at the appropriate height

**7817 Rectory Lane**

Observations:

- Security bar in use
- Unsecured furniture on the patio

Recommendations:

- Keep up the great work with using the security bar
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit



7819 Rectory Lane

Observations:

- Security bar not in use
- Unsecured furniture on the patio
- Unsecured section of wooden fence on the patio

Recommendations:

- Consider removal/securing of the patio furniture and wooden fence in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Remind occupants of the unit to the importance of using the security bar to help prevent people from having unauthorized access to the unit



7821 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- Ring video camera on the patio

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Great initiative installing a security camera

**7823 Rectory Lane**

Observations:

- Large bushes at the entrance, partially blocking unit number
- Security bar in use
- Patio light did not have a bulb and had wires exposed

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Have an appropriate, outdoor LED lightbulb installed, and properly secure the wires



7825 Rectory Lane

Observations:

- Security bar in use
- Bushes next to the door were appropriate height
- Heavy pots on the patio

Recommendations:

- Keep up the great work with using the security bar
- Consider removal/securing of the pots in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Great work keeping the bushes at the appropriate height



7827 Rectory Lane

Observations:

- Large bushes at the side of the building
- Security bar in use
- Unsecured furniture on the patio

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit

**7829 Rectory Lane**

Observations:

- Large bushes at the entrance
- Security bar in use
- Trash at the entrance
- Package on the front porch
- Different lights on the patio, appears to be self-installed flood lights
- Unsecured furniture on the patio

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar

- Have the trash removed in order to keep a clean appearance throughout the complex. Consider having the maintenance workers pick it up as they are making their way around the complex
- Consider having packages held at the leasing office, or delivering at a time when you are home. Possibly have a trusted neighbor retrieve the package to help prevent theft
- Consider installing the same lighting fixtures throughout the entire complex, using appropriate, outdoor LED bulbs
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit



7831 Rectory Lane

Observations:

- Large bushes at the side of the building
- Security bar in use
- Unsecured furniture on the patio
- No exterior light on the patio/front entrance area
- Camera system in use

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Great initiative installing a security camera
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7833 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- No exterior light on the patio/front entrance area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7835 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- No exterior light on the patio/front entrance area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.

**7837 Rectory Lane**

Observations:

- Large bushes at the entrance
- Security bar in use
- No exterior light on patio/front entrance area
- Unsecured furniture on the patio

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7839 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- No exterior light on the patio/front entrance area
- Exposed wire on the patio area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.
- Repair exposed wire to prevent any hazard to people on the patio



7841 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- Unsecured furniture on the patio
- Incandescent light bulb in the outdoor fixture

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Consider the installation of an appropriate, outdoor rated LED bulb for the outdoor fixture

**7843 Rectory Lane**

Observations:

- Bushes were at the appropriate height
- Security bar not in use
- Unsecured furniture on the patio
- No exterior light on the patio/front entrance area

Recommendations:

- Great job keeping the bushes at the appropriate height

- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Remind occupants of the unit to the importance of using the security bar to help prevent people from having unauthorized access to the unit
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7845 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- No exterior light on the patio/front entrance area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7847 Rectory Lane

Observations:

- Security bar in use
- No exterior light on the patio/front entrance area
- Bushes were trimmed close to the appropriate height

Recommendations:

- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.
- Maintain, or trim, the bushes to 2-3 feet in height, with a 10-inch canopy

**7849 Rectory Lane**

Observations:

- Large bushes at the entrance
- Security bar in use
- No exterior light on the patio/front entrance area
- Exposed wires hanging on the patio area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.
- Have the wire property secured to keep them from being a hazard



7851 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- No exterior light on the patio/front entrance area
- Trash at the front of the building

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.
- Have the trash removed in order to keep a clean appearance throughout the complex. Consider having the maintenance workers pick it up as they are making their way around the complex



7853 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- Unsecured furniture on the patio
- No exterior light on the patio/front entrance area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.

**7855 Rectory Lane**

Observations:

- Large bushes at the entrance
- Security bar in use
- No exterior light on the patio/front entrance area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar

- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7857 Rectory Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- No exterior light on the patio/front entrance area
- Observed wires hanging down near the front door, and on the side of the building

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.
- Have the wires properly secured to keep them from being a hazard



7859 Rectory Lane

Observations:

- Security bar in use
- No exterior light on the patio/front entrance area
- Bushes were trimmed close to the appropriate height

Recommendations:

- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.
- Maintain, or trim, the bushes to 2-3 feet in height, with a 10-inch canopy



7800 Sutter Lane

Observations:

- Security bar not in use
- Unsecured furniture on the patio
- Tree had appropriate height canopy, but still difficult to see the unit number
- Large bushes at the side of the building

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy, maintain the tree canopy to at least 7-8 feet
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit

- Remind occupants of the unit to the importance of using the security bar to help prevent people from having unauthorized access to the unit
- Consider possibly moving the unit number to a location with better visibility due to the tree, or trim the tree further to see the number



7802 Sutter Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- No exterior light on the patio/front entrance area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7804 Sutter Lane

Observations:

- Security bar in use
- Unsecured furniture on the patio
- No exterior light on the patio/front entrance area

Recommendations:

- Keep up the great work with using the security bar
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.

**7806 Sutter Lane**

Observations:

- Security bar in use
- Unsecured furniture on the patio
- No exterior light on the patio/front entrance area

Recommendations:

- Keep up the great work with using the security bar
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7808 Sutter Lane

Observations:

- Large bushes at the entrance
- Security bar in use
- Unsecured furniture on the patio
- Camera system in use
- No exterior light on the patio/front entrance area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Great initiative installing a security camera
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7810 Sutter Lane

Observations:

- Security bar in use
- No exterior light on the patio/front entrance area

Recommendations:

- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.

**7812 Sutter Lane**

Observations:

- Security bar in use
- Unsecured furniture on the patio
- Exposed wires next to the door
- No exterior light on the patio/front entrance area

Recommendations:

- Keep up the great work with using the security bar
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.
- Have the wires properly secured to keep them from being a hazard



7814 Sutter Lane

Observations:

- Large bushes at the entrance, and on the side of the building
- Security bar in use
- No exterior light on the patio/front entrance area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Keep up the great work with using the security bar
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.



7816 Sutter Lane

Observations:

- Large bushes at the entrance
- Unsecured furniture on the patio
- No exterior light on the patio/front entrance area

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Consider removal/securing of the patio furniture in order to prevent them from being used as tools to gain unauthorized entry into the unit
- Consider installation of lighting at the patio/front entrance area for extra visibility and security.

**7820 Sutter Lane**

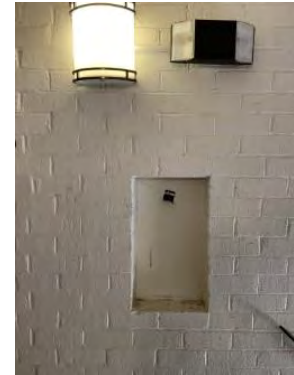
Observations:

- Large bushes at the entrance, and side of the building
- Trash at the front of, and around, the building area
- Exposed wires on the side of the building
- Single pane window in the stairwell
- Fire extinguisher missing from the second level
- Lens covering the basement light was damaged
- Both storage rooms were secured
- Trash observed inside the building

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy

- Have the trash removed in order to keep a clean appearance throughout the complex. Consider having the maintenance workers/cleaning personnel pick it up as they are making their way around the complex
- Immediately repair the exposed wiring for the safety of the community, and to decrease the chances of utility failures
- Great use of the single pane glass for the stairwell window
- Immediately replace the fire extinguisher
- Repair the damaged light cover
- Great work keeping the storage room doors secured



7822 Sutter Lane

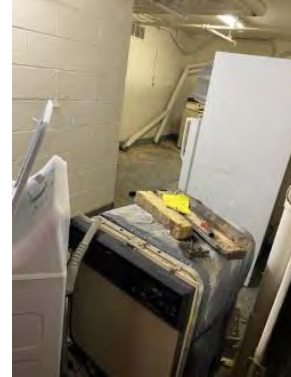
Observations:

- Large bushes at the entrance, they are also blocking the building number
- Large rocks noticed near the entrance of the building
- Trash at the front of, and around, the building area
- Single pane window in the stairwell
- Trash observed inside the building
- Inoperable light in the entry, third floor and the basement
- One of the storage rooms was unsecured

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Have the trash removed in order to keep a clean appearance throughout the complex. Consider having the maintenance workers/cleaning personnel pick it up as they are making their way around the complex
- Great use of the single pane glass for the stairwell window

- Verify all storage rooms are secured and have the cleaning company verify it is secured when they are in the building. This will help to keep the rooms from being used for illegal and/or harmful purposes
- Consider the removal of the rocks to prevent them from being used as weapons, or tools to gain unauthorized entry into a unit
- Repair the inoperable lights in the building



7824 Sutter Lane

Observations:

- Large bushes at the entrance, and around the building
- Trash at the front of, and around, the building area
- Both storage rooms were secured
- Fire extinguisher case with glass, almost looks new
- Single pane window in the stairwell

Recommendations:

- Trim bushes to 2-3 feet maximum height, with a 10-inch canopy
- Have the trash removed in order to keep a clean appearance throughout the complex. Consider having the maintenance workers/cleaning personnel pick it up as they are making their way around the complex
- Great use of the single pane glass for the stairwell window
- Great work keeping the storage room doors secured



Overall Recommendations and Examples:

The concept of the “Broken Window” is used in crime prevention theory. It has been shown that areas that are not well maintained tend to have an increase in crime. As an area deteriorates, the number and types of crime intensify. As people see their neighborhood deteriorating, there becomes a slow deterioration of the community. If the small problems in the community are addressed quickly, such as littering, graffiti and damaged buildings, it shows the community cares for the area. The community begins to assert their accepted standards on social responsibility, and that they will not tolerate negative behaviors.

I bring up the “Broken Window” theory to explain the majority items that I have listed in my report. While this report may be extensive, there are many things that can be done to make the community safer for a minimal cost. There are already numerous staff available to help make the Vistas of Annandale a safer and litter free community. Utilizing the current staff to pick up the trash as they see it will make the area more appealing to tenants and visitors alike. During a recent meeting with various county agencies, and Supervisor Walkinshaw, it was reported that 85% of litter is based on people’s attitude. If the area is free from litter, maybe it will encourage other people to do the right thing by changing their attitude. When the cleaning crews go into the buildings, they can be provided a small form. If they observe any damage, or missing items, it can be written down and turned in at the end of the day for repair. The management company could also mandate that the maintenance staff perform a checklist on each building a minimum of once every two weeks. The current maintenance staff can fix most of the issues with lighting, emergency lighting, exit signs and the excessive growth of bushes and trees.

A recent survey was conducted by FACETS in the Annandale area. It was conducted in February and March 2021, and they spoke with 251 residents. 17% of the respondents were residents in the Vistas of Annandale. According to the survey, one of the best parts of living in Annandale was the location. This complex is one of the few properties that could be considered affordable housing. However, the respondents wanted a more safe and secure environment. 11% of the respondents in Vistas of Annandale stated they did not feel safe in the area. 44% felt safe and 45% did not answer. They also wanted a cleaner environment. I have included a link to the survey in the “Useful Links” section.

There are other areas on crime prevention that will involve the whole community, and at almost no cost to the management company. The first one I would like to talk about is the continued participation, and training, of staff in the Business Watch model. We have already taught the program to most of the staff at Vistas of Annandale. However, as staff changes,

there will be more need to teach them. The Business Watch training is provided free of charge, and helps staff identify issues in the community that might need more police involvement. It is a partnership between the Police Department and the staff to exchange information about current crime and what can be done to reduce that crime.

The second thing I would like to propose is the establishment of a Neighborhood Watch program. The Neighborhood Watch Program encourages total community involvement in discouraging preventable crime by organizing and providing technical assistance through awareness meetings that help neighbors get to know one another, learn to secure their property, look out for one another, and recognize and report suspicious activity. It encourages community and individual involvement in crime prevention. It enhances and fosters communication between the community and the police department through the Crime Prevention Office. During my assessment of the property, I was approached by a few people to ask what I was doing in the community. There were also many people looking out their windows at me. If people are already watching their neighborhood, why not make it an official program and get the community trained on what to look for and report. While people may be reluctant to participate in the program, the reporting of crime can be done on a confidential basis. There should be no fear of retaliation against a person.

The third opportunity for the Vistas of Annandale could be the establishment of a civic association in the community. A properly run civic association is formed from volunteer community members that come together to look after the general community development and welfare. They meet to discuss any issues in the community, and how to address them. Most civic associations will also hold community events, such as a clean-up day, various children's events, or participate in a National Night Out event. The civic association could also discuss issues in the Vista community and bring their concerns before Ross management company as one voice. This would enhance the communication between the management company and the community.

The fourth, and final, opportunity for Vistas of Annandale to consider with minimal cost is the police department rental assistance program. Various apartment complexes in Fairfax County offer discounted rent in exchange for performing security/crime prevention activities in the community. The apartment management company can work with the police department on what services the officer can provide while off duty in exchange for the discounted rent. Having more public safety professionals living in the complex could possibly improve the safety in the complex. Even if the officer is not performing their contracted duties, they have a vested interest in the community they live in. They are still looking out for crime in the community.

I have been advised recently that there has been some illegal dumping on the property. The management company does not believe it is from the occupants of the property. Also, there are a lot of parking issues on the property, and the surrounding area. A possible solution would be the installation of entry/exit gates onto the property. Each tenant can be given an access fob to gain entry. If they need more fobs, they can be provided one per actual person on the lease. If the fob is lost, it can be deactivated. A keypad can be placed at the entry points so visitors can be requested in, and emergency services can enter a preset number to gain entry. It is a great expense, but it could help to limit illegal dumping and some of the parking issues on the property.

As I was walking through the community, I observed a few reserved parking spaces. The management company could assign all of the parking spaces in the community. This could possibly limit the amount of unauthorized people from parking in the complex. There would need to be a transition period for people to understand the new rules, and improperly parked vehicles could be tagged. After the grace period, any unauthorized vehicle parked in the complex could be towed from the property.

In order to inform people they are trespassing on the property, the property should be marked at its boundaries by land, not by street. So, any place where someone walking could access the property, there should be a sign designating they have entered the Vistas of Annandale property. The Code of Virginia says, "where a reasonable person would see the sign", so look for areas that provide access with a foot trail or path to place a sign for no trespassing. Also, keep your current signage at the driveways onto the property. It is the responsibility of the property manager, or designee, to secure a warrant for a trespasser after the fact. As the sign acts as the necessary warning and provides proof of a violation, law enforcement has the ability to make an arrest if the violator is on scene. If the individual is not present, it will be the properties responsibility to follow up with a magistrate for a trespassing warrant. If law enforcement has identified the individual, that identification can be provided to the property to proceed with criminal charges.

My greatest concern for the tenants of the property is the overall lack of lighting on the property at night and the numerous fire code violations. The overall property is very dark at night, and the area at the end of Charles Thomson Lane is completely dark. This poses great risk to anyone in the area. Criminals can hide in the dark spaces without being seen, and could potentially cause harm to someone. This is especially true where there are large bushes to hide behind, and it is dark in the area. Also, first responders have a difficult time seeing the building

numbers with the limited lighting. This could cause a delay in responding to the appropriate area.

As far as the fire code violations, there is significant potential harm to the tenants on the property. It also poses great liability on the management if people were injured or killed due to faulty alarm systems, no emergency exit signs, no fire extinguishers, no fire alarm pull instructions, or no emergency lighting. Another concern is that most of the community props the fire doors open. This needs to be addressed as it is observed, and immediately rectified. A large portion of the doors are also damaged, and some do not open on one side. The safety of the tenants should be of the utmost importance to the management, and all fire safety violations should be addressed immediately.

The idea of increasing the number of cameras has been brought up by various community members. I did observe some cameras on buildings, but I was advised they were installed by the previous company. The current management company does not have access to any of the cameras. The placement of cameras on the building, without being able to access any footage, can be considered a liability. If cameras are seen by the community, they assume that there will be footage of crime and suspicious people in the area. They then assume that the footage will be released to the police department to assist in investigations. If the community finds they are not monitored, then they become upset with the management and believe the area is less safe.

I would recommend removing the cameras if you do not have access to the video footage. However, you can consider adding more cameras to the property that you control and can view. If you install cameras, then you can place signs throughout the property stating that the property is being recorded 24/7. Do not put on the sign that the property is being monitored because the community will assume someone is always watching the cameras and reporting crime in real time. This is an expensive investment in the community, but it could give the community a greater sense of security and safety. In general, security cameras have been shown to decrease and deter crime in an area. If you install cameras, get a professional assessment from a security camera company to determine the best locations. Make sure that the footage can be accessed by the management staff, and is good quality.

During my tour of the property, I observed bulletin boards next to the mailboxes in the apartment buildings. This is a great way to keep the community informed, but the messages need to change periodically. If a flyer is posted on the board for too long, then people will ignore the board entirely. Update the flyers with various messages to the community on safety,

expectations of conduct, or events being held in the community. Continue to provide the flyers in English and Spanish to reach most of the community members. Also, consider contacting your fire alarm pull station sign retailer to inquire about producing the signs in English and Spanish.

Some of the tenants have taken security measures into their own hands. I observed a few video doorbell systems, video cameras and signs requesting packages not be left at the door. I believe that these types of activities should still be encouraged in the community. I hope the tenants review the footage from their cameras, and report any suspicious activity as needed. The management company could consider having all packages deposited at the leasing office and having the tenants retrieve their packages from the leasing officer, or a storage room. This would cost the company more money in staffing, but it would keep some of the crime down. Even if the management company does not go with that plan, still encourage tenants to have packages dropped off at the leasing office if they want.

One of the last issues I would like to address is the overcrowding concerns in the complex. There have been many reports of multiple, different families living in one apartment. I have seen these violations myself, and even witnessed a constructed wall in the dining area a few years ago. I know that Ross Management Company has policies in place to address people not on the lease, but are they being addressed enough. Are the maintenance workers reporting the violations when they enter the apartments? Should there be a mechanism for reporting extra tenants in an apartment? While there is a need for people to be able to live in the area, there is also a safety and security concern. Overcrowding situations can lead to increases in violence and other crimes. There is also a fire code concern. If there are excessive people in an apartment, it will make it more difficult to exit the building in a fire emergency. This would be a tragic event, and lead to large liability for the company if they do not address the overcrowding and allow it to continue.

In conclusion, I would like to thank the management team at Vistas of Annandale. They have been very cooperative, and understanding, during my visits. The team has worked with the police department in allowing training of the staff and site visits. Ross Management Company completed the proper form to allow the police department to have enforcement action in the community in regard to parking and various criminal activity. I have enjoyed the opportunity of assessing such a large property and completing this report. If there are any questions about any of my recommendations, do not hesitate to contact me. My office phone number is 703-277-2363, or email at: Anthony.capizzi@fairfaxcounty.gov

General Crime Prevention Concepts:

The recommendations made in this report are based on the accepted principles of CPTED (Crime Prevention Through Environmental Design) which are natural surveillance, access control, territorial reinforcement, and maintenance/management and on research conducted for this report. CPTED is defined as the use of proper design and effective use of the build environment to reduce crime and the fear of crime resulting in improved quality of life.

Natural Surveillance relies on the fundamental principle that criminals do not want to be observed. Surveillance increases the risk to offenders to get caught by allowing the public to better view and observe a potential crime area. This natural surveillance can be achieved by increasing and maintaining lighting and removing obstructions, such as overgrown landscaping, that would otherwise obscure the public's view.

Access Control relies on doors, fences, locks, shrubs, and other physical elements to keep unauthorized individuals from gaining access to the property. Semi-public locations can still achieve access control by controlling the foot traffic on the property with fencing, lighting and landscaping and directing visitors to the main office with the use of properly marked entrances and signs.

Territorial Reinforcement works off the theory that people will protect a territory, or location, they feel is their own and that in turn people will respect the territory of others. A clearly defined boundary between public and private or semi-private areas can be achieved with fencing, signs, routine maintenance, and landscaping. Intruders will be more readily identified when the space is well defined by using these techniques.

Maintenance and management rely on a group's sense of pride in caring for a location and territorial reinforcement. A location that has become run down or gives the impression that no one cares about the property will attract crime. The property will portray to criminals that their activities will go unnoticed.

An important concept relevant to this assessment is procedures, communication, and education. Any security measure may be applied but will only work if employee and member involvement occur. People must not only be alert, but also willing to report suspicious activity

when it occurs. Studies have shown there is a critical difference between space that is defensible and space that is defended. Even with all possible security measures in place the area may still not be defended if there is little to no member and employee involvement, a dominating fear to get involved, or widespread apathy. Design can provide preconditions for effective control, but it cannot create such control if the employees/members are not educated and aware. Training can be provided through the Crime Prevention Office and the members are encouraged to participate.

Useful Links:

Neighborhood Watch Information:

[National Neighborhood Watch | Crime prevention through neighborhood cohesiveness and collaboration \(nnw.org\)](http://www.nnw.org)

Fairfax County National Night Out Information:

[NATIONAL NIGHT OUT | Police \(fairfaxcounty.gov\)](http://www.fairfaxcounty.gov)

Disables Parking Spaces:

Code of Virginia Title 36. Housing Chapter 6. Uniform Statewide Building Code Article 1. General Provisions § 36-99.11. Identification of disabled parking spaces by above grade signage

A. All parking spaces reserved for the use of persons with disabilities shall be identified by above grade signs, regardless of whether identification of such spaces by above grade signs was required when any particular space was reserved for the use of persons with disabilities. A sign or symbol painted or otherwise displayed on the pavement of a parking space shall not constitute an above grade sign. Any parking space not identified by an above grade sign shall not be a parking space reserved for the disabled within the meaning of this section.

B. All above grade disabled parking space signs shall have the bottom edge of the sign no lower than four feet nor higher than seven feet above the parking surface. Such signs shall be designed and constructed in accordance with the provisions of the Uniform Statewide Building Code.

C. Building owners shall install above grade signs identifying all parking spaces reserved for the use of persons with disabilities in accordance with this section and the applicable provisions of the Uniform Statewide Building Code by January 1, 1993.

D. Effective July 1, 1998, all disabled parking signs shall include the following language: PENALTY, \$100-500 Fine, TOW-AWAY ZONE. Such language may be placed on a separate sign and attached below existing above grade disabled parking signs, provided that the bottom edge of the attached sign is no lower than four feet above the parking surface. 1992, cc. 753, 764; 1997, cc. 783, 904. The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired

FACETS Opportunity Neighborhoods Survey of Annandale:

[FACETS-Opportunity-Neighborhoods-Annandale-2021-Survey-Report.pdf \(facetscares.org\)](#)

Appendix A: Example of Fire Extinguisher Case Used in Some of the Buildings



Appendix B: Example of an articulating, illuminated emergency exit sign

Example found on Amazon that is an LED Emergency Exit sign, with a rotating panel:

[LFI Lights - UL Certified - Hardwired Edge Light Red LED Exit Sign - Rotating Panel - Battery Backup - ELRTR - - Amazon.com](#)

Another company with many models to view:

[Edge Lit Exit Signs | Exit Light Co.](#)

The below pictures were taken from another site to use as a reference for a rotating panel emergency exit light. This style might keep the signs from breaking when they are struck either intentionally or unintentionally.





Appendix C: Example of a solid window used in some of the buildings



Security Assessment

VRE-Burke Centre Parking Garage
10399 Premier Ct, Burke, VA 22015



Fairfax County Police Department

West Springfield District Station, Crime Prevention Office

Report Prepared by: PFC Anthony L. Capizzi

Overview:

This report is provided for a facility survey on the VRE-Burke Centre Parking Garage, 10399 Premier Ct, Burke, VA 22105. A walk through of the parking garage and the property was conducted. The recommendations contained within this report are based upon the training and experience of the officer conducting the assessment. Others who receive different training and experience may make other recommendations. The recommendations are made in good faith and every effort has been made to insure they are specifically applicable to the environment reviewed. Nothing in this survey precludes the possibility that other solutions, or recommendations, are applicable to the concerns addressed. Studies have indicated that any action taken to reduce crime will serve that purpose. It is not possible to guarantee to what extent crime will be reduced if all, or any, of the following recommendations are acted upon.

The analysis completed at this site is based on accepted principles of Crime Prevention Through Environmental Design (CPTED), which are Natural Surveillance, Access Control, Territorial Reinforcement, and Maintenance, and on research conducted for this report. The first section of this report includes observations during the walk-through of the parking garage. The next section contains the recommendations.

This assessment should be used as a guideline for immediate, short, and long-term planning on parking garage security considerations. It is recommended that a reassessment of the parking structure should be completed yearly.

Site Description:

The VRE-Burke Centre Parking Garage, 10399 Premier Ct, is a property off Roberts Parkway, and next to the train tracks. The parking garage is surrounded by wooded areas on the north, east and south sides, with Premier Ct to the west. The VRE/Amtrak track are on the north side of the property. There are two, level parking areas to the east and west of the parking garage.

The parking garage is a five-story structure, with three stairwells and two elevators with glass on the back of the elevators. There is a two-lane vehicular entrance, and a two-lane vehicular exit. There are four pedestrian entrances. Three of them are on the ground level, and the fourth one is on the second level that leads to the VRE train platform.

The parking garage is open to the public 24 hours a day, 365 days a year. There is an increase in vehicular traffic from the train passengers during operating hours. Currently, the VRE schedule has the first train leaving the station at 6:03 AM, and the last train arriving at 6:58 PM. The remainder of the time, it is unoccupied.



Historical Data:

The VRE-Burke Centre Parking Garage has been known for many years by the local population, and the police department, as a location for people to congregate after hours. Since our new record keeping system began tracking data in 2009, there have been 199 written reports from that location. The police department has either been dispatched, or self-dispatched, to over 1,387 incidents at the garage. There have been numerous graffiti reports since 2009, with seven in 2020 alone. The police have taken 27 destruction/larceny reports at that location since 2009. The reporting system listed various other incidents involving narcotics and suicide attempts.

Observations:

- Upon entering the property from Premier Court, there are signs posted advising commuter use only, and No Trespassing. However, some of the signs have trees growing partially in front of them.
- There are ground level access points for people to enter by proceeding over a wall

- The vehicular exit is easily identified from the outside by use of multiple signs indicating “Do Not Enter” or “One Way”
- The pedestrian entrances have either a glass door, or garage door, with locks attached
- There is signage on the outside, and inside, indicating “Fairfax County Property No Trespassing Commuter Parking Only”
- The vehicular entrance is easily identified with a sign, and clearance levels
- The trees and shrubs on the ground floor of the structure need maintenance, but they are still at appropriate heights
- There is signage indicating no parking zones, and painted yellow curbs with trees blocking some of them

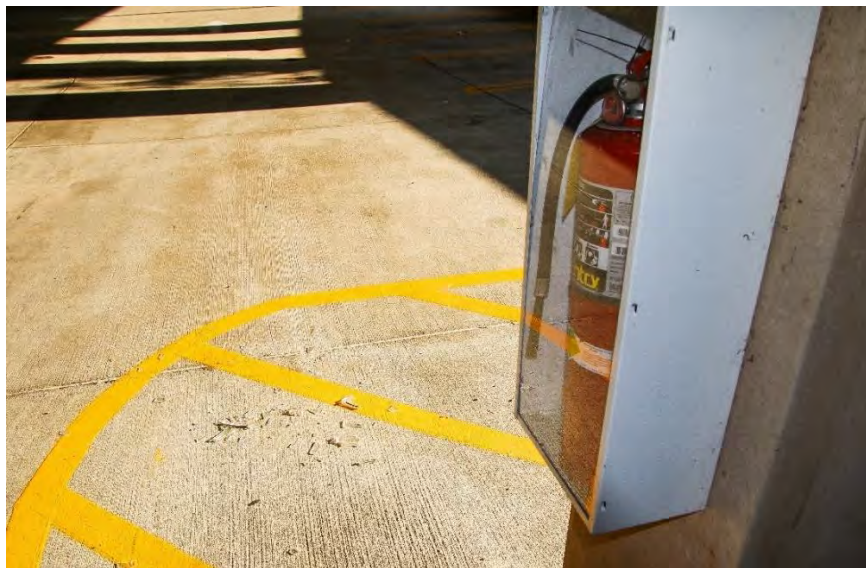


- Bike lockers are located outside of the garage that are available to rent, but there is no signage as to how to rent, or who to contact if there are issues
- There are bike racks inside the parking garage
- The speed limit inside the garage is clearly posted 10MPH, along with more signs inside that it is Fairfax County Property, and no trespassing
- A pedestrian bridge goes between the parking garage and the train platform

- The two elevators were operational, but had a bad odor with dirty floors and windows



- There were clear directional markings on the ground to guide a motor vehicle
- Observed trash and damaged doors, which people have attempted to gain entry into the locked closets
- There are 11 fire extinguisher boxes per floor



- Most of the fire extinguisher boxes were empty, had trash, or a used fire extinguisher

- Multiple places where graffiti was observed and multiple locations where it had been covered up



- There are fire hose outlets on every floor
- Observed multiple alcoves in the parking garage that pedestrians have occupied



- Some of the open areas had human waste noted

- There are garage doors over the vehicular entrances and exits, along with the pedestrian crossover bridge, and pedestrian ground level entrance



- There were signs on all levels to show the way to the train platform

- Fences were installed between the brick wall and the ceiling on the first level, north side of the garage



- A fence was installed on the third level to prevent vehicular traffic from going to the fourth and fifth levels



- The walls were all painted a tan color

- The lights in the main portion of the garage were retrofitted with LED bulbs, and the lights in front of the elevator are florescent tube bulbs



- Articles of clothing and blankets left in various areas
- Trees and shrubs in the perimeter of the upper two floors

Recommendations:

- I do not have any recommendations for wayfinding in the parking garage due to the adequate amount of posted and painted signage
- Consider the use of programable electronic locks on all the access doors into the parking garage to control who has access to the garage
- Consider programming the garage, and stairwell, doors at the location to close and open at specified times in order to control who has access to the garage. An example would be to open one hour before the first train, and close two hours after the last train to allow for delays. This will limit pedestrian and vehicular traffic, and keep people out of the garage when there are no trains running.
- Update the lighting next to the elevators to LED lights
- Increase the amount of lighting in the garage to cover all areas of the garage
- Consider the use of motion lighting in the garage that will increase the amount of light in the area pedestrians are walking in the garage

- Place the lights on a photo sensor to turn off when there is sufficient light in order to maintain the life of the fixture and the bulb
- Manicure upper level trees and shrubs in for increased surveillance from outside the garage. The vegetation that is planted on the garage should be kept 24 inches from the interior edge of the garage. The vegetation on the outside of the garage needs to be better maintained, such as trimming the trees away from the signs, mowing the lawn, and keeping the shrubs at appropriate heights. Tree canopy height should be 6-8 feet off the ground, and shrubs should be 2-3 feet.
- Install a video surveillance system throughout the garage, have a sign stating that surveillance cameras will be in use in the garage. Do not place the verbiage that the cameras are monitored. At a minimum, have cameras installed at the entrances and exits of the garage (See Appendix A for an example of signage in another Fairfax County Garage)
- Consider the use of fire extinguisher boxes that will activate an audible alarm and notifies a dispatch center, when someone opens the door to retrieve the extinguisher (See Appendix A for an example that is in another Fairfax County Garage)
- Paint the walls and ceilings white on the inside of the garage in order to reflect more light for a brighter, cleaner environment
- Consider the installation of an automatic fire suppression system that will negate the need for fire extinguishers in the building
- Consider obtaining a waiver for the fire extinguishers from the building code office, and Fire Marshalls Office, due to the building having hose access on all floors
- Place a type of fencing on the ground level of the garage, such as the type on the north side of the garage, that will limit access points into the garage from pedestrians
- Have a sign placed near all the elevators with information on which county agency to contact if they observe graffiti or trash. This will provide an opportunity for the quick clean up and reporting by the county agency of any criminal violations to the police department. Place police information on the sign if they see any criminal activity in progress.
- Hire a cleaning service to come in daily to clean the stairways, elevators, and the remainder of the garage. A clean parking garage shows that it is cared for, and that criminal activity is unacceptable there.
- Place garbage cans on each floor near the elevators so people have somewhere to place trash
- Remove the fencing from the third level to make access to the upper levels so the police can easily check the area
- Place climb proof fencing, or another type of barricade, in the alcoves of the garage to keep people from hiding, using it as a restroom, or sleeping. The fencing will need to extend from the wall, across the planter boxes, and up through the ceiling. A gate will need to be installed for access to those areas.

General Crime Prevention Concepts:

The recommendations made in this report are based on the accepted principles of CPTED (Crime Prevention Through Environmental Design) which are natural surveillance, access control, territorial reinforcement, and maintenance/management and on research conducted for this report. CPTED is defined as the use of proper design and effective use of the build environment to reduce crime and the fear of crime resulting in improved quality of life.

Natural Surveillance relies on the fundamental principle that criminals do not want to be observed. Surveillance increases the risk to offenders to get caught by allowing the public to better view and observe a potential crime area. This natural surveillance can be achieved by increasing and maintaining lighting and removing obstructions, such as overgrown landscaping, that would otherwise obscure the public's view.

Access Control relies on doors, fences, locks, shrubs, and other physical elements to keep unauthorized individuals from gaining access to the property. Semi-public locations can still achieve access control by controlling the foot traffic on the property with fencing, lighting and landscaping and directing visitors to the main office with the use of properly marked entrances and signs.

Territorial Reinforcement works off the theory that people will protect a territory, or location, they feel is their own and that in turn people will respect the territory of others. A clearly defined boundary between public and private or semi-private areas can be achieved with fencing, signs, routine maintenance, and landscaping. Intruders will be more readily identified when the space is well defined by using these techniques.

Maintenance and management rely on a group's sense of pride in caring for a location and territorial reinforcement. A location that has become run down or gives the impression that no one cares about the property will attract crime. The property will portray to criminals that their activities will go unnoticed.

An important concept relevant to this assessment is procedures, communication, and education. Any security measure may be applied but will only work if employee and member involvement occur. People must not only be alert, but also willing to report suspicious activity

when it occurs. Studies have shown there is a critical difference between space that is defensible and space that is defended. Even with all possible security measures in place the area may still not be defended if there is little to no member and employee involvement, a dominating fear to get involved, or widespread apathy. Design can provide preconditions for effective control, but it cannot create such control if the employees/members are not educated and aware. Training can be provided through the Crime Prevention Office and the members are encouraged to participate.

Useful Links:

<https://www.ncjrs.gov/pdffiles/cptedpkg.pdf>

<https://cops.usdoj.gov/RIC/Publications/cops-w0691-pub.pdf>

Appendix A:



ELEMENT 7 – FUNCTIONAL CRIME ANALYSS

1. OLD GOALS AND OBJECTIVES:

Goal:

To produce actionable intelligence products for use in tactical and strategic operations to provide optimal decision making, planning and crime prevention by police department employees to benefit the police department, citizens served, and other public and/or private agencies and organizations in the mission to combat criminal activity.

Objectives:

1. Restructure the Crime Analysis Unit in such a way that allows for the greatest benefits to the department and citizenry by 2025.
2. Creation and implementation of a system in which cooperation and communication of intelligence is enhanced for optimal intelligence led policing by 2020.
3. Identify training opportunities in the area of intelligence led policing and intelligence analysis to enhance the knowledge base of analysts working in the areas of crime analysis, traffic analysis and intelligence analysis by 2021.
4. Seek programs and technology to support Crime, Traffic and Intelligence Analysis Division training, software, and hardware to support intelligence led efforts by 2021.

2. ACCOMPLISHMENTS:

- Refinement of dashboards for data team requests, allowing transparency from department arrests, citations, warnings, and field contacts. These dashboards supplement patrol and command staff activities and are key indicators during CORE meetings and provide any officer with actionable intelligence and crime tracking.
- A Data Manager was hired in 2021 to oversee the activities of the Crime Analysis unit and to drive actionable intelligence and strategic processes.
- A new position was established (previously known as Director of Crime Control Strategies & Data Analytics), Director of the Planning and Research Bureau. This position aims to guide FCPD's approach to fair and effective policing through the collection, analysis and sharing of statistical information.
- There was an increase in identifying and targeting crime series and suspects/offenders who directly impact the safety and security of our communities, increasing successes in linking offenders to crimes.

- Cell phones were successfully used as an analysis tool and resources to place suspects at scenes of crime, leading to increased rates of case closure. Implementation of dashboards for data team requests allowing transparency from department arrests, citations, warnings, and field contacts.
- The tracking capabilities for use of force involving officers was enhanced.
- Implement COVID tracking dashboards to enhance department dealings and as after-action reports.

These accomplishments add to the public safety of all our Fairfax County communities and help to bring closure to victims of crime.

3. EVALUATION

The Uniform Crime Reporting (UCR) was originally implemented 80 years ago, and the process has basically remained unchanged for over 60 years. The Federal Bureau of Investigation (FBI) has announced that the National Incident Based Reporting System (NIBRS) will become the only standardized reporting system, replacing UCR, by January 1, 2021. FCPD has been very proactive making the transition in 2013 and has continued to be a model for other agencies within the region. This allows the agency to better report crime incidents and related information. It also provides a better measurement of needs for resource allocation and analytical support. NIBRS and Tableau business intelligence tools were used to compile and complete the comprehensive annual FCPD statistical package from 2018-2020. Final statistical packages were readily available to the public in a much timelier manner.

The use of Tableau, as the agency's business intelligence tool, continues to provide personnel with the ability to conduct in-depth research for information. This will also provide an opportunity to proactively maintain strategies such as intelligence led policing, data driven policing, and community-oriented policing. The interactive dashboards are continually updated or enhanced to reflect the most accurate data pertaining to Group A offenses, citations, arrests, traffic crashes, and other related matters such as officer workload and mall activity. A brief timeline of work completion is listed below.

- Completed in December 2015, I/Leads Records Management system was upgraded to address some of the inconsistencies and data retrieval issues within the modules. While there is a continued need for improvements to the Records Management System, it provided immediate relief to some of the more important issues.
- In April 2016, the agency began using Brazos to capture the Motor Squad's traffic activity and some of the designated station officers. Brazos is the state traffic crash database that provides the analysts with more comprehensive and accurate data searchers.

Brazos was used to capture pedestrian related traffic citations to accurately address community concerns.

- Spokeo, another analytical tool, was implemented in September 2019. It provides the analysts with the ability to conduct more comprehensive and accurate data searches pertaining to people, vehicles, businesses, and phone information. Spokeo was used to identify a witness and suspect who is pending trial in a malicious wounding case involving a shooting. The analyst obtained a phone number, used it on the website, retrieved names and matched it with social media posts and our RMS system.
- In December 2019 Tableau was upgraded, and implementation of data extracts immediately increased the efficiency in which the system provided results to queries.

The interactive dashboards operate more efficiently around the clock for personnel access to the Computer Aided Dispatch information. This is particularly important as the Crime Analysis personnel do not work shifts and are unavailable. This effort continues to provide real-time data availability to personnel in Patrol and Investigations. We are still weighing the options for Power Bi to switch away from Tableau. With the new technology available, Tableau is paling in comparison. There is an ongoing evaluation, while waiting on the new RMS, to see if Tableau will still be the best resource.

- Completed in July 2020, the Planning and Research Bureau was reorganized. Administrative and Operational functions were made to improve responsiveness and span of control in managing the analytical staff. A data team was established to handle requests from the Fairfax County Board of Supervisors.
- In 2020 we began working with our IT Bureau to find a new tool to track and display data inquiries. Tableau was once the fore runner but now ARC GIS and Power BI have taken leaps and bounds to enhance technology.

Crime Analysis Unit staffing had been challenging in the past few years as positions were unable to be filled, and with experienced analysts exiting the field of Crime Analysis. The lack of pay increases and upward mobility were factors in not being able to maintain crime analyst. Several analysts with long tenures departed the FCPD. This caused even more strain on the Crime Analysis Unit as they covered other positions and two areas of responsibility.

In 2019 two Crime Analyst were hired. Subsequently, 2022 was a positive year for the Crime Analysis Unit. Three new analysts with varied backgrounds in the field of public safety were hired. They are eager to use their skills to contribute to crime reduction strategies throughout Fairfax County. They are required to attend basic analyst training shortly after their hire date.

With these new additions, there is now an assigned analyst in many of the district stations. Two new positions were created, human trafficking analyst and the gang coordinator analyst. The Crime Analysis Unit seeks and continues to interview individuals interested in joining the team. This exhibits a promising progression for the unit, and for our communities.

Current staff also have continual training needs, to stay up to date with new topics and ever-changing techniques that directly impact effective crime analysis and analytical agency support. Through expanded and continued training opportunities, the Crime Analysis Unit personnel have participated in state-of-the-art courses sponsored by International Association of Crime Analyst (IACA), International Association of Law Enforcement Analyst (IALEA), Environmental Systems Research Institute (ESRI), Fairfax County, and other law enforcement vendors pertaining to:

- Crime Analysis
- Intelligence Analysis
- GIS/Mapping
- Social Media and Networking Analysis
- Problem Analysis
- Link Charting and Analysis
- Geographic Profiling
- Cell Phone Analysis

In 2021, the FCPD created the position of Director of Crime Control Strategies and Data Analytics. In July of 2021 the position was filled. The position is currently vacant, and the department continues to seek new applicants. The position title has been changed to the Director of the Planning and Research Bureau of the Fairfax County Police Department.



The Crime Analysis Unit continued to use their tools and resources to support two key functions of the FCPD to include CORE and Integrated Police and Community (iPAC) initiatives. iPAC was initially designed to increase one-on-one community collaboration and engagement. This patrol model would help build connections with the community

with the goal of building trust and fostering positive and productive relationships with those we serve. The Crime Analysis Unit's use and refinement of such resources as Tableau has allowed the FCPD to strategically address challenging areas of our communities, to engage further with our community members, and to track our progress in doing so. CORE meetings allow supervisors, analysts, and command staff from FCPD meet on a weekly basis to discuss crime series/trends, ongoing crime reduction operations, and other concerns relevant to Fairfax County Police Department; the Crime Analysis Unit plays an integral role in providing actionable intelligence to aid in the meeting's goals.

4. NEW GOALS AND OBJECTIVES

Goal:

To provide advanced and specialized crime analysis work to achieve the department's mission to protect the community by reducing crime. To produce actionable intelligence products for use in

tactical and strategic operations to provide optimal decision making, planning and crime prevention by police department employees to benefit the police department, communities served, and other public and/or private agencies and organizations in the mission to combat criminal activity.

Objectives:

1. To fully staff the Crime Analysis Unit to provide area coverage of each district station and specialty units by 2025.
2. Ensure at least five crime analysts has training required to be successful in the areas of intelligence-led policing and analysis, annually.
3. Support the FCPD's information sharing and planning initiatives and community outreach efforts (i.e., CORE and iPAC), by providing accurate and up-to date data for scheduled meetings.

ELEMENT 8 – SCHOOL SAFETY AUDIT PROCESS

1. PREVIOUS GOALS AND OBJECTIVES

Goal: To conduct safety audits of all Fairfax County Public Schools (FCPS) so that the students and staff are as safe as possible by the implementation of suggested improvements that are identified during the school safety audit process.

Objectives:

1. Perform monthly safety inspections of every school facility and address any safety issues within two weeks of being reported.
2. Perform a minimum of one tabletop training exercise every school year with all FCPS schools and provide safety training to all school staff annually.
3. Annually review safety protocols, lockdown drills, and the Crisis Manual as a group with the Fairfax County Public Schools Office of Safety and Security, the Fairfax County Police Department (FCPD), and School Administrators.
4. Maintain a public safety radio and emergency backup analog phone in all FCPS schools.
5. Maintain a 100% compliance rate with state mandated school crisis plans and update the Crisis Manual annually, reportable to DCJS.
6. Maintain a 100% compliance rate with the state mandated annual Schools Security Audit, reportable to DCJS,
7. Maintain a 100% compliance rate with state maintained annual crisis training for all students and staff.

2. ACCOMPLISHMENTS:

The FCPS is the 10th largest system in the United States and is comprised of 141 elementary schools, 23 middle schools, 22 high schools, three secondary schools, two alternative high schools and seven special education centers for a total of 198 school facilities.

Tabletop exercises are coordinated by the FCPS Office of Safety and Security. In 2020 they went on an annual rotation ensuring all FCPS schools participate in a tabletop exercise every year. Special education centers and administrative centers are included in the tabletop rotation cycle, depending on individual need.

In partnership with the FCPD, Fairfax County Fire Department (FCFD), and Office of Emergency Management (OEM), a tabletop training exercise is conducted every school year on

security and individual school crisis plans. Over the course of the previous three-year period 2019-2022, 529 tabletop training exercises were completed, 1,188 lockdown drills were performed, and 251 staff safety trainings were completed.

During 2020-2021: 121 tabletop exercises, 26 staff safety trainings and 396 lockdown drills (2 required per school year) were performed.

During 2021-2022: 203 tabletop exercises, 117 staff safety trainings and 396 lockdown drills (2 required per school year) were performed.

During 2022-2023: 205 tabletop exercises, 107 staff safety trainings and 396 lockdown drills (2 required per year) were performed.

Beginning 2020-2021, table tops are required annually, and lockdown drills are required twice a school year by state code.

Examples of how the tabletop exercises have helped to improve the safety process have been:

- 1) The clarification of the roles to be accomplished by each part of the administrative team during a crisis event.
- 2) Cross training of staff to fill other roles within the crisis plan as a crisis develops.
- 3) Facilitates teamwork in solving a crisis and provides the capability of unified command with public safety participation.

Staff safety trainings include front office safety, general security, new substitute teachers, custodial, transportation and facilities personnel programs.

Delivery of training to all staff and students annually on safety and response to emergencies through educational videos.

3. EVALUATION:

FCPS Uniformed Security Officers conduct a safety inspection of every FCPS school facility countywide every month. The officers look for hazards in and around the school buildings to include broken windows, lighting issues, damaged fences, overgrown vegetation, damage to school property, damage to playground equipment, and unusual hazards. FCPS Safety and Security Specialists and Safety and Security Assistants, at the middle and high schools perform this inspection at their assigned school. Upon request and direction, FCPS will immediately address security concerns when an improvement is needed. The Annual State Safety Audit inspection process is the responsibility of the Office of Safety and Security. Fairfax County has continued to be in full compliance with the required School Safety Audit requirement annually.

Members of the School Audit Team include the following activities:

- The Crisis Manual safety protocols and lockdown drills are continually reviewed for compliance with state code.
- During each tabletop session, the school is queried about any use of the Crisis Manual during an actual crisis.
- Eight Office of Safety and Security (OSS) Security Planning/Assessment Specialists, the OSS Director, OSS Planning Coordinator, the FCPD School Liaison Commander FCFD Fire Liaison Commander, County OEM Director comprise the team evaluating the exercise.
- The three Sergeants permanently assigned as School Resource Officer Supervisors have been included in the tabletop training exercises as observers and evaluators of each school's response to the training exercises. All exercises have a checklist of specific items to be measured, to include but not limited to, shelter in place, secure the building, lockdown, and "stay put, stay tuned."
- Observed deficiencies are addressed immediately to ensure the school's Crisis Management Team understands the procedures/process to be followed in an emergency. A database with all schools and completion dates is maintained in the OSS.
- Additionally, two lockdown drills are held during the school year at each school, independent of the scheduled tabletop exercise.

4. NEW GOALS AND OBJECTIVES:

Goal: To conduct safety audits of all Fairfax County Public Schools to ensure students and staff are as safe as possible by the implementation of suggested improvements that are conceived by the school safety audits.

Objectives:

- 1) Conduct annual state safety audits of every FCPS facility and address any safety issues as appropriate.
- 2) Conduct at least one tabletop training exercise each year, with all FCPS schools, and identify special education and administrative centers.
- 3) Conduct an annual review of the safety protocols, tabletop exercises, lockdown drills, fire drills, tornado drills and the Crisis Manual, in coordination with the FCPS OSS, the FCPD, FCFD, OEM and School Administrators.
- 4) Maintain a 100% compliance rate with the state mandated annual Schools Security Audit,

reportable to DJCS.

ELEMENT 9 – BUSINESS WATCH

1. OLD GOALS AND OBJECTIVES:

Goal:

To build on the existing structure developed with the Business Watch program; and continue to embrace the growing business section in the county and address their needs for safety and security while not stagnating their growth as a community.

Objectives:

1. By the end of 2022 expand the Business Watch program model to address specific needs for commercial properties and business parks in Fairfax County, thus expanding the outreach to the business community, including Active Violence Response training.
2. To create a yearly Business Watch/ Commercial Outreach report, while also having regional quarterly meetings with our business partners to address changing issues and needs.
3. To create a brochure geared to our business community which will address helpful crime prevention tips, seasonal trends in reference to criminal activity, and introduction of criminal justice technology and surveys which will aid them in their daily operation.

2. ACCOMPLISHMENTS

The Fairfax County Police Department Crime Prevention Unit has continued success with the business community through partnerships, such as the Chambers of Commerce and the Fairfax County Economic Development Authority. The Fairfax County Economic Development Authority promotes Fairfax County as one of the world's best business locations. Business growth helps Fairfax County fund public services such as public school and its public safety system. The Chamber offers business development opportunities to organizations interested in growth through knowledge, access and influence in Northern Virginia and the Commonwealth of Virginia. It leads the business community by engaging thoughtful leadership, strengthening industry knowledge, and supporting key community partnerships. The Chambers partner with the eight district police stations to provide services to the public safety officers and recognize the public safety workers. The Fairfax County Police department has also partnered with the Chamber of Commerce to provide crime prevention programs to local businesses. Each year the Fairfax County Chamber of Commerce hosts an award ceremony to recognize public safety officers.

During this evaluation cycle, all district stations saw an increase in active violence training requests and presentations. In January of 2020, MPO Tommy Thompson, Crime Prevention Officer for the Franconia District Station, conducted active violence training and numerous

business locations throughout the Franconia (Lee) District which entailed pre-event awareness, situational awareness, personal preparedness, with an element on first aid. Beginning in 2021, most Crime Prevention Officers received training in Civilian Response to Active Shooter Events (CRASE) through the DCJS. Throughout 2021 and 2022, Crime Prevention Officers have provided the CRASE training program in all districts to businesses, places of worship, community associations, and other entities. In West Springfield and Fair Oaks, Crime Prevention Officers MPO Tony Capizzi and MPO Rich Genus have presented CRASE in conjunction with “Stop the Bleed” to various interests from businesses to places of worship, including a presentation in July of 2022 at the West Springfield Station. “Stop the Bleed” is a program dedicated to *“preparing the public to save lives by raising awareness of basic actions to stop life threatening bleeding following everyday emergencies and man-made and natural disasters.”* ([About Us | Stop the Bleed](#))

Month	Day	Event	Location	# of Attendees	Topic	Officer Involved	CCPC	Station
January		22 Active Violence Presentation	Supervisor Lusk's Office	10	Active Violence Presentation	MPO Thompson	Presentations/Workshop	Franconia
March		11 Active Violence Presentation	1945 Old Gallows Rd, Vienna, VA	15	Active Violence Presentation	PFC Cherry/MPO Colorado	Presentations/Workshop	McLean
May		20 CRASE Training	Sully Station	20	Active Violence Presentation	MPO Ruck	Presentations/Workshop	Sully
June		10 Active Violence presentation	Remote/ Virtual	49	Active Violence Presentation	MPO Jacobson	Presentations/Workshop	Fair Oaks
June		16 CRASE - GRCC first responders	Remote/ Virtual	30	Active Violence Presentation	MPO Defoe	Presentations/Workshop	Reston
August		8 CRASE	Congressional Schools of NOVA	60	Active Violence Presentation	MPO Azcarate	Presentations/Workshop	Mason
December		10 Active Violence Presentation (CRASE)	Walmart 7910 Richmond Hwy	30	Active Violence Presentation	M Goodley	Presentations/Workshop	Mt. Vernon
Oct		31 CRASE Active Violence Training	Browne Academy	75	Active Violence Presentation	K Watts	Presentations/Workshop	Mt. Vernon
March		30 CRASE	Virginia Employment Commission	20	Active Violence Presentation	MPO Corcoran, PFC Osegueda	Presentations/Workshop	Franconia
Jun		25 CRASE/STOP THE BLEED Training	West Springfield District Station	8	Active Violence Presentation	MPO Capizzi/MPO Genus	Presentations/Workshop	West Springfield

The Crime Prevention Unit not only provides Active Violence presentations, but it also provides security/threat assessments to businesses, which provides proactive ideas and methods for businesses to use for their daily operation. For example:

- In January 2020, MPO Twombly held a series of Workplace safety seminars at business locations throughout the Fair Oaks District.
- In July of 2020, MPO Sabrina Ruck conducted a safety and security presentation to a realtor association in the Sully District.
- In February of 2021, MPO Eddy Azcarate presented business safety tips to the Korean Business Association.
- In June of 2021, MPO Carolyn Beyer facilitated a meeting of businesses within the Mosaic Shopping District of Fairfax County.
- In October of 2021, MPO Katy Defoe conducted a personal safety presentation at the Lions Club.

- In September of 2022, PFC Katie Watts of Mount Vernon and MPO Sean Corcoran of Franconia presented to the Mount Vernon/ Lee Chamber of Commerce on limiting commercial burglaries.
- In September of 2022, the Franconia and Mount Vernon Crime Prevention officers conducted a retail outreach forum for businesses based within their districts and centered around the Springfield Town Center. This event brought together store managers, corporate representatives, asset protection, elected officials, Police and Criminal Justice professionals.

Month	Day	Event	Location	# of Attendees	Topic	Officer Involved	CCPC	Station
January	7	Workplace Violence training	Billy Casper Corp	50	Workplace Violence Training	MPO Twombly	Presentations/Workshop	Fair Oaks
January	14	Workplace Violence training	AAA Fairfax Corner	15	Workplace Violence Training	MPO Twombly	Presentations/Workshop	Fair Oaks
January	15	Workplace Violence training	Fairfax County Human Resources	16	Workplace Violence Training	MPO Twombly	Presentations/Workshop	Fair Oaks
January	17	Workplace Violence training	Premium of Virginia	27	Workplace Violence Training	MPO Twombly	Presentations/Workshop	Fair Oaks
January	29	Workplace Violence training	Billy Casper Corp	37	Workplace Violence Training	MPO Twombly	Presentations/Workshop	Fair Oaks
July	28	Realtor Safety Presentation	Remote/ Virtual	10	Safety and Security	MPO Ruck	Presentations/Workshop	Sully
Sep	25	Business Watch Training	West Springfield Station	6	Business Watch Program	MPO Capizzi/MPO Urps	Business Watch	West Springfield
February	2	Korean Business Association Meeting	Remote/ Virtual	10	Safety and Security	MPO Azcarate	Community Partnership	Mason
June	29	Mosaic District Management Meeting	Mosaic		Community Partnership	MPO Beyer	Community Partnership	McLean
October	12	Resourceful Women-Resilient women	Remote/ Virtual	30	Resilient womens forum	MPO Defoe	Community Partnership	Reston
September	08	Community Engagement	Mt. Vernon Lee Chamber of Commerce	50	Business Watch	MPO Corcoran/ PFC Watts	Presentations/Workshop	Mt. Vernon
September	14	Community Engagement	Springfield Town Center	75	Retail Outreach Forum	MPO Corcoran/ PFC Watts	Presentations/Workshop	Franconia

The Unit understands that developing a good working relationship with county businesses is another form of community policing. Making sure that the businesses have a good understanding of the services available to them from the Unit is a priority of the FCPD. Safety is of utmost importance to the Unit, not only for its citizens, but also for all the businesses that operate in the county. The above events are only examples of the widespread services that the Unit provides to the business community.

4. EVALUATION

The partnership between the FCPD and the business community is a long-term commitment that both parties must be willing to maintain and nurture. Each district station works closely with the business community of their area. The Sully District station works with the Westfield Business Owners Association, the McLean District Station works with the Tyson Corner Security Association, the Mount Vernon and Franconia District Stations work with the Mount Vernon-Lee Chamber of Commerce, and the Reston District Station works with the Greater Reston Chamber of Commerce. What these partnerships have developed is a trust and understanding that both are needed for the betterment of Fairfax County. What also has developed is a willingness for growth of the programs. As the county expands its commercial footprint in society, the department has increased its outreach to the business community, by having monthly and quarterly meetings with existing partners to discuss new ideas, and methods and to introduce new business associates/ partners.

One goal of the Unit is a deeper utilization of technology. Due to the size of Fairfax County, there are numerous entities that work to keep community members safe including the Department of Cable and Consumer Services, Department of Code Compliance, and the Silver Shield Task Force. We continue to work with the County's Department of Information Technology to provide business resources for the County's website. In addition, FCPD has utilized their own resources to disseminate information to the public to include its own social media channels. In 2021, MPO Eddy Azcarate and MPO Sabrina Ruck produced a YouTube video outlining the FCPD Business Watch Program. We have also used the Public Affairs Bureau to provide information regarding crimes and trends impacting the business community. An example of this is a post published in September 2022 regarding a commercial robbery trend and prevention information. In addition, all members of the Unit utilize the Nextdoor platform to inform community members of trends and patterns in their area as well as advertise presentations or training opportunities.





FCPD Crime Prevention Unit: Business Watch Program

 Fairfax County Police Department
4.97K subscribers [Subscribe](#)

[Like](#) [Comment](#) [Share](#) [Download](#) [Save](#) [More](#)

Overview

Business Watch is a program in which the Fairfax County Police Department will provide training, advice, and information sharing with businesses to help deter criminal activities. The information sharing will take place through mass emails on current crime trends. For example, if we are experiencing a trend in counterfeit money, we may relay the description of the suspects that have not yet been caught and current money scams.



4. NEW GOALS AND OBJECTIVES:

Goal:

By the end of 2025, expand the Business Watch program model to address specific challenges impacting the business community within the individual districts.

Objectives:

1. Increase participation of 40 security assessments and active violence presentations to 60 per year across all 8 district stations by December 2024.
2. Implement industry or area specific outreach to include quarterly meetings.
3. By June 2024, further develop digital outreach, leveraging department and county IT systems to better disseminate crime prevention and safety information.

ELEMENT 10 - VICTIM/WITNESS PROGRAM

1. OLD GOALS AND OBJECTIVES:

Goal:

Respond to the needs of victims and witnesses in Fairfax County in a sensitive, supportive, and timely manner.

Objectives:

1. The Victim Services Division (VSD) will assist an average of 3,000 victims a year.
2. During the initial interview, patrol officers will provide informational Victim Services Pamphlets to all crimes against persons and witnesses. 100% compliance will be reached according to General Order 501.2 in accordance with the Code of Virginia 19.2-11.01.
3. The VSD will continue to expand our outreach to vulnerable populations to include non English speaking, minors, and the elderly.

2. ACCOMPLISHMENTS:

Created in 1986, the Victim Services Division (VSD) has a more than thirty-five-year history of providing comprehensive services mandated by the Virginia Crime Victim and Witness Bill of Rights (§ 19.2-11) to victims of crime in Fairfax County, Fairfax City, Town of Herndon, Town of Vienna as well as assisting victims referred through the Virginia State Police. The Victim Service Division is supported through the general county fund as well as three DCJS grants: the Victim Witness grant (\$178,460.00), the Violence Against Women Grant (\$52,993.00) and the Victims of Crime Act (VOCA) New Initiative Grant (\$124,990.00).

VSD is a highly specialized unit of dedicated staff, with several being bilingual and all meet the credential requirements for employment as a professional service provider, with either a master's or bachelor's degree in the social and criminal justices' disciplines. The specialists work to meet the needs of victims of crimes who are attempting to navigate the confusing and difficult landscape of the criminal justice system. The cases worked by specialists aid victims and their families for crimes involving homicide, adult and child sexual assault, domestic violence, and other violent crimes against persons.

The Virginia Victims Fund (VVF) provides relief to individuals and families in the aftermath of a crime. VVF provides victims and families with assistance in unexpected expenses to include funeral costs, medical bills, loss of support, relocation expenses, counseling expenses, and crime scene cleanup. The amount of compensation received by victims through the Virginia Victims Fund application submitted by VSD Specialists totaled \$134,322.85 in 2022.

In 2022, VSD hosted two new events, the Back to School Fair and Breakfast with Santa. Back to School Fair was hosted in August 2022 which provided fun activities, games, and food to help

prepare the students for their back to school. The second event, Breakfast with Santa was hosted by the General Manager of Dave and Busters for free in conjunction with VSD. Children were provided with a breakfast buffet in the morning, followed by pictures taken with Santa. The children were also provided 2 hours of unlimited game time. At the end of the event, each child left with a new pair of pajamas and each parent left with a grocery store gift card.

3. EVALUATION:

In March 2020, with the onset of the pandemic due to COVID-19, there was a significant concern on the impact of stay-at-home and quarantine orders would have on the output of services. Some challenges that arose were difficulties in identifying cases of abuse and for victims to be able to reach out for services as well as connect with partners that VSD rely on to deliver services. Another impact of COVID-19 was the fear victims had in contracting the virus if they went out to seek help. There were assumptions that the program might have to shut down or the belief that there were other people in the community that might need more assistance than they do. VSD was categorized as essential workers and were provided PPE to continue to do their field work but concerns of exposure were high. Even with these new challenges, VSD continued to assist victims to the same degree as pre-COVID. The VSD staff remained on an on-call 24/7 status, continued to respond to call outs, attend court hearings virtually and provide any necessary resources to victims and witnesses.

Even through challenges were presented during the COVID-19 pandemic, the VSD was committed to its mission providing advocacy to 3216 victims and survivors in 2020, 3510 in 2021, and 3922 in 2022. The largest crime categories in the years 2020-2022 were domestic violence, child sexual abuse and adult sexual assaults. Throughout this reporting period, the VSD specialists continue to provide a vast array of comprehensive services to victims and witnesses of crime in the police jurisdictions of Fairfax County, Fairfax City, and the Towns of Herndon and Vienna. Services provided by the VSD over the last year included but were not limited to 24-hour crisis (on-scene) response, investigative support and follow up to include: crisis intervention, counseling referral, court accompaniment, referrals, transportation, property retrieval, housing assistance, help with obtaining protective orders, safety planning, help with funeral planning, help with victim impact statements and Victim Fund requests.

Adding to the demands of the specialists, the VSD has an advocate on call 24/7 for holidays, weekends, and after hours needs of victims. In 2020, the VSD responded for a total of 183 call outs, which is an increase over 2019 where there were 106 call outs. In 2021, the VSD responded for a total of 22 call outs and 264 in 2022. Specialists respond to scenes to work with victims of homicide, sexual assault, robbery, domestic violence, and numerous other crimes depending on what the needs of the victim are.

4. NEW GOALS AND OBJECTIVES:

Goal:

Respond to the needs of victims and witnesses in Fairfax County in a sensitive, supportive, and timely manner.

Objectives:

1. The Victim Services Division will assist an average of 3,500 victims a year.
2. During the initial interview patrol officers will provide informational Victim Services Pamphlets to all crimes against persons and witnesses. Continue to strive for 100% compliance according to General Order 501.2 and in accordance with the Code of Virginia 19.2-11.01.
3. The Victim Services Division will continue to expand outreach to vulnerable populations to include domestic violence victims, the unhoused, and non-English speakers.

SUPPORTING DATA

Saley J. Fayez, MSW, LSW
Director, Victim Services Division

Created in 1986, the Victim Services Division (VSD) has a more than thirty-five-year history of providing comprehensive services mandated by the Virginia Crime Victim and Witness Bill of Rights (§ 19.2-11) to victims of crime in Fairfax County, Fairfax City, Town of Herndon, Town of Vienna as well as assisting victims referred through the Virginia State Police. The Victim Service Division is supported through the general county fund as well as three DCJS grants: the Victim Witness grant (\$178,460.00), the Violence Against Women Grant (\$52,993.00) and the Victims of Crime Act (VOCA) New Initiative Grant (\$124,990.00).

Housed under the Major Crimes Bureau, the VSD staff are decentralized, and each specialist is located in each of the eight district stations as well as our Public Safety Headquarters. Utilizing a variety of skills, specialists are instrumental in supporting victims and witnesses throughout the investigative process, leading towards successful prosecution and conviction of offenders.

Victim Specialists are an essential component to the successful investigation and prosecution of the cases in which they are assigned. Specialists provide detectives and officers the necessary support needed to focus their efforts on the investigation of the case while using expertise to handle the needs of those victims affected by crime. The specialists work to meet the needs of victims of crime who are attempting to navigate the confusing and difficult landscape of the criminal justice system. In doing so, the VSD directly supports and embodies the mission and focus of the Fairfax County Police Department in providing professional support, assistance and the highest quality of service to the citizens of Fairfax County.

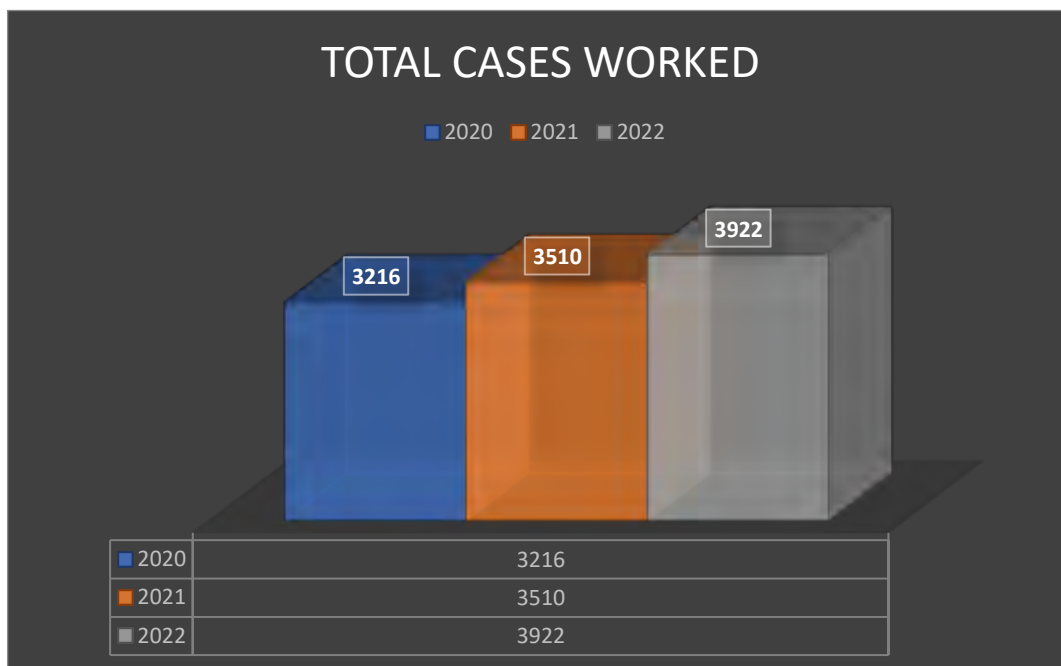
Between 2020-2022, the Victim Services Division provided short term crisis intervention, emotional support, assistance, and referrals to over 3000 victims, witnesses and survivors in the immediate aftermath of crime and sudden unexpected tragedies. The cases worked by specialists involved victims of homicide, adult and child sexual assault, domestic violence, and other violent crimes against persons. The specialists work to meet the needs of victims of crime who are attempting to navigate the confusing and difficult landscape of the criminal justice system. In doing so, the VSD directly supports and embodies the mission and focus of the Fairfax County Police Department in providing professional support, assistance and the highest quality of service to the citizens of Fairfax County.

STRUCTURE and SERVICE RESPONSE

The Victim Services Division is structured to meet the needs of the Fairfax County Police Department. Throughout this reporting year, VSD specialists continued to provide a vast array of comprehensive services to victims and witnesses of crime in the police jurisdictions of Fairfax County, Fairfax City and the towns of Herndon and Vienna. Specialists have also

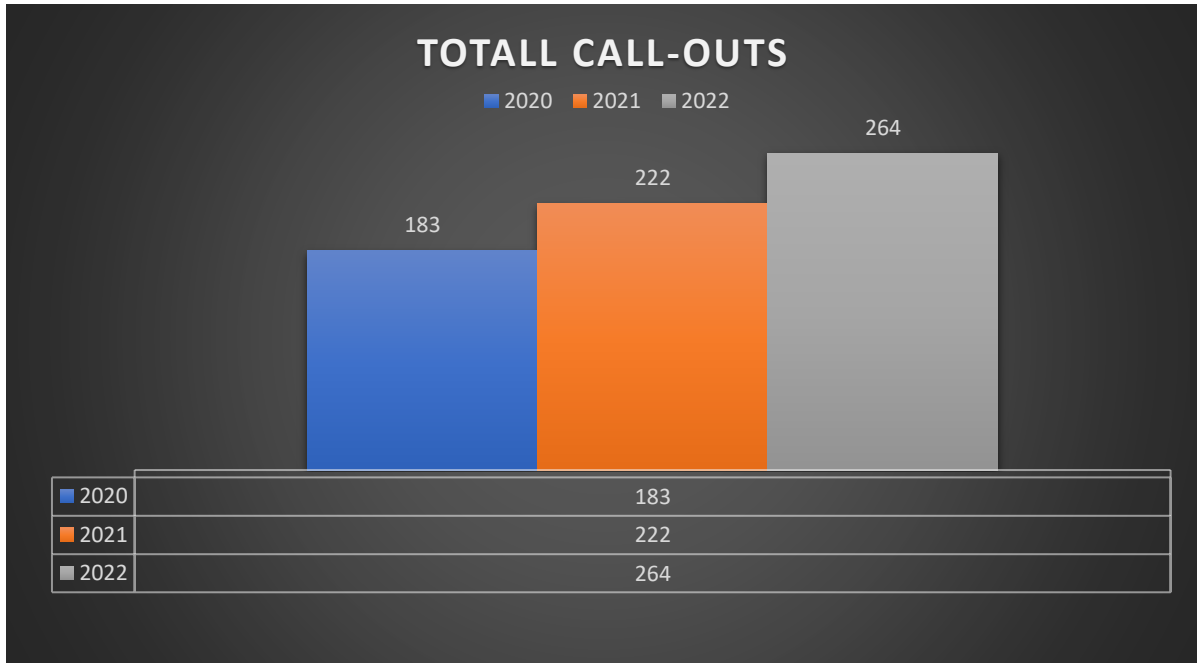
continued to provide support to the Virginia State Police by working with victims/survivors of vehicular manslaughter and felony hit and run cases. The 3 largest crime categories worked by VSD throughout the past 3 years are domestic violence, child sexual abuse and adult sexual assaults.

Services provided by the VSD over the last year included but was not limited to 24-hour crisis (on-scene) response, investigative support and follow up to include: crisis intervention, counseling referral, court accompaniment, referrals, transportation, property retrieval, housing assistance, help with obtaining Protective Orders, safety planning, help with funeral planning, help with victim impacts statements and Virginia Victims Fund requests.



ON-SCENE CRISIS RESPONSE:

VSD has an advocate on call 24/7 for holidays, weekends, and after hour needs of victims. In 2020, the VSD responded for a total of 106 call outs, which is an increase over 2017 where there were 63 call outs. Specialists respond to the scene to work with victims of homicide, sexual assault, robbery, domestic violence, and numerous other crime types. All crimes scenes are different, and each victim has different needs.



Virginia Victims Fund (VVF)

The aftermath of a crime is more than police reports and court dates. Victims of crime and their families often incur unexpected expenses including:

- Funeral costs
- Medical bills
- Loss of support
- Relocation expenses
- Counseling expenses
- Crime scene cleanup

The VSD assists victims and survivors through the emotional and physical aftermath of a crime by assisting with their financial burden. Specialists continually worked to streamline the claims process while providing compassionate, respectful services to victims of crime. Through the internet-based claims processing program VVF Webfile, all specialists are required to use Webfile to process all VVF claims on cases where they have direct client contact. Specialists can file a claim or check the status of a claim at their convenience. The number of compensations received by victims through the Virginia Victims Fund application submitted by VSD Specialists totaled **\$134,322.85** in 2022.

New Initiatives:

In 2022, the VSD hosted our two new events to benefit child victims witnesses of crime. In August we hosted our first ever Back to School Fair which was a morning of fun for kids as they enjoyed food, games and other activities to prepare them for the first day of school. In

December 2022, we hosted our first ever Breakfast with Santa. The General Manager of Dave and Busters hosted the event with VSD for free. The morning allowed for children to enjoy a breakfast buffet, have pictures taken with Santa and play unlimited games for 2 hours. Each child left with a new pair of pajamas and each parent left with a grocery store gift card.

PUBLIC AWARENESS AND OUTREACH

The VSD attempts to reach out to all victims of crime and increase awareness of the agency through a variety of mechanisms, including our public website, trainings for the VSD Specialists, Back to School Fair and Holiday Gift Card Drive for child victims/witnesses on our caseload, the VSD tri-fold cards, collaborations/trainings with other agencies, and victim advocacy. In addition, specialists have been asked to present and train on VSD and the work we do to internal and external partners to include new FACT nurses and the Citizens Advisory Committee.

COVID -19

In Spring 2020, COVID-19 began to spread throughout the US which brought significant concerns on the impact of stay-at-home and quarantine orders. Stay-at-home orders made it more difficult to identify cases of abuse and for victims to reach out for help, and in some cases also affected partners that VSD rely on to deliver services. Another concern was that the pandemic made it less likely for victims to seek help because of fear of contracting COVID-19, assumptions that programs might have shut down, or the belief that others might need assistance more than they do. VSD continued our efforts during COVID-19 in the same manner we did pre-COVID. VSD staff remained on-call 24/7, responded to call outs, attended court hearings virtually and remained present to provide for victims and witnesses of crime. VSD was considered essential and received PPE and other supplies necessary to allow us to be in the field. The effect of the pandemic on VSD staff members' mental health was a significant concern. Like others who work in the justice system and are exposed to secondary trauma, service providers hold jobs that are stressful under the best of circumstances. Under pandemic conditions, VSD staff had all of the added stressors of family, health, and other challenges.

COLLABORATIONS

The VSD is a division within the department that provides services to victims of crime; however, it works in close collaboration with other local and state partners as well as a wide network of community agencies and organizations that are all focused on the best quality of service to victims.

The VSD have active group memberships to the Virginia Network for Victims and Witnesses of Crime, the Virginia Sexual and Domestic Violence Action Alliance, the National Organization for Victim Assistance (NOVA), and the National Center for Victims of Crime (NCVC). Frequent meetings with other service providers allow us to learn the other agency

practices, the problems they face and the possible solutions and new issues/developments in the field of Victim Services. Some examples of committees VSD participates in are:

- Member of the Domestic Violence Action Center Advisory Board
- Member of the Fairfax County Fatality Review Team
- Member of the Fairfax County Child Abuse Multi-disciplinary Team
- Co-chair of the Fairfax County Sexual Assault Response Team

ELEMENT 11 - DELINQUENCY PREVENTION PROGRAM TARGETING AT-RISK YOUTH

1. OLD GOALS AND OBJECTIVES:

Goal: To provide young citizens an alternative to drugs, alcohol, and gangs while fostering a trusting relationship with authority figures and community partners.

Objectives:

1. To provide anti-drug and alcohol, and anti-gang education to pre-teen and teen aged community members of Fairfax County by providing a camp for at-risk middle school aged students and programs initiated through Neighborhood and Community Services and other county agencies and partnerships.
2. Annually recruit outside entities to be involved with Road DAWG camp that can provide special skill set age-appropriate education, either during camp week or as a follow up activity.
3. Partner with Community Services Board and Neighborhood and Community Services to further the efforts to provide post camp evaluation and tracking of Road DAWG campers either in school or in an afterschool capacity by using NCS facilities and programs that already exist contacting Road DAWG campers at least 3 times a school year.

2. ACCOMPLISHMENTS:

Road DAWG camp is a one week, day camp designed for at-risk, middle school aged youth. The first camp began in 2004 in the West Springfield District and was expanded to three camps in 2006, South County, Mason, and North County. Each camp hosts up to 30 boys and girls for the week and provide the youth with an opportunity to develop leadership skills at the high ropes course, discuss decision making skills with police officers at the driving track and generally learn about resources that are available to them outside of school, like afterschool programs and events at teen centers and community centers where they live. The Police Department partners with Neighborhood and Community Services, the Sheriff's Office, the Fairfax County Fire Department, Juvenile and Domestic Relations Court, and Fairfax County Schools.

Each year, the campers can challenge themselves both as an individual and as a team player with a visit to a high ropes course. These challenges range from simple tasks of listening and communicating ideas to accomplish a common goal to individual challenges involving courage and trust. The camp has visited two different locations for ropes challenges for camp, Camp High Road and George Mason Universities challenge course. Each provided different guidance strategies for the campers, but the experience is essentially the same. The young people leading

groups provide a different experience for the campers, expanding their influence from just school resource officers and police officer led activities.

In 2017, we invited a local Historically Black Fraternity to talk with the male campers. This group, the Kappa Kappa Alpha, Inc Fraternity, has recognized the need for positive male influence in communities where single mother households are prevalent. They provide mentoring for teen and pre-teen boys to teach them skills for growing up to be gentlemen.

These men are professional businessmen and speak very candidly with the campers. When the group returned for the 2018 camp, the organizers asked if all campers could be a part of their interaction. This group has been a very powerful addition to Road DAWG camp.

In 2019, Road DAWG camp was moved to June instead of the usual August week. This had several factors behind it. Weather and heat being a major factor but also the ability to partner with Neighborhood and Community Services to provide admission to their summer program for middle school students. This program is facilitated through community centers and teen centers around the county and geographically accommodates all students interested in attending. Once camp was moved to the week following school ending, it provided the opportunity to offer enrollment for any Road DAWG camper that would like to attend, providing transportation and tuition assistance if needed. In the past, the police department did not have a way to engage the campers until Road DAWG camp scheduled in August. Moving camp allowed NCS to provide much needed programming to the campers, with familiar faces and continued engagement in community activities after camp.

In 2022, Road DAWG camp was reinstated after a suspension for COVID. The camp was held in June again, which helped recruit campers before their summer vacations. The camp maintained its schedule from previous years, activities from NCS, a conversation about joining a gang and drug abuse. This year the police driving track was incorporated to give the campers a positive experience sitting and exploring a police vehicle.

3. EVALUATION:

Road DAWG camp is a county recognized anti-gang and anti-drug and alcohol program, but it does have limitations. The program struggles to track and re-engage past campers. A multitude of resources from several agencies have yet to solve this continued issue. School Resource Officers (SRO) keep in contact with some but not all the campers and if SROs move on, the relationship with former Road DAWG campers tends to go to the wayside. Including the After-School Specialist that facilitates the summer programs, we are fostering a continued relationship with more than just the police department. NCS is a founding partner with the program and have been trying to find different ways to keep the middle schoolers involved in activities. The Road DAWG program has evolved to include more than just anti-gang and drug and alcohol education. The program has developed curriculum for team building, decision making and consequences to actions discussions that have stemmed from lessons learned at camp each year.

Road DAWG Camp does foster lasting relationships between the campers and their SRO and After School Specialists for those students that want the relationship. If nothing else, it provides a safe place for students to share information. Several campers have created relationships that have help facilitate housing, county human services and immediate family needs because of those camp relationships.

There is no formal tracking of Road DAWG campers due to information challenges from schools and privacy policies, as well as from the police department side. There have been efforts for tracking court involvement with Road DAWG campers but that has not proven successful as that is a very small population of the total Road DAWG camp family. There are several schools that meet with their Road DAWG campers throughout the year. NCS has supported efforts with money for food or activities for these meetings but it depends on the school administration, the officer, the after-school specialist, and the facility space. There is no universal policy for all 51 schools to participate.

Road DAWG camp continues to forge relationships between adults and middle school students for a weeklong experience of challenging activities, information, and education. The camp has universally added the Fairfax County Health Department to discuss sexually transmitted infections and reproduction health and a group of recovering addicts that talk about real life and how drugs play a part in their life, their choices, and the consequences to those choices.

Continuing each year, the Fairfax County Gang Unit, and the Northern Virginia Gang Task Force plan for an inmate, of good standing with the police, who has gang affiliations to address the camps. This is probably the most prolific activity of the week. While the speakers change from year to year, it is an eye opener for the kids to hear what life is like told in their “lingo” and about things that they may or may not believe. The Fairfax County Sheriffs Office provides a tour of the Adult Detention Center that does not sugar coat what can be glorified on TV. This can be an emotional event for the campers, and it does initiate a lot of conversation about what they see and hear as compared to what they see and hear on TV or at school.

Road DAWG camp will continue to provide a weeklong program to serve at risk middle school aged students from Fairfax County.

4. New Goals and Objectives

Goal:

To provide young community members an alternative to drugs, alcohol, and gangs while fostering a trusting relationship with authority figures and community partners.

Objectives:

1. To provide anti-drug and alcohol, and anti-gang education to pre-teen and teen aged citizens of Fairfax County by providing at least one weeklong camp per year for at-risk middle school aged students and programs initiated through Neighborhood and Community Services and other county agencies and partnerships
2. Annually recruit outside entities to be involved with Road DAWG camp that can provide special skill set age appropriate education, either during camp week or as a follow up activity
3. Partner with Community Services Board and Neighborhood and Community Services to further the efforts to provide post camp evaluation and tracking of Road DAWG campers either in school or in an afterschool capacity by using NCS facilities and programs that already exist making contact with Road DAWG campers at least 3 times a school year.



Reston Road DAWG Camp

June 21-24, 2022

Dress Code

All students are expected to dress appropriately for a K-12 educational environment. Any clothing that interferes with or disrupts the educational environment is unacceptable. Clothing with language or images that are vulgar, discriminatory, or obscene, or clothing that promotes illegal or violent conduct, such as gang symbols, the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia, or clothing that contains threats is prohibited. (See page 18, chapter II.A.2.1., for additional information re-guarding gang-related clothing.) Clothing should fit, be neat and clean, and conform to standards of safety, good taste, and decency. Clothing that exposes cleavage, private parts, the midriff, or undergarments, or that is otherwise sexually provocative, is prohibited.

Examples of prohibited clothing include, but are not limited to: sagging or low-cut pants, low-cut necklines that show cleavage, tube tops, halter tops, backless blouses blouses with only ties in the back, studded belts, chain belts, clothing constructed of see-through materials, and head coverings unless required for religious or medical purposes.

Parents or guardians of students requiring accommodation for religious beliefs, disabilities, or other good causes should contact the principal. Students not complying with this code will be asked to cover the noncomplying clothing, change clothes, or go home. Repeated infractions will result in disciplinary action. The current version of Regulation 2613 provides additional details.

A complete copy of the Fairfax County Public Schools Student Responsibilities and Rights Grades k-12 can be read and downloaded on-line at www.fcps.edu

Disruptive or Inappropriate Behavior

The following violations shall result in disciplinary action at the discretion of the principal:

Disruption of the educational process or disobedience, insubordination, or open defiance of the authority of any teacher or staff member.

b. Conduct, including fighting, making threats, stalking, or intimidating, including bullying, that endangers the well-being of other students or school staff members.

c. Verbal or written use of vulgar, profane, obscene, or patently offensive conduct or language, sometimes referred to as “curse” words or profanity, or possessing or displaying visual imagery that is obscene as defined in the Code of Virginia, or engaging in indecent or lewd exposure of body parts.

Cursing, gesturing, or verbally abusing any person, including but not limited to abuse or harassment based on that person's race, color, religion, national origins, disability, personal or physical attributes, or matters pertaining to sexuality, including sexual orientation.

Willful disruption of any school-sponsored activity.

Use or possession of fireworks.

Use or possession of matches or lighters.

Forgery, cheating, plagiarism, or dishonesty, including the use of portable communication devices for such purpose.

Gambling in any form.

Unauthorized or illegal use of, or access to, computers, software, telecommunications, or related technologies and any willful act that causes physical, financial, or other harm to, or otherwise disrupts, information technology.

Unauthorized use or possession of a laser pointer or other laser devices. In addition to other disciplinary action, laser pointers or other laser devices are subject to confiscation by school officials.

Taking part in, assisting, facilitating, or promoting gang-related activities that are disruptive to the school environment, which include, but are not limited to, the display of any apparel, jewelry, accessory, tattoo, or manner of grooming that, by virtue of its color, arrangement, trademark, or any other attribute, denotes membership in a gang that advocates illegal, disruptive, or intimidating behavior. If a student is suspected of being in a gang or has violated the provisions of this section, the principal shall notify the parent or guardian.

Use of a portable communication device without express authorization from the principal, possession of any such device in plain view, or possession of any such device that is turned on. As employed herein, the term “portable communication device” shall include, but not be limited to, any beeper, cell phone, or other

similar device that is capable of sending and/or receiving audio, video, picture, electronic-mail, or text messages. In the event of a violation of this provision, the student shall be subject to disciplinary action hereunder, and the portable

communication device used or possessed by such student shall be subject to confiscation by school officials. Principals may elect to return the portable communication device to the student's parent or guardian or to return the portable communication device to the student and contact the parent or guardian.

Violation of attendance regulations.



June 21-24, 2022

Reston Camp

	Tuesday	Wednesday	Thursday	Friday
7 am	Pick Vans	Pick up Kids	Pick up Kids	Pick up Kids
8 am	Breakfast	Breakfast	Breakfast	Breakfast
9-1030 am	NCS/games	EDGE (all day)	Jail Tour	Police Track
11-12	Drug Addict		Gang Speaker	
12-130	Lunch		Lunch	Lunch
130-3	Mason Station		NCS/Games	Kick Ball
	DWI Convincer		Groups	Graduation
	Motors			Ice Cream
3-5	Take the community members home		Return Vehicles	



Reston Road DAWG Camp

June 21-24, 2022

Camp Rules Of Conduct

Road DAWG Code of Conduct:

Road DAWGs are expected to uphold the following principles:

- Trustworthiness
- Respect
- Responsibility
- Fairness

Behavior contrary to those principles will result in suspension or expulsion from the Road DAWG program.

No cell phones, iPods, MP3 players, headphones, ear buds, video game players, or hand held electronics will be allowed at camp.

Athletic type shoes and socks must be worn every day during camp.

Shorts, jeans or long pants and a Road DAWG t-shirt must be worn every day during camp. A copy of the FCPS dress code has been provided.

Disruptive or inappropriate behavior including rough housing and fighting will not be tolerated and are grounds for expulsion from the Road DAWG program. A copy of the Student Responsibilities and Rights has been provided.

Camper _____

I have read and understand the Road DAWG Camp Rules of Conduct and agree to obey these rules with my signature.

Signed _____

Parent/Guardian _____

ELEMENT 12 – ACCREDITATION

1. Old Goals and Objectives:

Goal:

Continue to maintain Virginia Law Enforcement Professional Standards Commission (VLEPSC) and the Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation status.

Objective:

Fairfax County Police Department (Department) will continue to meet the necessary standards and proofs to satisfy re-accreditation standards.

2. Accomplishments:

The Fairfax County Police Department completed its seventh VLESPC re-accreditation in 2021 and is currently preparing for its eighth in 2025. Additionally, the Department was re-accredited with CALEA in 2020.

3. Evaluation:

The Department continues to perform at a level consistent with the best practices and accreditation standards set forth by VLEPSC and the CALEA. VLEPSC and CALEA continue to provide valuable guidance in crime prevention. The Department's Crime Prevention Unit works closely with the accreditation team in highlighting initiatives throughout the year. These initiatives are used as proof of compliance with accreditation standards.

4. New Goals and Objectives:

Goal:

Maintain VLEPSC and CALEA accreditation throughout the reporting cycle.

Objective:

The Fairfax County Police Department will continue to meet the necessary standards, collect applicable proofs of compliance, and update policies, as needed, to maintain accreditation and obtain re-accreditation.

OPTIONAL 1 WORSHIP WATCH

1. OLD GOALS AND OBJECTIVES:

Goal: The purpose of the Worship Watch program is to encourage Faith Based Communities to become proactive in reducing crimes on their premises by partnering with the Fairfax County Police Department (FCPD) in the free exchange of information regarding crime trends, crime prevention techniques, and emergency preparedness.

Objectives:

1. Conduct quarterly training for houses of worship throughout Fairfax County, alternating locations around the county and working with faith-based county outreach already in place.
2. Institute the Police and Faith Community (PFC) group in patrol bureau, totaling at a minimum of 3 geographical areas throughout Fairfax County.
3. Conduct 1 Advanced Worship Watch training annually to coincide with introductory workshops, to maximize participation from existing and new houses of worship, using community partners, to broaden education beyond safety and security issues.

2. ACCOMPLISHMENTS:

The relationship between the FCPD and the faith-based community has grown stronger between the FCPD and the houses of worship throughout Fairfax County. The Crime Prevention Unit was able to strengthen these relationships through multiple ways. The primary ways these relationships became stronger was through the Worship Watch program, the creation of Police and Faith Community groups, one-on-one conversations with head clergy, conducting security assessments, providing additional training, and participating in faith-based events. The details of these accomplishments will be discussed.

The Worship Watch program helped spark a relationship between the FCPD and the faith-based community. The Crime Prevention Unit presented the program and training 74 times from 2020-2022. These workshops were held in 7 of the 8 districts with hundreds of people taking part in the training. The workshops were attended by members of the over 672 houses of worship in Fairfax County. This training has helped create trust in our faith-based communities that has led to the implantation of Police and Faith Community groups throughout the county.

The PFC meet throughout the year to share information, allocate resources, and discuss community issues and solutions. The PFC originated in the West Springfield District in 2019. From 2020-2022, 6 of the 8 district stations have adopted their own PFC and have continued to meet with these groups on a monthly, quarterly, or yearly basis. The participation in these groups includes police officers, clergy, office staff, congregants, and lay workers.

These meetings are organized to maximize participation and build relationships between the police and the faith community. The PFC meetings are organized so that there is an initial greeting from the community outreach officer, steering committee, and the hosting house of worship. The group receives a presentation from the guest speaker and then is opened to questions from the attendees on that topic and sometimes hands on training. At the end of the

meetings, the floor is open for questions from the attendees for the community outreach officer and steering committee as well as individual announcements from the houses of worship on ongoing events and community efforts. To prepare for future meetings, the PFC conducts annual surveys to identify concerns within the faith community. Some examples of topics include active violence, gang activity, mental health, auto theft, and police initiatives.

Besides the PFC meetings, many of the district stations periodically meet with head clergy or head staff. From 2020-2022, all of the district stations had these types of meetings. These meetings are usually conducted to understand the issues a particular faith group may be facing and try to produce solutions to their problems. Some of these issues include traffic control, criminal offenses (such as graffiti, active threats, and burglaries) and security weaknesses.

One of these issues, security weaknesses, has become a big topic due to the growing trend of active shooter/attack events throughout the country. Due to this issue, the Crime Prevention Unit has looked to provide security assessments for houses of worship. From 2020-2022, 5 of the 8 district stations conducted a total of 32 security assessments. These surveys require a large amount of effort with an in-depth look at the exterior and interior of the property. The recommendations made are based off the accepted principles of Crime Prevention Through Environmental Design (CPTED), which are surveillance, access control/wayfinding, territoriality/territorial reinforcement, and maintenance. These security assessments of the houses of worship in Fairfax County have grown to be an important part of the FCPDs mission to make our community safer and the Crime Prevention Unit looks to improve on the amount of these surveys we conduct.

Along with these security surveys, the Crime Prevention Unit has continually provided additional training to houses of worship. Besides Worship Watch, most of the training provided was Civilian Response to Active Shooter Events (CRASE) and Stop the Bleed (STB). From 2020-2022, 7 of the 8 district stations conducted this type of training 38 times to different houses of worship throughout the county. This training focuses on training clergy, staff, and congregants how to respond in an active shooter/attack event. To coincide with this training, STB was provided to teach them how to apply pressure, pack wounds and put on tourniquets when bleeding is significant. The Crime Prevention Unit hopes to expand on how often this training is provided to houses of worship.

Besides training, the Crime Prevention Unit made steps in interacting with the faith communities by attending faith events throughout Fairfax County. The events helped create positive interactions and build stronger relationships. From 2020-2022, all of the district stations participated in a total of 75 faith events. Some examples of these events included festivals, touch-a-truck events, trunk-or-treat events, easter egg hunts, food/cloth drives.

In this section, the Crime Prevention Unit discussed our accomplishments throughout 2020-2022 with the faith communities. We continue to grow and learn from these accomplishments so that we can create a stronger relationship with the faith community.

3. EVALUATION:

The Crime Prevention Unit has taken major strides in interacting with the faith community in Fairfax County through the different ways discussed in the “Accomplishments” section. The Worship Watch program helped build the foundation for the interactions the FCPD has with the

faith community today. The Crime Prevention Unit was able to accomplish its three objectives from 2020-2022. These goals consisted of

- 1.) Conduct quarterly training for houses of worship throughout Fairfax County
- 2.) Institute the PFC group in patrol bureau, totaling at a minimum of 3 geographical areas throughout Fairfax County, and
- 3.) Conduct 1 Advanced Worship Watch training annually to coincide.

The first objective was accomplished through the large amount of training the Crime Prevention Unit offers to the houses of worship throughout the county. As previously discussed, from 2020-2022 there were 38 presentations related to CRASE/active violence and STB. These presentations are only two of the many different classes we teach. With the rise in active shooter/active attack events our unit has seen this training as an important way of helping to protect and prepare the faith community. We hope to raise the number in the years to come.

The second objective focused on creating more PFC groups in Fairfax County. This objective had a goal of 3 being created. The Crime Prevention Unit was able to surpass that goal with 6 out of the 8 distract stations creating a PFC group. This shows FCPDs dedication to creating better relationships with the faith community and our commitment to trying to solve issues in our community that effects the houses of worship.

The final objective was to have 1 advanced Worship Watch training course annually to coincide with the introductory Worship Watch training. This objective was mostly accomplished due to the 74 times this training was provided by the Crime Prevention Unit from 2020-2022. With numerous amounts of ways, the Crime Prevention Unit is reaching out to the faith community, there is less of a need for an advanced version of Worship Watch.

Overall, the Crime Prevention Unit and the FCPD were able to accomplish and in many cases exceeded the objectives we had for the period of 2020-2022. In the future, the FCPD looks to further expand upon our accomplishments in the next 3-year period.

4. NEW GOALS AND OBJECTIVES:

Goal: The purpose of the Worship Watch program is to encourage Faith Based Communities to become proactive in reducing crimes on their premises by partnering with the Fairfax County Police Department in the free exchange of information regarding crime trends, crime prevention techniques, and emergency preparedness.

Objectives:

1. Conduct Worship Watch training annually to maximize participation from existing and new houses of worship using community partners to broaden education beyond safety and security issues.
2. Regularly conduct additional training (such as CRASE, personal safety, STB, etc.), attend faith-based events, and/or keep active participation in PFC or similar groups at houses of worship throughout Fairfax County.

3. Continually provide security assessments and keep in communication with houses of worship throughout Fairfax County.

OPTIONAL ELEMENT 2 - SENIOR OUTREACH

1. OLD GOALS AND OBJECTIVES:

Goal:

To reduce criminal victimization and improve quality of life for older residents of the community through the enhancement of law enforcement crime prevention services to the elderly.

Objectives:

1. Conduct four regional (in house) seminar type events targeting crimes such as fraud, identity theft, and cons and scams, which impact the 50+ community the most by 2020.
2. Continue to support the Board of Supervisor's 50+ Action plan by tracking events, training, and presentations annually.
3. Partner the other county agencies like Neighborhood and Community Services, Department of Consumer Affairs, the Office of Area Aging, and the Sheriff's Department at least once a quarter to develop effective crime prevention programs and senior outreach in the county.

2. ACCOMPLISHMENTS

On September 23, 2014, Fairfax County adopted *The Fairfax County 50+ Community Action Plan*. The plan has 31 initiatives regarding various topics such as housing, community engagement, services, long range planning and safety and health. The police department will focus on the safety and health aspect of this plan.



During the reporting period, the 65+ population in Fairfax County was 170,237 in 2020. That number is expected to increase to 198,422 in 2025, 220,304 in 2030, 231,533 in 2040, and 233,692 in 2050. That is a steady 16% increase in that segment of the population every ten years.

The police department partners with various county organizations and utilizes the experience of the officers within the department to provide programs for the senior community. During the reporting period, there were 22 programs presented to the community with various topics to

include personal safety, scams, and identification fraud. There were many programs that were cancelled due to the COVID-19 Pandemic.

The programs have been documented with internal spreadsheets in order to have a more efficient means of record keeping. With the use of these spreadsheets, it helps the police department to focus its efforts and keep track of goals.

3. EVALUATION:

The Fairfax County Services for Older Adults provides excellent resources for the 50+ community. The site is easy to use and provides 100 different links where the user can be directed to the appropriate place in which they are searching for information. These topics include County Services, Recreation and Wellness, Community Engagement and Connections.

Partnering with other county agencies is crucial to outreach efforts in the 50+ community. However, during the reporting period there were few collaborative events in the county. Due to the COVID-19 Pandemic, these programs were all moved to a virtual platform. One of these types of collaborations is the annual Scam Jam Events held in the Spring. The program was an educational series about various types of senior fraud, and how to avoid becoming a victim. It was a joint program with various county agencies, AARP, the Crime Prevention Unit, and a detective from the West Springfield District Station Criminal Investigative Section.



Due to many presentations being cancelled, the crime prevention unit utilized on-line platforms to meet with the senior community. Information about various scams were also distributed on social media via Nextdoor, Facebook and Twitter.

4. NEW GOALS AND OBJECTIVES

Goal:

To reduce criminal victimization and improve the quality of life for older residents of the community through enhancement of law enforcement crime prevention services to the 50+ community.

Objectives:

1. Conduct four regional (in house) seminar type events targeting crimes such as fraud, identity theft, and cons and scams, which impact the 50+ community the most by 2025.
2. Continue to support the Board of Supervisor's 50+ Action plan by tracking events, training, and presentations annually.
3. Partner with other county agencies like Neighborhood and Community Services, Department of Consumer Affairs, the Office of Area Aging, and the Sheriff's Department, at least once a quarter, to develop effective crime prevention programs and senior outreach in the county.

OPTIONAL 3 - NATIONAL NIGHT OUT

1. OLD GOALS AND OBJECTIVES:

Goal:

To promote and strengthen a cooperative partnership between the Fairfax County Police Department and the community to raise awareness and involvement in crime and drug prevention throughout Fairfax County.

Objectives:

1. Promote as many communities to participate in National Night Out as possible with more emphasis on the quality of events and quantity of events. Increase the number of events by 1.5% each year and maximize social media outreach.
2. Promote participation with National Night Out with other programs the Department is involved in such as the Fairfax County Communities of Trust. Document the expanded participation in the categories used during the sign-up process annually and include in the next rating cycle summary and further utilize online registration and outreach.
3. Continue to have the Board of Supervisors renew their commitment to National Night Out with an annual proclamation and invite them to participate by supporting their visits to events annually. Partner with the Board as well as individual Supervisors in networking through National Night Out.

2. ACCOMPLISHMENTS

Although this cycle saw a significant decrease in national Night Out due to the Pandemic, the event continues to be successful in Fairfax County. Overall, events grew by over 146% from 2020-2022. This cycle the Crime Prevention Unit had to be more creative but still persisted in the face of a myriad of challenges related to the Pandemic and ongoing Pandemic recovery. While the event saw its lowest turnout in 2020, it rebounded significantly in the following years.

3. EVALUATION:

The National Night Out program expanded over 146% over this three-year cycle. In addition, attendance grew overall. Our first objective was to increase the number of communities participating. However, the pandemic created a significant challenge and there were questions as to whether National Night Out would be held in 2020. It was in fact held but later in the year. While this gave participants more time to gauge interest and plan effectively, especially with the added parameters of social distancing and health protocols, it limited the number of in person events significantly. Many events were held remotely and in person events were held outdoors. The Crime Prevention Unit focused on safety, enhancing the quality of events, and participation. 2021 saw an overwhelming rebound with a 180% increase in participation. While the number of events was down slightly in 2022, the overall number of attendees increased. During the three-

year cycle, participation in National Night Out saw an increase of over 146% and an almost 300% increase in the number of attendees.

Year	Number of Events	Percent Change in # of Events	Number of Attendees ¹	Percent Change in # of Attendees	Avg Number of Attendees per Event	Fairfax County Population ²	Percent Change in Population	Percent of Population attending an Event
2020	52		3,066		59	1,171,800		0.26%
2021	146	180.77%	9,200	200.07%	63	1,170,000	-0.15%	0.79%
2022	128	-12.33%	12,180	32.39%	95	1,172,600	0.22%	1.04%
Change 2020-2022	76	146.15%	9,114	297.26%	36	800	0.07%	0.78%

Our second objective was completed with the further use of social media platforms such as NextDoor, and utilizing better registration tools. The overall use and familiarity of NextDoor by the Crime Prevention Unit has increased significantly over this evaluation cycle. All Crime Prevention Offices utilized Nextdoor to not only advertise the event but also to share photos and information during and after the event. In addition, the department utilized its social media networks, website, and Public Affair Bureau website to share information. In addition to utilizing digital platforms to spread awareness for National Night Out, the Department also worked in cooperation with numerous entities throughout the County to include the Communities of Trust, Community Engagement Councils, Chambers of Commerce, Homeowner/Condo Owner Associations, and other community partners.

Regarding the third objective, the Police Department continues to work closely with all elected officials and in many instances the respective District Commanders escorted County Supervisors to events within their areas. The Chief of Police has regularly escorted the Chairman of the Board. In 2021, the Board of Supervisors declared a proclamation for National Night Out and the coordination and cooperation between the Board of Supervisors and the Police Department continues to be one of the strongest bonds during National Night Out.

4. NEW GOAL AND OBJECTIVES:

Goal:

To promote and strengthen a cooperative partnership between the Fairfax County Police Department and the community to raise awareness and involvement in crime and drug prevention throughout Fairfax County.

Objectives:

1. By the end of 2025, increase participation in National Night Out, with emphasis on overall participation increases, to pre-pandemic levels.
2. Continue to raise awareness of the event through a variety of channels to include digital platforms, County resources, and community partners.

3. Continue to strengthen the bond regarding the Board of Supervisors and the Police Department, with National Night Out Proclamations annually and teaming up with County Supervisors' offices and respective Police districts.

OPTIONAL 4 – CONTINUING CRIME PREVENTION EDUCATION

1. OLD GOALS AND OBJECTIVES:

Goal:

Coordinate with Regional Crime Prevention Associations to ensure availability of cost effective locally based crime prevention training opportunities related to proactive policing that meet the training needs of Fairfax County Police Department Crime Prevention Unit.

Objectives:

1. Review FCPD General Order 538 (previously 530.12) Crime Prevention Unit to reflect changes needed specifically changes to section IV (Duties and Responsibilities), section V (Organization and Lines of Authority) and section VI. (Training) by the end of 2022.
2. Create a combined Unit training assessment tool by the end of 2022. Evaluate the unit members training needs annually and document the assessment of training for any new member that is assigned to the position of Crime Prevention Officer as defined in FCPD General Order 538 (previously 530.12) Section II addressing the Crime Prevention Officer.
3. Develop a yearly training plan for each coming calendar year to ensure there is no conflict of training events by regional associations and the Department of Criminal Justice Services and to avoid duplication, ensuring efficiency.

2. ACCOMPLISHMENTS:

The review of General Orders (GOs) in the Department is managed by the Planning and Research Bureau which identify's General Orders that have not been updated in four years. This General Order was last updated on July 11, 2022. The Department has moved to an online version for all Department level documents such as General Orders, Standard Operating Procedures, and other manuals and documents. The new system has identified the needed General Order changes to section IV (Duties and Responsibilities), section V (Organization and Lines of Authority) and section VI. (Training). All the needed changes were made and were effective August 11, 2022.

Crime Prevention Unit members are always looking for training to advance their chosen specialty. Training opportunities and information is shared among the unit. Most of the training and information about additional training originates from DCJS and our Regional Crime Prevention Association. Maintaining a close relationship with each of these organizations and constant communication within the Crime Prevention Unit has ensured that members do not miss the opportunity to attend required, varied, and informative classes, seminars, and workshops.

3. EVALUATION:

Tracking the training needs and requirements for each Crime Prevention officer is challenged

by the method of tracking requirements for officers in the Department and the fact that the Crime Prevention Unit is a decentralized unit within the Department. The Department has moved to a fully automated system. This new system could allow for reviewing members training status. The officers are reminded at each Crime Prevention Unit meeting (in person and virtually) and via email of upcoming training. Every effort is made by the Supervisors to spread the training to those officers who need credit to maintain their CPS Certification.

The update of General Order 538 (previously 530.12) will also include a review of section V (Training) and what is needed to maintain their CPS certification. This will provide an opportunity to coordinate with DCJS, the Regional Crime Prevention Association, the Fairfax County Criminal Justice Academy (FCCJA), and Fairfax County Government to update the courses needed and wanted for the Crime Prevention Officers. An example of a course that is provided by all three is Basic Crime Prevention, which provides the basic skills and core foundation of being a Crime Prevention Officer. Forecasting when these courses are offered would ensure no overlap and the ability to get all Crime Prevention Officer into the appropriate course. Adding new training such as the use of social media, and new crime prevention technology (FLOCK Cameras) can be identified and scheduled.

The partnership between the FCCJA and Police One Academy will add a new dimension to identifying and planning new training.

All basic training needs and certifications will be identified. The tracking tool will allow Crime Prevention Supervisors to anticipate future needed training for officers. Knowing the future needs will provide a roadmap to yearly and even bi-yearly training needs in an efficient and effective manner.

4. NEW GOALS AND OBJECTIVES:

Goal:

Coordinate with DCJS, Regional Crime Prevention Associations, and the FCCJA to ensure availability of cost effective locally based crime prevention training opportunities related to proactive policing that meet the training needs of the Fairfax County Police Department Crime Prevention Unit.

Objectives:

1. Annually review FCPD General Order 538 (previously 530.12) Crime Prevention Unit for any changes needed to section IV (Duties and Responsibilities), section V (Organization and Lines of Authority) and section VI. (Training).
2. Create a combined Unit training assessment tool by the end of 2025.
3. Annually evaluate the unit members training needs and document the assessment of training for any new members that are assigned to the position of Crime Prevention Officer as defined in FCPD General Order 538 (previously 530.12) Section II addressing the Crime Prevention Officer.

4. Incorporate training offered by DCJS, Regional Crime Prevention Associations, FCCJA, and Fairfax County Government to develop an annual training plan for each unit member for the upcoming calendar year, to ensure there is no conflict of training events and to ensure efficiency.

OPTIONAL ELEMENT 5 – SCHOOL RESOURCE POLICE OFFICER

1. New Goals and Objectives:

Goal: To provide and maintain a safer learning environment for the students and staff of the Fairfax County Public Schools, while establishing a positive relationship with the students through education and positive interactions.

Objectives:

1. At schools where School Resource Officers (SROs) are assigned, provide a minimum of one (1) training session annually for administrators and staff on the recognition of gang identifiers and another topic pertinent to the specific school.
2. Provide four classes for parents and students in all high schools on motor vehicle laws and safety per school year.
3. Review monthly crime trends with school administration, so they can collaboratively address ways of identifying and preventing crime.
4. Provide a minimum of 10 Department of Motor Vehicle (DMV) safety orientations per month, coordinating their efforts with the personnel of the Juvenile Domestic Relations Court.
5. Provide crime prevention instruction twice a year in a classroom setting, such as health class, or history/civics class to educate students on the personal safety.
6. Provide ongoing access and instruction to the Alcohol and Drug Referral Program, for first-time student offenders, as a suspension intervention and to avoid repeated violations and track each year.

2. Accomplishments:

The Fairfax County Police Department's School Resource Officer (SRO) Program began in 1995 within the Fairfax County Public Schools but really came into existence in the current form we see today in 2006. There are fifty-one police officers assigned to the middle and high schools within the county. While the elementary schools do not have an assigned police officer, the middle school SROs do liaison with the 141 elementary schools that are in the county. A SRO's primary duty assignment is the school they are assigned to. The SRO is considered a school official, but not a school administrator or security. While the primary duty of a SRO is to provide a safe environment, the daily interaction with the staff and students provides the opportunity to share information and personal connections which benefit the students, school staff and the police department.



The SRO and the School Administration are in constant communication regarding current crime trends. Some of the schools only ask for information after an incident has occurred while in other schools the SRO regularly attends administration meetings. Crime Analysts are available as a resource for an SRO to capture specific data. Also, SROs participate in station gang information meetings to share information with patrol, detectives and other jurisdictions that might involve students.

Beginning September 1, 2010, a new Virginia law (22.1-205) was established which required the Board of Education to establish, for the public school system, a standardized program for driver education. A Drivers Education Certificate (DEC-1) is issued by the school after meeting the academic requirements set forth by the school board which is necessary for the juvenile driver to receive their driver's license from the DMV. One of the necessary requirements is attending a 90-minute parent/teen traffic presentation, Partners for Safe Teen Driving, which is offered once per quarter. The SRO for each high school is involved and speaks on various topics related to safe driving.

Prior to COVID-19, SROs and Crime Prevention Officers attended and supported the Juvenile Driver's License Ceremony held in the Juvenile and Domestic Relation Court. The judge opens the ceremony with a brief video on Drinking Driving Disaster. The new drivers learn about the three basic reasons teens are injured or lose their lives on our roadways, inexperience, distractions and no fear when they're behind the wheel. The officer would talk about how decisions they make can affect how them later in life. The new drivers also learn about character and how character will determine your happiness in life. Since the pandemic, the ceremonies have become virtual and the SRO does not participate.

The Fairfax County Public School Student Safety and Wellness Office is dedicated to promoting prevention and early intervention for drug and alcohol use in our community. As a result the School System has created a Substance Abuse Prevention Specialist Program. Students who violate the alcohol, Tobacco and Other Drug (ATOD) regulations of the Students Rights and Responsibility Handbook take part in the ATOD Intervention Program. Students meet with a Substance Abuse Prevention Specialist (SAPS) where students learn the most accurate and up to date information on substance abuse, addiction, and treatment. SROs become a valuable resource as they can give first hand knowledge of the legal and health consequences of continuing the behavior.

Many times SROs are asked by teachers in the health and government classes to assist, depending on the topic, to speak to their knowledge and perspective. In the health classes SROs give their first hand knowledge on the dangers and impact drugs, vaping and reckless driving has on the student, family and community around them. Government, Junior Reserve Officer Training Corps (JROTC), and Criminal Justice classes are additional opportunities for SROs to assist as a resource. They can share how topics such as search and seizure, Miranda, and the difference between Federal and State law impacts their job. SROs also participate in mock trials.

3. Evaluation:

The safety and security of the school is a SRO's primary objective. Between 2021 and 2022 1,377 incidents involving students were documented by SROs with 82 closed by arrest. Fairfax County School Board and the Fairfax County Board of Supervisors administer the Fairfax County Youth Survey every fall. The survey is given to students in grades 6, 8, 10 and 12 each year and 85% of FCPS students said they felt safe in school. SROs become members of the school community. Having students see and interact with the same police officer develops relationships that may not ordinarily take place in the community. Students become comfortable approaching an officer when there is a problem. The SRO becomes a valuable, dependable and appreciated member of the school staff where students can turn to for advice, support and safety.

***During this certification period (2020 – 2022) the COVID-19 Pandemic occurred. From March of 2020 to the Spring of 2021 Fairfax County Public School shifted their school day to a virtual setting. Spring of 2021 to Fall 2022 schools were in a hybrid setting until Fall of 2022 when they were back full time.



OPTIONAL 6 - DOMESTIC VIOLENCE DETECTIVE

1. OLD GOALS AND OBJECTIVES:

Goal: To enhance services provided to victims of domestic violence in Fairfax County and to better educate officers responding to these types of calls.

Objectives:

1. Conduct at least two collaborative training sessions per year with other members of the Domestic Violence community (DVAC, OFW, DFS-CPS) to continue to enhance the community coordinated response to domestic violence.
2. Develop region-wide contacts with the Domestic Violence detectives from other jurisdictions and establish an annually re-occurring date to meet with these other agencies to share resources/knowledge/capabilities and more effectively assist victims across the jurisdictional boundaries.
3. Conduct at least three twenty-four credit hour (24) in-service training courses, as well as basic recruit training, related to Domestic Violence, within the next three years.

2. ACCOMPLISHMENTS:

As noted in earlier Elements, the last cycle fell almost entirely during the COVID-19 pandemic. With the world shutting down for a pandemic, our jurisdiction felt especially hard hit by an uptick in domestic violence and dispute related calls for service. This uptick was more than likely due to a rise in stress, a decrease in ability to access mental health providers and a huge increase in time spent in the home, together, with intimate partners. Recognizing that Domestic Violence related incidents were on the rise and in need of better visibility; the Domestic Violence section was relocated to Headquarters in January 2022. All domestic violence detectives were removed from their individual station offices and placed under the direction of our Violent Crimes Division (VCD). By creating a centralized unit out of Headquarters, it allowed for more oversight, by a cohesive unit of detectives, of all domestic violence cases across the county. The domestic violence detectives were able to more easily and effectively information share and seek guidance on their cases from more senior detectives. Additionally, many domestic violence cases are intertwined with elements that fall under other divisions such as child abuse, sex crimes and homicide, working on the same floor as these other VCD units has proven invaluable in advancing the investigations and ensuring adjudication. Lastly, this centralized team can better coordinate and communicate amongst themselves, other VCD units and the Victim Services Division as well as have access to one point of direct supervision to ensure consistency and tracking of domestic violence investigations.

During the last three-year cycle huge strides were made in ensuring collaborative training sessions were conducted both within and outside of the Fairfax County Police Department. In October 2020 the Child Witness to Violence training was offered at headquarters. Patrol officers, first line supervisors and detectives as well as staff from the Office for Women (OFW), the Department of Family Services – Domestic Violence Action Center (DFS-DVAC) and the

Department of Family Services – Child Protective Services (DFS-CPS) were invited and encouraged to attend. In October 2023 a joint training was presented by Domestic Violence Detectives and Victim Services Specialists to the Fairfax County Commonwealth Attorney’s Office to help them better understand the investigate processes and services offered to victims of domestic assaults. In March 2021 a train the trainer training was conducted on the Lethality Assessment Program (LAP) in collaboration with the OFW and it was attended by our officers. In 2021 trainers were brought to headquarters to educate over 70 attendees on how to conduct empathy based interviewing of suspects and victims of both domestic and sexual violence. In 2021 the National Child Advocacy Center (NCAC) conducted a weeklong seminar on forensic interviewing which included DV detectives, child abuse detectives, DFS-CPS and victim advocates from Safe Spot. While this is a hearty list of the most notable collaborative training efforts it would certainly be longer if COVID-19 hadn’t impacted people’s ability to travel and gather for trainings.

It is important to note that while the Fairfax County Police Department has an entire division of Domestic Violence Detectives, a large number of agencies in Northern Virginia do not have a dedicate domestic violence detective. After hosting a Sex Crimes Investigators Conference in the Spring of 2019, it became evident to the Director of the FCPD Victim Services Division that there was a need to establish an email distribution list which included a roster of all known local jurisdiction Domestic Violence Detectives. This email distribution list grew quickly during the pandemic and helped to build relationships and information sharing across jurisdictional boundaries. This email list is also used to share training opportunities and presentations hosted in the region. For example, in January 2020 a victim who presented at a National Conference, was invited to tell her story to not only all our major crimes and violent crimes detectives, but to those Domestic Violence Detectives on the email distribution list.

Aside from training and informational presentation opportunities, the collaborations between other county agencies, non-profit entities and branches of the government are plenty. Each month, child abuse detectives along with our victim services division attend the SafeSpot Multidisciplinary Team (MDT) meeting. The MDT is comprised of detectives from FCPD as well as the Town of Herndon, Town of Vienna, City of Fairfax and representatives from Fairfax County Public Schools, DFS, INOVA Ewing FACT Department, and the Office of the Commonwealth Attorney. Also offered monthly is an LAP work group and Step Up 4 Kids task force. The LAP work group which includes DV detectives, victim service specialists and the OFW work collaboratively to review and update the LAP form as well as develop training for train the trainer and in-service to be delivered by the CJA academy. The Step Up 4 Kids Task Force includes DV detectives, victim service specialists, DFS-CPS, the OFW and Fairfax County Judges. This particular collaborative group created the Child Witness Brochure with a friendly list of reminders to help patrol officers on domestic violence calls involving children [See [Figure 1](#)].

Speaking to children exposed to Domestic Violence..

REMINDERS


- ✓ Say...**IT'S NOT YOUR FAULT.**
 - ✓ Get on the child's level, introduce yourself by name, and let them know you're there to help.
 - ✓ Normalize their feelings
 - ✓ Describe in clear and simple terms what is happening and what is going to happen next, especially if the child is asking questions.
 - ✓ Be realistic. **DO NOT** say "everything will be okay" or make promises you can't keep.
 - ✓ Encourage the child not to get in between a physical assault for their own protection.
 - ✓ Ask the child if they have a safe adult that they can talk to/ help them identify someone (i.e. a relative, a neighbor, a friend's parent, a health care provider).
 - ✓ Ask the child if they will feel safe in their home once you leave.
 - ✓ Leave a **POSITIVE IMAGE** to help establish trust.
 - ✓ Consider a follow-up visit with the family to check on the child.
- When practical and safe, speak with the child outside the physical presence and out of earshot of the other parties on scene.
 - Never use children as interpreters.
 - Avoid interviewing the parent in front of the child (i.e. "I know you will want to talk in a place where the children won't overhear")
 - Arresting the offending parent can be upsetting. Remind the child that it is never okay to hurt another person and that you are there to help everyone and keep them safe.
- Include this information for quick follow up from detectives, Victim Services Specialists and CPS.**
- Names **AND** ages of all children in household.
 - School they attend.
 - Were they present on scene?
 - How did they "witness" the assault? (did they see, hear or observe the violence and aftermath)
- 

Figure 1

There are four quarterly collaborative meetings which include The Council to End Domestic Violence (CEDV), the DVAC advisory board, the Sexual Assault Response Team (SART) and the Fatality Review Team. The CEDV brings together senior level public officials and community leaders to take action against and guide the development of a coordinated and collaborative community response to domestic violence. The 50-member Council also advises the Fairfax County Board of Supervisors, providing recommendations and keeping them abreast of the status of domestic violence locally. Members work in collaboration with other coordinated community response bodies such as the Domestic Violence Network, the Step Up 4 Kids Coalition, the Lethality Assessment Program (LAP) Team, the Domestic Violence Action Center, and more to achieve the following goals:

- **Engage** the community in a collective response for the prevention and intervention of domestic violence.
- **Support** victim safety and autonomy and promote offender accountability and an opportunity for those who use violence offenders to eliminate violent behavior in all forms.
- **Increase** coordination and consistency of system and community interventions and service provision.
- **Advise** the Board of Supervisors on policy and legislative priorities for improving the county's response to domestic violence.

The DVAC Advisory Board is made up of 15 county and non-profit organizations that provide services to victims of domestic violence, sexual violence, stalking and human trafficking. The

SART is a response to a statute requirement in which detectives meet with outside agencies to look for ways to improve investigative responses to sexual assaults. This includes conducting and sharing training information, reviewing legislative updates and listening to victims recall their experience with reporting to law enforcement. Lastly the Fatality Review Team reviews domestic violence related fatalities within Fairfax County. Included in this review are the domestic violence detectives, homicide detectives, victims services specialists, representatives from Fairfax JDR Court, Judges and other effected community stakeholders. It is a top to bottom review to determine and any possible failures of the system or the process that could have contributed to the final outcome.



Figure 2

In 2021, FCPD worked in partnership with Fairfax Juvenile and Domestic Relations Court along with Judge Carr to bring the Hope Card to Fairfax County [See [Figure 2](#)]. The free laminated, wallet-sized Hope card is a new way of enforcement of protection orders and a new resource for

victims of family abuse. While it is not a substitute for a protective order, Hope Cards are a more durable means for victims of domestic violence to provide information about their existing order to law enforcement. The Hope Card can reduce the time on scene for officers responding to incidents of protection order violations, allow our officers to verify if there is a valid protective order in place and can provide a sense of security to victims. It will also assist in officer safety by informing law enforcement about weapons involved in the incident resulting in a protective order. The Hope Card is intended as a more convenient way for people who have permanent 12 month or longer protective orders to always keep relevant information about their orders with them.

FCPD was unable to meet the goal of providing a yearly 24hr in-service Domestic Violence training course at the CJA during this cycle. There were two contributing factors; the first was the loss of two senior domestic violence detectives from the DV unit who were also DCJS instructors. They were passionate about educating officers on Domestic Violence responses and used their experience to advise officers how to best handle cases for the most successful prosecution. The second was again, COVID-19. Throughout most of this cycle there were little to no in-service classes offered at the CJA beyond the minimum requirements. The DV did however continue to coteach the basic domestic violence course and lead the specialized domestic violence in-depth training to the recruit classes. Domestic Violence Detectives have contributed to the annual in-service training along with attending all roll calls throughout the eight district stations, aimed to continually educate patrol officers in best practices when handling domestic violence cases. This training emphasizes determining probable cause, establishing charges, assessing the types of injuries that are prevalent, evidence collection, and making notifications. This training was supplemented by a strangulation training partnered with a video from the Alliance for Hope. This education has led to DV Detectives being consulted for every strangulation incident that takes place in Fairfax County due to patrol officers being better informed on how to interview and recognize strangulations. This has led to more thorough documentation and handling of investigations involving strangulation.

4. EVALUATION:

Collaborative trainings between law enforcement agencies, other county agencies and non-profit organizations were evident by the presentations and symposiums conducted during the last CCPC cycle. Specifically in January 2020, a victim who presented at a National Conference, was invited to tell her story to not only all our major crimes and violent crimes detectives, but to those Domestic Violence Detectives on the regional email distribution list. Then again in October 2020 the Child to Witness violence training was offered internally and externally, which included officers from FCPD as well as DFS-DVAC, the OFW and DFS-CPS. In 2021 trainers were brought to headquarters to educate over 70 attendees on how to conduct empathy based interviewing of suspects and victims of both domestic and sexual violence. In 2021 the National Child Advocacy Center (NCAC) conducted a weeklong seminar on forensic interviewing which included DV detectives, child abuse detectives, DFS-CPS and victim advocates from Safe Spot.

In March 2021 a train the trainer training was conducted on the Lethality Assessment Program (LAP) in collaboration with the OFW and it was attended by our patrol officers, DV detectives and supervisors. And lastly, in October 2023 a joint training was presented by Domestic Violence Detectives and Victim Services Specialists to the Fairfax County Commonwealth Attorney's Office to help them better understand the investigate processes and services offered to victims of domestic assaults. Given the circumstances presented by COVID-19 we believe the goal of conducting at least two collaborative training sessions per year with other members of the DV community was met as best as it could be.

By creating a centralized unit out of Headquarters, it allowed for more oversight of all domestic violence cases across the county, by a cohesive unit of detectives. With one Violent Crimes direct supervisor, DV detectives were able to receive consistent oversight. They were also able to more easily and effectively information share and seek guidance on their cases from other, more senior detectives, on the department. This centralized team can better coordinate and communicate amongst themselves, other VCD units and the Victim Services Division as well as have access to one point of direct supervision to ensure consistency and tracking of domestic violence investigations. In addition to this centralized unit, The Director of the FCPD Victim Services Division established an ever-growing email distribution list which includes a roster of all known local jurisdiction Domestic Violence Detectives. This email list is also used to share training opportunities and presentations hosted in the region.

Utilizing this regional DV email distribution list, partnerships with other county agencies and non-profit organizations; the FCPD hosts, attends and co-chairs numerous monthly and quarterly meetings to include:

The SafeSpot Multidisciplinary Team (MDT) meeting

The Lethality Assessment Program (LAP) work group

The Step Up 4 Kids Step Task Force

The Council to End Domestic Violence (CEDV)

The Domestic Violence Action Center (DVAC)

The Sexual Assault Response Team (SART)

The Fatality Review Team

It is clear between the regional email distribution list and the regularly occurring meetings that the FCPD has clearly met its goal to "Develop region-wide contacts with the Domestic Violence detectives from other jurisdictions and establish an annually re-occurring date to meet with these other agencies to share resources/knowledge/capabilities and more effectively assist victims across the jurisdictional boundaries".

Despite the FCPD being unable to meet the goal of providing a yearly 24hr in-service Domestic Violence training course at the CJA during this cycle between the limitations created by the pandemic and losing two primary DV instructors; it would seem that the increases in roll-call

training and in-service training collaborations with DV have led to more thorough documentation and handling of investigations involving strangulation. Domestic Violence Detectives have contributed to the annual in-service training along with attending all roll calls throughout the eight district stations, aimed to continually educate patrol officers in best practices when handling domestic violence cases. This training emphasizes determining probable cause, establishing charges, assessing the types of injuries that are prevalent, evidence collection, and making notifications. This training was supplemented by a strangulation training partnered with a video from the Alliance for Hope. As shown in the image below strangulation arrests are up significantly for 2022 [See [Figure 3](#)]. While Domestic Violence and Domestic Disputes increased during the pandemic, we believe the strangulation occurrences would remain consistent with the increase in Domestic Violence arrests but officers' continued education on interview and documentation techniques have undoubtedly contributed to a higher rate of establishing probable cause of strangulation on these calls for service. Through increased awareness, increased DV consultations by patrol offices and increased reports of DV related strangulations on the daily department summary emails, new trends are emerging. Officers have improved their ability establish probable cause of domestic assaults, domestic related strangulations and domestic related malicious woundings. This upward trend helps to keep our community safe; victims of domestic violence see how serious the police department takes these calls and provides them the services they need to escape abusive relationships.

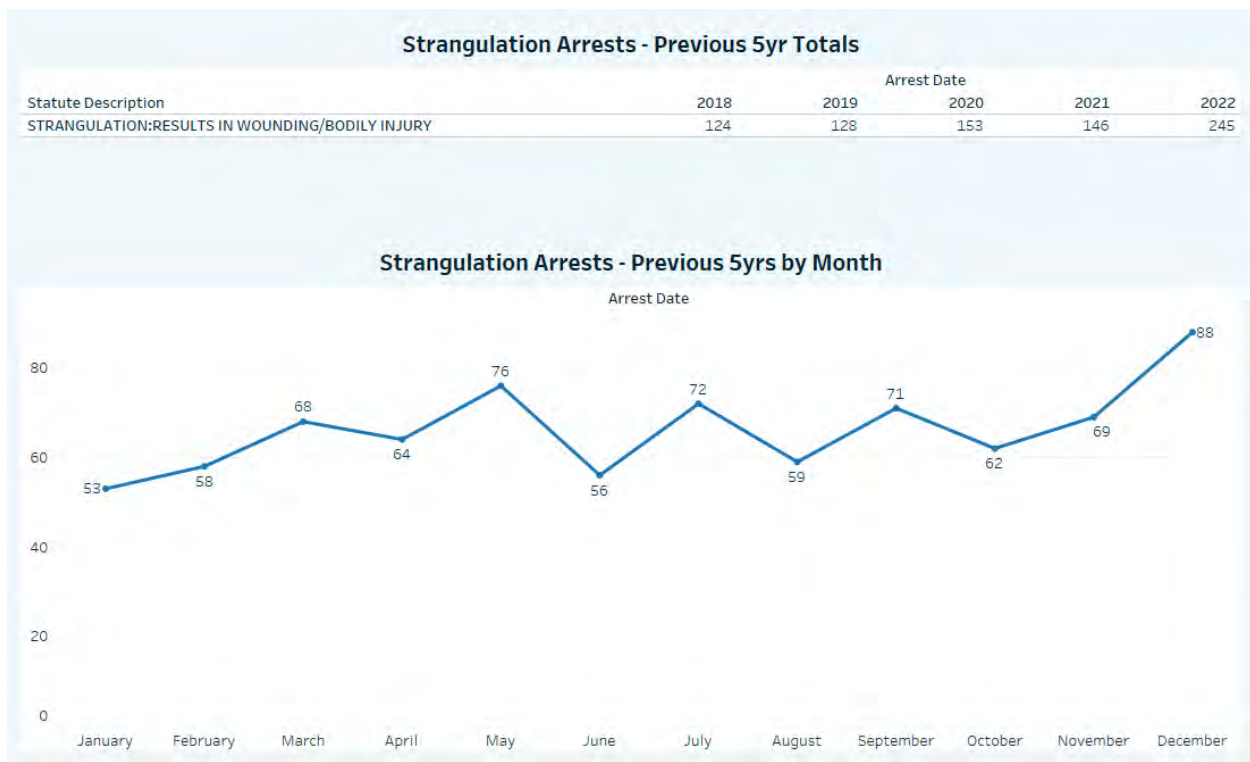


Figure 3

4. NEW GOALS AND OBJECTIVES:

Goal:

To enhance services provided to victims of domestic violence in Fairfax County and to continually educate officers on best practices when responding domestic related calls for service.

Objective:

1. By June 2024, collaborate with the Commonwealth Attorney's Office to increase their education on how to work with the FCPD to seek prosecution of domestic strangulation related cases in which the victim or victims are not fully cooperative.
2. By December 2024, offer domestic violence training opportunities specific to middle management and executive leadership personnel. This includes a plan to ensure this training is offered on a continual basis such as during Commander College or Supervisor School.
3. By December 2023, establish a final review and spreadsheet of all documented domestic violence incidents by a detective or supervisor of the DV unit to include specific and detailed tracking of strangulations, suffocations, misdemeanor assaults and malicious woundings as well as their outcome. Ensure this spreadsheet is continually updated each year to identify trends and opportunities to improve services and/or education.

OPTIONAL ELEMENT 7 – COMMUNITY OUTREACH OFFICER

1. New Goals and Objectives:

Goal: To increase community engagement through developing, implementing and maintaining the station's community relations activities.

Objectives:

1. Establish a liaison with formal and informal community organizations including neighborhood groups, civic organizations, and businesses.
2. Conduct public education programs on community relations through various community group meetings.
3. Give direction and guidance to cooperative neighborhood community relations undertakings.
4. Conduct speeches before community groups and organizations.
5. Convey information transmitted from citizen and business organizations to station commanders.
6. Evaluate community relations programs on an ongoing basis and prepare a semi-annual report to determine if the programs effectively address the needs and concerns of the community.
7. Evaluate crime patterns and institute community relations programs related to specific crimes.

2. Accomplishments:

In the Fall of 2018, the Community Outreach Officer program (COO) was implemented. Since its implementation the program has been remarkably successful. This position was created as a direct response to a change in times and community member expectations. The already demanding workload of the Crime Prevention Officer did not allow for the dedicated time commitment of needed social engagement with the community. The Community Outreach officers attend hundreds of events each year to serve as liaison to the community. In the past, community members did not have a specific officer that could address their concerns, as a Fairfax County patrol officer's primary duty is to respond to calls for service. A community member might have a question or concern but not know how to approach and officer they saw on patrol or how to reach an officer aside from calling 9-1-1. The community outreach position was created to bridge the gap between the community and the police department.

Having a community outreach officer has proven invaluable to the community and the department; by having a point of contact at each district station to address questions and concerns in a timely manner the communities feel heard, and officers are able to direct specific community issues through one consistent point of contact. The COO utilizes various social media platforms to engage residents in their district, educating them, providing friendly reminders, sharing community events and soliciting feedback on community concerns. The COO is a welcomed liaison in the community and helps to promote a positive image of the

police department. The evidence to support this statement is the increased requests for the COO to attend meetings and events as well as the increased engagement between the community and COOs on social media platforms. In May 2022, FCPD ran a My90 public survey 9-month pilot program to solicit feedback on community members' experiences on the officers they interacted with. The feedback measured their level of trust in department as well as their satisfaction with their interaction and services rendered by the officer(s). Community members were also able to provide open ended feedback, both positive and negative, to help determine the needs and wants of the community we serve. That feedback was then shared with the entire department, but concerns focused on COO duties and areas of coverage were specifically highlighted to the team. The My90 survey feature has been renewed on a yearly contract and will continue to be utilized as a tool to help guide our team's focus and direction.

3. Evaluation:

The Community Outreach Officer position has expanded to each of the eight district stations in the County. Due to the needed changes in staffing caused by the pandemic, the COO position and responsibilities needed to be flexible and changed with new community concerns and needs.

To evaluate this program, one must look at outreach efforts and perception of the program with community members. The COO has maintained a valued relationship with the community, even with a turn to virtual platforms in lieu of in-person interactions. The COO program excels in relaying pertinent information to the community in person and through social media. Post pandemic virtual platforms became the preferred go-to for communication. This change created access to the community, with the safety and flexibility of being at home or at work.

Meetings and trainings that had been in-person were done from behind the computer. With more community members being home, there were new concerns in their own neighborhood. Requests for meetings continued to keep communication open. These meetings range from homeowner's association meetings to Coffee with a Cop to voice concerns.

Personal Safety Trainings and Neighborhood Watch trainings were requested frequently. Presentations were easily viewed from a device at home. As we emerge from the pandemic, we still return to our virtual platforms to help connect services with our community members with mobility and health concerns.

Community events also needed a safe alternative to in-person gatherings. Even an event like Trunk-or-Treat was redesigned. Instead of children gathering in large crowds to walk from vehicle to vehicle to show off their costumes and gather treats, we found a safe alternative of a drive through trunk-or-treat. Law enforcement and community members decorated their trunks and dressed in costume, while the community could drive-by and see the spooky displays while collecting handouts and goodie from community partners. We were able to create a fun experience from the safety of personal vehicles. By 2022, the community was happy to return to the traditional trunk-or-treat gatherings that were offered prior to the pandemic.

The programs' perception is as important as the number of the events attended. If the perception is not favorable the increase of events may be detrimental to the program. Perception may be

measured by documenting the number of calls from a community. These calls may indicate a feeling of trust the community has in the department. Another way to measure the perception is by contacting members after an event with survey questions about the officer. This would give a voice to the community about their experience. It would also indicate areas of improvement within the program. QR codes were offered on the back of officer business cards with an option to take a survey utilizing the My90 platform and allowing anyone the opportunity to share their feedback on the officer interactions. The application of that feedback in real time has helped to shape the direction of the program and ensure quality of service.

4. New Goals and Objectives:

Goal: To increase our community engagement by keeping community members informed, involved and empowered.

Objectives:

1. Provide community members with a reoccurring district station newsletter which includes the sharing of relevant safety and security information to include crime statistics. The newsletter must be distributed at a minimum quarterly by December 2023.
2. Provide youth focused outreach initiatives a minimum of twice a year at each district station, for a total of 16 youth focused outreach initiatives annually.
3. Ensure all Community Outreach Officers have obtained their Child Safety Seat Technician Certification within 1 year of taking the position.
4. Provide child safety seat installation appointments and/or events at every district station by year end of 2024.